El Rancho Charter School
181 S. Del Giorgio Dr., Anaheim, CA 92808

Charter Board Meeting Minutes
Wednesday, April 14, 2021

Members in attendance: ✓ = in attendance A = absent

Craig Floerke	A	Katherine Heidelman (2)	✓	Jennifer Ahrendt (1)	✓
Brent McKee	A	Steven Little (1)	✓	Frances Loeffler	✓
Ed Howard	✓	Jessica Nibarger (2)	✓	Michele Walker	✓
Megan Lundsberg(1)	✓	Matt Trayte (1)	✓		

- Michele called the meeting to order at 5:01p.m via Zoom.
- Quorum was established with members of the board present. Michele announced all votes would be in the roll call format.

3. **PUBLIC COMMENT on Closed Session:** NONE.

4. **Adjourn to Closed Session 5:03pm.**

5. **Call to order Regular Session 5:30pm.**

6. **Report of Closed Session:** Fran reported that no action was taken.

7. **ADOPTION OF AGENDA:** Motion to adopt the agenda made by Jessica. 2nd by Ed. **Motion adopted by roll call vote - 9/0/0/2**: Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jennifer – Yes, Jessica – Yes, Matt – Yes, Fran – Yes, Michele - Yes

8. **ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele reported that we have zero Covid-19 cases and vaccinations have been available in the county for all who choose to be vaccinated. We were visited by additional administration from Torrance Unified School District and other charter schools to assist with reopening procedures and protocols.

9. **MINUTES FROM PREVIOUS MEETING:**
Minutes from the March 10, 2021 meeting were presented for approval. Moved by Matt. 2nd by Katherine.
Motion adopted by roll call vote – 9/0/0/2: Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

10. **EXECUTIVE COMMITTEE REPORT:** Fran reported that the committee met on April 8th to set the agenda. No further action was taken.

11. **Personnel report:** Fran and Michele presented the personnel report. Moved by Jennifer. 2nd by Ed.
Motion adopted by roll call vote – 9/0/0/2: Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

12. **PUBLIC COMMENT on Agenda Items:** None.

INFORMATION/ACTION ITEMS:

13. **ACTION: Board Item 1 – Consideration of resolution for Public Agency Retirement Services:** The board reviewed the retirement plan offered to classified employees to include a PARS plan in addition to the Health Insurance Benefit option. Moved by Ed. 2nd by Katherine.

Motion adopted by roll call vote – 9/0/0/2:
Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

14. ACTION: Board Item 2 – Healthy Youth Act: Program has been available for preview for over 30 days without comment or question. Moved by Jessica. 2nd by Matt.
Motion adopted by roll call vote – 9/0/0/2: Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

15. ACTION: Board Item 3 – School Nurse calendar: Moved by Ed. 2nd by Matt.
Motion adopted by roll call vote – 9/0/0/2: Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

16. ACTION: Board Item 4 – Work calendars, amended: Calendars were amended to show Lincoln Day and Washington Birthday observed on February 18, 2021 and February 21, 2021 respectively. Moved by Jessica. 2nd by Matt.
Motion adopted by roll call vote – 9/0/0/2: Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

17. ACTION: Board Item 5 – May board meeting date change: Due to date requirements for agenda items, the May board meeting has been changed to May 19, 2021. Moved by Steven. 2nd by Jennifer.
Motion adopted by roll call vote – 9/0/0/2: Ed – Yes, Megan – Yes, Katherine – Yes, Steven – Yes, Jessica – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

18. ACTION: Board Item 6 – Solar project: The project was presented with probable utility savings of somewhere between $284 per year and $38,000 per year. Moved by Ed. 2nd by Jessica.
Motion adopted by roll call vote – 9/0/0/2: Ed – Yes, Megan – Yes, Katherine – Yes, Jessica – Yes, Steven – Yes, Matt – Yes, Jennifer – Yes, Fran – Yes, Michele - Yes

19. INFORMATION: Expanded Learning Opportunity Grant and In-Person Instruction Grant – We have been awarded an estimated $670,999 and $317,614 respectively. We will be presenting a plan at the next board meeting.

20. CONSENT: None

21. Public comment: None

22. Adjournment – 5:57p.m.

Respectfully submitted,
Fran Loeffler