

**Memorandum of Association of
HAITUNG GOODWILL FOUNDATION (HGF)**

NAME

1. The name of the Society shall be Haitung Goodwill Foundation (HGF)

OFFICE

1. The Principal office of the Society shall be situated in the state of Manipur.
The present address is: Haitung Goodwill Foundation (HGF), Tamenglong Secondary School Campus, Tamenglong 795141, Manipur – INDIA

Objectives

2. The object for which the Society is established are: to organise, establish, consolidate, carry out, maintain, develop social activities such as uplifting underprivileged Children, facilitating knowledge and quality education, medical support like immunization, health awareness programme, cultural activities, agriculture, poultry, bee-keeping, animal husbandry, rural credit, fishery, minor irrigation, vocational trainings such as tailoring, carpentry, smithy etc, environmental issues like climate change, global warming, human trafficking, child protection activities, sports and games, preservation & promotion of tribal culture and custom and its values and allied activities aimed for the relief and upliftment of the poor irrespective of caste, creed or community and especially to work for the welfare of Scheduled Tribes.

WAYS AND MEANS OF CARRYING OUT THE OBJECTIVES AND PURPOSES OF THE SOCIETY

3. To acquire by purchase, gifts, lease, mortgage, loan, grant, legacy, exchange right, privilege or otherwise from any person, company, society, government or institution or anybody whatsoever movable or immovable property of all descriptions, useful for any purpose or purpose of the society.
- (a) To construct equip, operate, acquire, maintain and from time to time alter, improve, extend, close down, demolish or dispose of suitable sites, building, office, institution works model farms, small industries, laboratories, amenities and factories deemed necessary or useful for any of the society.
- (b) To accept, received, hold, administer and use any gift, bequest, donation, subscription or foundation in cash or kind or other form of property whether subject to any trust or for any of the objects of the society and to undertake, discharge or carry out the facilities, offices, duties or functions of the trustees, managers and administrators whether solely or joined with other, for or on respects of any such any gifts, bequests, donations, trust, foundations or properties whether vested in the society or otherwise; and to take such steep for the securing of such contributions to the funds of the society as may from time to time deemed expedient.
- (c) To alienate by way of sale, mortgage, lease release loan, charge, hypothecate, pledge, exchange, hiring out, gifts or otherwise with or without security the portions of funds of the society or any portion thereof including then making or giving of subscriptions, contributions or purposes of the society.
- (d) To invest, lay aside, deposit in Bank or otherwise deal with the funds of the society, not immediately required for the objects of the society.
- (e) To borrow and to raise funds with or without security in any manner the society may think fit and to repay the same.
- (f) To negotiate with any to enter into arrangement with any Government or authority whether Central, State, District, Municipal, Local, University; Boards or other public or private body as may deem conducive to the promotion or accomplishment of the objects of the Society or any of them and to apply for, obtain, collect receive or recover from any such Government authority or body such grants, allowances, rights, concessions and privileges as may seem from time to time desirable and to carry out, exercise, comply with and utilise the same.



**HAITUNG GOODWILL FOUNDATION (HGF)
RULES AND REGULATIONS**

NAME

1. The name of the Society shall be **Haitung Goodwill Foundation (HGF)**

ADDRESS:

2. The registered office of the Society is temporarily situated at Tamenglong Secondary School Campus, Tamenglong 795141, Manipur – INDIA

The objects and purpose for which the society is established are enumerated in para 3 of the Memorandum of Association of the Society.

MEMBERSHIP

3. Any person of the age of majority, who shall make the requisite application for membership to the Society, may become a member of the society in admission to membership by the Governing Body. Every member has to pay an annual subscription of Rs. 10/-
4. The decision of the Governing Body by majority vote to admit or reject any candidate for membership shall be final and conclusive without the Governing Body being bound to give any reason for such decision.

TERMINATION OF MEMBERSHIP

- (i) The membership of the Society shall be terminated if
 - (a) A member tenders his/her resignation to the society.
 - (b) The Governing Body decides by majority of vote to terminate his/her membership after such member has been given an opportunity of being heard in the matters.
 - (c) A member fails to pay subscription for the previous year.
 - (d) A member fails to attend three meetings.
- (ii) On termination of membership a member shall forth with cease to have any right or claim whatsoever to any rights or privileges of membership or to any refund of any subscription or other charges or dues paid by him to the society.

PROPERTY & INCOME

5. The property and income of the Society shall be applied solely towards the promotion of the objects of the Society as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly to the member of the Society, provided that nothing herein constrained shall prevent the payment in good faith of remuneration to any officer or employee of the Society or any other person for any services actually rendered.

GOVERNING BODY

6. The affairs of the Society shall be managed and administered by the Governing Body consisting of not less than seven members. The office of the President and Treasurer may be held separately as per the decision of the Governing Body.

The Governing Body itself by majority votes will admit new members into the Governing Body and will terminate membership in the Governing Body of any of its member.

Such decisions of anything done hereunder by the Governing Body in good faith shall not be questioned or challenged by any person whomsoever, nor shall render the Governing Body or any member thereof of the Society liable to pay compensation or damage or other claim whatsoever.



THE FIRST GOVERNING BODY

7. The First Governing Body of the Society consists of the following persons

Name	Age	Sex	Address	Designation
Jeremiah	36	M	Ammana Colony	President
George Hanglai	48	M	Tamenglong Ward No. 7	General Secretary
Lungtuabul Pame	30	M	Ammana Colony	Executive Director
Khondingliu	35	F	Ammana Colony	Administrator – Cum- Treasurer
Ramningliu Pame	35	F	Ammana Colony	Executive member
DR. Avitoli Pame	36	F	Ammana Colony	-do-
Ramgak	54	M	khoupilong	-do-

MEETING AND QUORUM OF GOVERNING BODY

8. The President or in his name, the Secretary of the Governing Body shall convene all meetings of the Governing Body at such time and place he may think and the quorum for a meeting of Governing Body shall be three members personally present. All resolutions of the Governing Body shall be carried by majority votes. The President or in the absence of both, the one appointed by the members present to preside the meeting, shall preside and have a casting of vote in the case of an equality of votes.

POWER OF THE GOVERNING BODY

9. (i) The Governing Body shall have the entire control and power in the affairs and business of the Society and to follow the ways and means as enumerated in the Memorandum of Association of the society to fulfil the objects and purposes of the Society in general and from time to time by a simple majority of vote to make, vary, repeal, amend, modify, supplement, and regulations for the transaction of the business and affairs of the society, in particular.

(ii) Without prejudice to the generality of the foregoing powers, the Governing Body shall have the following powers for carrying out the objects of the Society.

(a) To purchase, take in lease or in exchange, or otherwise acquire, and to hold, manage, administer and otherwise deal with any movable or immovable property, rights and privilege which may be deemed necessary, expedient particular to subscribe for purchase, acquire and hold debentures, stocks or shares in any company or association, whether incorporated or not, having objects altogether or in part similar to the objects of the Society.

(b) To build, construct and maintain houses, buildings and structures and the alter, extend, improve, repair, enlarge, modify, demolish, pull down, reconstruct or otherwise deal with the same and to provide and equip the same with all such instruments, apparatus, appliances, amenities and necessities as the Governing Body may deem, or any other property whether subject to any trust fit.

© To take, receive, hold, administer and use any gift, bequest, donation or foundation in kind or money, or any other property whether subject to any trust or not, for any of the objects of the Society, and to undertake and carry out the offices, duties and functions of trustees, managers and administrators, either solely or jointly with another or others for or in respect of any gifts, bequests, donations, trusts, foundations or property whether vested in the Society or expedient.

- (d) To borrow money or receive money deposit, upon such terms and with or without mortgage or other security charged on all or any property, fund's assets, rights or privileges of the Society, present or future, as the Managing Committee shall deem necessary or expedient.
- (e) To manage, improve, develop, alter, repair, demolish, sell, alienate, lease, mortgage, charge, pledge, hypothecate, dispose of and otherwise deal with all or any of the property, funds, assets, rights and privileges of the Society.
- (f) To negotiate and enter into arrangements with any Government, State, University, Municipality, Board, or any other public or private authority, body, association which may seem beneficial or conducive to any of the objects of the society.
- (g) To deposit moneys in any nationalised bank or banks either in Saving Account/Current Account/Fixed deposits and to withdraw such moneys from time to time at any time and also to deposit money in Government Post Office or in Co-operative Societies and to withdraw such moneys from time to time or any time and to open and operate on such accounts of any description with any Bank or banks on such terms and in such manner as the Governing Body may deem fit, provided that no such moneys will ordinarily be withdrawn or any such accounts ordinarily operated upon except on the authority of the Governing Body.
- (h) To make, draw execute, accept, endorse, discount, buy, sell, transfer, pledge and otherwise deal with bills of lading railway receipts, registered or insured letters or parcels, postal receipts, saving certificates, dock warrants debentures, Government, Municipal or Port Trust Loan Notes, Stocks & shares and other negotiable, commercial or transferable instruments or securities
- (i) To commence, prosecute, defend, or to construct, continue, compromise, abandon, contest, or submit to do or order or judgment any civil, criminal, administrative, income tax, revenue, municipal and other proceeding or inquiry for the furtherance or in conjunction with any of the objects or functions of the Society.
- (j) To establish, maintain, control, conduct and close down branches, representations or agencies if the Society in such place and on such terms as the Governing Body may from time to time deem expedient or necessary.
- (k) To appoint such persons as the Governing Body may deem fit for the purpose or representing the Society and/ or the Governing Body in any legal or other proceedings to be instituted by or against the Society and/or the Governing Body.
- (l) Generally to do all such other things as may be deemed by the Governing Body to be incidental or conducive to the attainment of all or any of the Society objects.

PRESIDENT

10. The President shall be the final authority in taking critical decisions. However, for day to day functioning and others which may not necessarily be termed critical the decision may be taken at the level General Secretary and the other members. The president shall however, have the power to veto, recall and review any decision of the board in order to meet the objective of the foundation

CIRCULAR RESOLUTION

11. A circular resolution issued by the President or any subject which he deems urgent and signed by a majority of the members of the Governing Body shall in all respects be as valid and binding as the resolution passed at the meeting of the Governing Body convened and constituted and such resolution shall not be deemed invalid by reason of want of notice or any other cause whatsoever.

VESTING OF PROPERTY

12. All properties both movable and immovable, all funds, money and securities belonging to the Society shall vest in the Society by the Governing Body, and any one member or members or any other person appointed by the Governing Body shall on behalf of the Society sign, execute and complete all contracts, conveyances, mortgage, leases, licenses, surrenders, sell, lease, license, pledge, mortgage, charge, surrender, transfer, negotiate or otherwise deal with any

moveable and immoveable property, shares, stocks, securities, saving certificates, negotiable, transferable or commercial instruments, debentures, or bonds of any kind whatsoever for and on behalf of the Society.

LAW SUITS

13. The Society may sue or be sued in the name of the President, Treasurer or Secretary or such persons as shall be appointed from time to time by the Governing Body.

ANNUAL GENERAL MEETING

14. The Annual General Meeting of the Society will be held in the month of January or as near thereto as possible each year at each time and place as the Governing Body may determine for the following purposes:

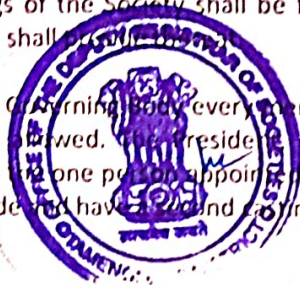
- a. To receive the report of the Managing Committee, the accounts of the Society and its Auditors' Report for the year ending 31st March next preceding the date of the meeting. Such accounts shall comprise a Balance Sheet and a Statement of Receipt and Disbursements for the said year.
- b. To appoint an Auditor or Auditors and to fix his or their remuneration if any
- c. To advise, suggest or recommend the Governing Body about policies of the Society with the permission of the persons presiding at such meeting.
- d. To consider or decide any matter which may be brought before the General Meetings with the permission of the person presiding at such meeting.

QUORUM

15. The quorum at all General Meetings of the Society shall be five (5) members personally present and the President if present, shall preside.

VOTING

16. At all meetings of the Society or the Governing Body every member present shall have one vote. Voting by proxy shall not be allowed. The President or in his absence the Vice-President, or in the absence of both the one person appointed by the members present to preside over the Meeting shall preside and have a second casting vote in case of an equality of votes.



ACCOUNT

17. No member of the Society not being of the Governing Body shall have any right of inspecting any account or document of the Society except as authorised generally or especially by the governing body or by the Society in General Meeting.

NOTICES

18. A notice to be given hereunder or under any bylaws made by the Governing Body may be given by him to any member either personally or by post to him: to the address given by him to the Society in his application for membership or acceptance of membership or to the altered address last notified by him in writing to the Society and in the Society's books.

SEAL

19. There shall be common Seal of the Society which shall be affixed at the discretion of the Governing Body to such deeds, contracts, agreements of whatsoever nature as letters, documents or statements of whatsoever nature as may require the sanction of the Governing Body. The composition of the said Seal may be altered from time to time by a resolution of the Governing Body.

- a. The Financial year of the government of India shall be the official year of the Society.
- b. The working hours of the Society shall be between 9.30 am to 12.00 noon and 12.30 pm to 4.00 pm.

DISSOLUTION

20. In case of dissolution of the Society in accordance with the provision of the Mysore Societies Registration Act 1960, after meeting all the debts, the property and all assets of the society shall be given to the founding family member(s) of this Society as decided by the Governing Body and shall not contravene the provisions of the Manipur Societies Registration Act 1960 and the Income tax Act 1961.

We certify that the above is a correct copy of the Rules and Regulations of the Social Service Guild.

Sl. No.	Name	Age	Address	Occupation	Signature
1.	Jeremiah	42	Tamenglong	Professor	<i>Jeremiah P</i>
2.	George Hanglai	50	Tamenglong Ward No. 7	Social Worker	<i>George Hanglai</i>
3.	Lungtuabui Pame	38	Tamenglong, Ward No.	Special Contractor	<i>Lungtuabui Pame</i>
4.	Khondingliu	37	Dailong - Manipur	Social Worker	<i>Khondingliu</i>
5.	Ramning Pame	41	New Impah - Manipur	Women Activist	<i>Ramning pame</i>
6.	DR. Avitoli Pame	40		Professor	<i>Avitoli Pame</i>
7.	Ramgak	56	Inem- Manipur	Teacher	<i>Ramgak</i>

Witness:

Armstrong Pame

1. (Armstrong Pame, IAS)
SDO Tousem Sub-Division

- Rachubui*
2. (Rachubui)
Social Worker

STATION: TAMENGLONG
DATED: 10-12-2012



Approved
Gaikingong Rachubui
Deputy Registrar of Societies
Tamenglong District