El Rancho Charter School
181 S. Del Giorgio Dr., Anaheim, CA 92808

Charter Board Meeting Minutes
Wednesday, August 26, 2020

Members in attendance: ✓ = in attendance A = absent

Craig Floerke	✓	Katherine Heidelman (2)	✓	Jennifer Ahrendt (1)	✓
Brent McKee	✓	Steven Little (1)	✓	Frances Loeffler	✓
Ed Howard	✓	Jessica Nibarger (2)	✓	Michele Walker	✓
Megan Lundsberg(1)	✓	Matt Trayte (1)	✓		

- Michele called the meeting to order at 5:01p.m via Zoom.
- Quorum was established with members of the board present. Michele announced all votes would be in the roll call format.

3. **PUBLIC COMMENT on Closed Session:** NONE.

4. **Adjourn to Closed Session 5:04pm.**

5. **Call to order Regular Session 5:33pm.**

6. **Report of Closed Session:** Fran reported that the board unanimously approved the settlement.

7. **ADOPTION OF AGENDA:** Motion to adopt the agenda made by Ed. 2nd by Katherine. **Motion adopted by roll call vote - 11/0/0/0**: Brent – Yes, Jennifer – Yes, Craig – Yes, Katherine – Yes, Steven – Yes, Megan – Yes, Matt – Yes, Jessica – Yes, Fran – Yes, Ed – Yes, Michele - Yes

8. **ACKNOWLEDGEMENTS & ANNOUNCEMENTS:** Michele reported that the opening of school is going well. It is helping to have the block schedule. We have issued approximately 400 Chromebooks so far. Back to school night is next Thursday. Teachers will be hosting 3-5 minute class videos. The ASB is doing a Welcome to El Rancho for new students virtually.

9. **MINUTES FROM PREVIOUS MEETING:**
Minutes from the July 8, 2020 meeting were presented for approval. Moved by Ed. 2nd by Brent.
Motion adopted by roll call vote - 11/0/0/0: Brent – Yes, Jennifer – Yes, Craig – Yes, Katherine – Yes, Steven – Yes, Megan – Yes, Matt – Yes, Jessica – Yes, Ed – Yes, Fran – Yes, Michele - Yes

10. **EXECUTIVE COMMITTEE REPORT:** Fran reported that the committee met on August 6, 2020 and approved the purchase of the Zoom K-12 licenses and webinar license for $5,900 and Formative Premium school wide license for instructional software not to exceed $10,000. The committee also met on August 20, 2020 to set the agenda for this meeting.

11. **Personnel report:** Fran and Michele presented the personnel report. Moved by Ed. 2nd by Katherine. Craig asked if the extra earnings were budgeted. Funds for distance learning PD will come from CARES Act funds. Other regular extra earnings were budgeted. **Motion adopted by roll call vote - 11/0/0/0**: Brent – Yes, Jennifer – Yes, Craig – Yes, Katherine – Yes, Steven – Yes, Megan – Yes, Matt – Yes, Jessica – Yes, Ed – Yes, Fran – Yes, Michele - Yes

12. **PUBLIC COMMENT on Agenda Items:** NONE.

INFORMATION/ACTION ITEMS:

Meeting was adjourned at 5:56 and the Public Hearing was opened.

13. PUBLIC HEARING: El Rancho Charter School Learning Continuity and Attendance Plan.

No comments.

Public Hearing was closed at 5:57pm.

Board meeting reopened at 5:58pm.

14. ACTION: Board Item 1 – Revision of contract for consultant/instruction coach: Moved by Katherine. 2nd by Ed. The board engaged in discussion.
Motion adopted by roll call vote - 7/4/0/0: Brent – Yes, Jennifer – Yes, Craig – No, Katherine – Yes, Steven – No, Megan – Yes, Matt – No, Jessica – No, Ed – Yes, Fran – Yes, Michele - Yes

15. ACTION: Board Item 2 - Proposed revised budget for 2020-21 – Fran presented the budget changes based on the state approved budget. Moved by Michele. 2nd by Ed.
Motion adopted by roll call vote - 11/0/0/0: Brent – Yes, Jennifer – Yes, Craig – Yes, Katherine – Yes, Steven – Yes, Megan – Yes, Matt – Yes, Jessica – Yes, Fran – Yes, Ed – Yes, Michele - Yes

16. ACTION: Board Item 3 - Proposed revised 3-Year budget and assumptions – Fran presented. Moved by Katherine. 2nd by Matt.
Motion adopted by roll call vote - 11/0/0/0: Brent – Yes, Jennifer – Yes, Craig – Yes, Katherine – Yes, Steven – Yes, Megan – Yes, Matt – Yes, Jessica – Yes, Ed – Yes, Fran – Yes, Michele - Yes

17. ACTION: Board Item 4 – Cash Flow report 2020-21 – Fran presented the cash flow report and added one for FY21 to point out the anticipated cash deferrals in State aid for the next two years. Moved by Michele. 2nd by Craig.
Motion adopted by roll call vote - 11/0/0/0: Brent – Yes, Jennifer – Yes, Craig – Yes, Katherine – Yes, Steven – Yes, Megan – Yes, Matt – Yes, Jessica – Yes, Ed – Yes, Fran – Yes, Michele - Yes

18. INFORMATION: Actions taken under Resolution 21-01 – Fran reported that Michele purchased Epson document cameras for $16,000.

19. CONSENT: A. Legal Contracts
B. SPED agreements.
Moved by Matt. 2nd by Katherine. **Motion adopted by roll call vote - 11/0/0/0:** Brent – Yes, Jennifer – Yes, Craig – Yes, Katherine – Yes, Steven – Yes, Megan – Yes, Matt – Yes, Jessica – Yes, Ed – Yes, Fran – Yes, Michele - Yes

20. Public comment:
As Board Secretary, Fran read Public Comment. [Electronic submission text is attached.]

21. Adjournment – 7:15pm.

Respectfully submitted,
Fran Loeffler