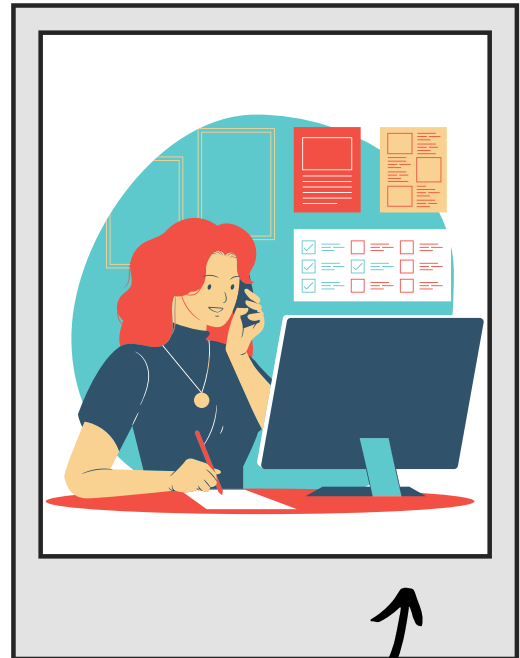


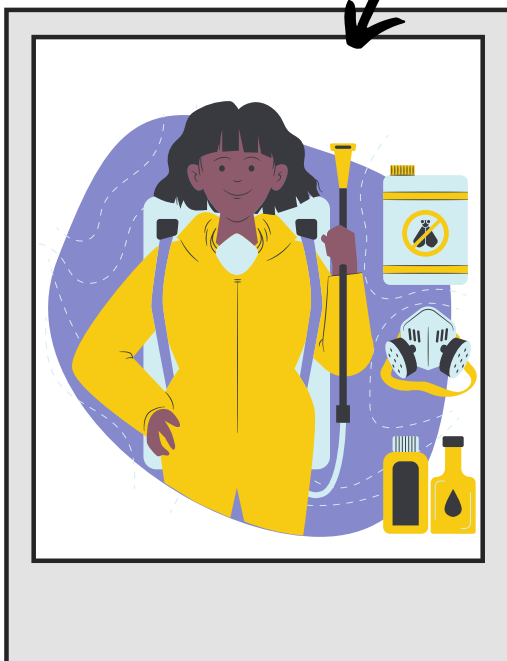
JOB INTEREST FORM

List your top 5 career interest:

1. _____
2. _____
3. _____
4. _____
5. _____



This could be me!



List the field that your career interest falls under:

Career Interest #1: _____

Career Interest #2: _____

Career Interest #3: _____

Career Interest #4: _____

Career Interest #5: _____

CAREER FIELDS



Arts & Entertainment

- Singer/Dancer
- Artist
- Musician
- Graphic Designer
- Photographer
- _____



Business & Communication

- Entrepreneur/Business Owner
- Manager
- Accountant
- Journalist
- Social Media & Branding Specialist
- News Reporter
- _____



Service

- Janitors
- Chefs & Cooks
- Social Worker
- Construction Workers
- Plumbers
- _____



Science & Technology



- Software Engineer
- Microbiologist
- Physicist
- Data Analyst
- _____



Community & Social Services

- School Counselor
- Social Worker
- Recreational Workers
- Child Protective Service Workers
- _____



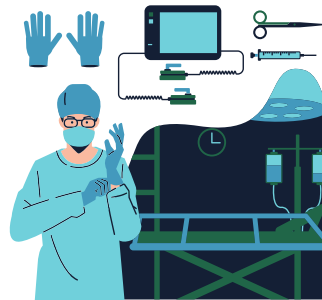
Health Care



- Doctor
- Nurse
- Dentist
- Surgical Technician
- Anesthesiologist
- _____

Sales

- Sales Associate
- Sales Manager
- Sales Representative
- _____



Government

- Mail Carrier
- National Park Ranger
- Police Officer
- Military/Army
- _____



CAREER MAP

Map out the pathway to your career choice.













CAREER MAP

Map out the pathway to your career choice.



Dog walker/Pet Sitter



Volunteer at animal shelter



Work at PetSmart grooming dogs



Attend Vet School



Veterinarian



CAREER ALPHABET

List job titles that start with the first letter of each alphabet.

A

B

C

D

E

F

G

H

I

J

K

L

M

N

O

P

Q

R

S

T

U

V

W

X

Y

Z

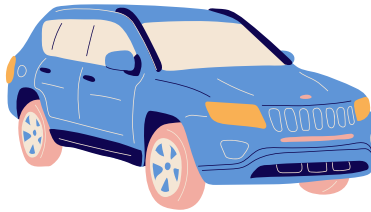
BARRIERS TO EMPLOYMENT



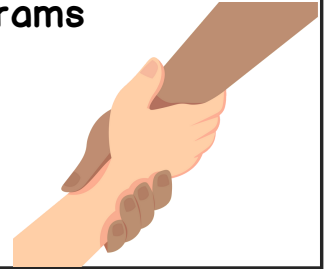
Lack of Education



Lack of Transportation



Lack of Assistance Programs



Types of Disabilities



Lack of Career Counseling Programs



Lack of Job Aides or Special Equipment



BARRIERS TO EMPLOYMENT

Obstacles that make finding and keeping a job difficult for individuals or groups of people are called **barriers**. Employment barriers can be a lack of education, lack of transportation, lack of assistance programs, or even disabilities that make it difficult to complete work duties without accommodations or special equipment.



Identify and list barriers that may pose challenges for you finding employment or staying employed.



Barriers can be addressed by knowing your skills and abilities and which jobs match your strengths.

1. _____
2. _____
3. _____
4. _____
5. _____

STEPS TO OVERCOMING BARRIERS TO EMPLOYMENT



1



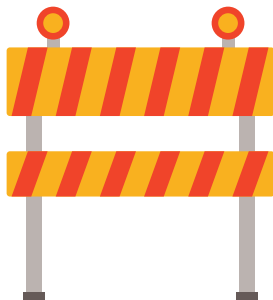
Identify the barrier. Identify what is affecting your ability to work, find employment, or stay employed.

2



Get perspective on the barrier. Understand how the barrier might affect your ability to do your job or interact with others. If the barrier does not affect your job, make sure the employer knows this.

3



Find a solution. Find ways to minimize your barrier. Don't be afraid to ask for help. There may be programs, accommodations or job aides that can help.

TRANSFERABLE SKILLS

Transferable skills are not specific to one single type of job. They can be used in any career field or industry. Identify what skills are being applied in each situation.

Attention to Detail
Problem Solving

Interpersonal Skills
Organization Skills

Computer Skills



Anna was able to figure out why the printer was not working by replacing the ink cartage and adding paper.

1. _____



Joseph is very easy to talk to and approachable. He always makes his employees feel valued.

2. _____



Jonathan is sure to file all paperwork in the correct folder so that it can easily be located when needed.

3. _____



Jennifer always double checks to make sure the percentages in her presentations are accurate.



Yanett uses spreadsheets at work to keep track of the company sales reports.

4. _____

5. _____

Critical Thinking
Teamwork

Communication Skills
Leadership Skills



Justin evaluated the error code within the system and determined that the software needed to be updated.

6. _____



Emily motivated her team to become the department with the highest sales record.

7. _____

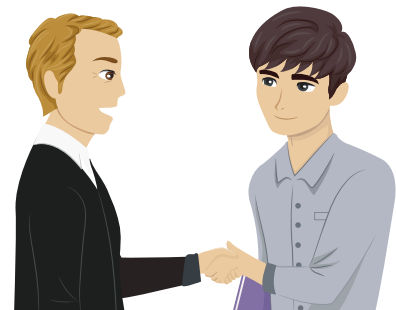
Everyone in the marketing department agreed to come up with a catchy slogan to present to the client by Monday.

8. _____



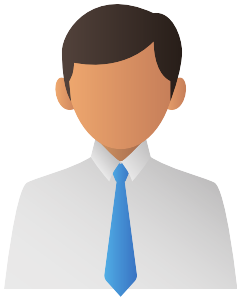
Andrew is always clear and concise in conversations to be sure that his staff understand their job assignments.

9. _____



TRANSFERABLE SKILLS FOR CAREER PROFESSIONALS

List several transferable skills that would be appropriate for each career or profession.



Accountant



Teacher



Pilot



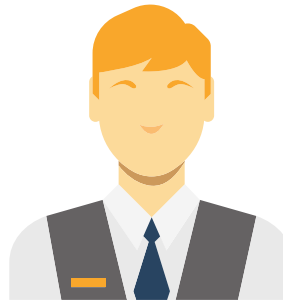
Nurse



Physician



Food Service Worker



Hotel Manager



Police Officer



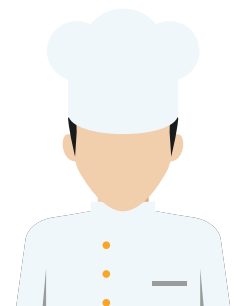
Construction Worker



Sales Representative



Farmer



Chef

LIST OF 50 TRANSFERABLE SKILLS

- Computer Program Skills
- Management Skills
- Bi-Lingual
- Typing Skills
- Customer Service Skills
- Setting Goals and Deadlines
- Extracting Important Information
- Defining Needs and Requirements
- Analyzing Information
- Cooperation
- Written and Verbal Communication
- Problem-Solving
- Organizational Skills
- Listening Attentively
- Facilitating Group Discussion
- Developing Rapport with Others
- Providing Support for Others
- Motivating Others
- Counseling
- Enforcing Policies
- Providing Appropriate Feedback
- Time Management
- Persuading Others
- Reporting Information
- Attending to Detail
- Being Creative
- Coordinating and Planning tasks
- Managing Groups
- Coaching
- Selling Ideas or Products
- Interviewing
- Creating Ideas
- Identifying Problems
- Gathering Information
- Solving Problems
- Decision Making Skills
- Conflict Management Skills
- Multitasking
- Establishing Rules for Others
- Being Punctual