

PROTOCOL – CONTINUITY PLAN COVID-19 | VESSELS (SUPPLY AND OFFLOADING)

This guide is designed to help minimize the risk that a COVID-19 pandemic poses to the health and safety of crew members, the continuity of operations, and the effect on the community. It is intended to provide vessels with the basic information they require in preparing a continuity plan to mitigate the potential effects of a pandemic. As with any risk that threatens the viability of operations, continuity planning is critical.

Objectives are: A. protect people; B. protect business and minimize disruptions; and C. protect our community and help prevent negative impacts on customers, consumers, and the economy. Proper prevention measures may reduce the impact of the pandemic.

Documents related:

- Health Screening Questionnaire
- Temperature and Symptoms Form
- Daily Monitoring Form

Process	Recommendations
Before Everything	Advise workers that they must not show up to work if they present symptoms suggestive of COVID-19 such as fever, cough, respiratory problems or other symptoms
Crew Boarding – Vessel Departure Upon boarding the vessel to depart for fishing:	<ul style="list-style-type: none"> • Crew must have been following Chief Medical Officer advice (social distancing, only going out for essentials, etc), and show no COVID-19 symptoms prior to heading to sea. • Skipper/owner will fill out the Health Screening Questionnaire for each individual crew member and take temperature checks. • Skipper/owner will fill out a the Temperature & Symptoms Form
On Board – Fishing days	<ul style="list-style-type: none"> • Skipper/owner Promote hand hygiene and proper respiratory etiquette (cough in the bent elbow or in a tissue that is immediately discarded after use, then wash hands as soon as possible). • Skipper/owner will fill out a Temperature & Symptoms Form daily (8h+ trip, 2x/day). • Skipper/owner exercise authority firmly in cases of non-compliance with the procedures established due to COVID-19

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<p>Landing to warf - Discharging</p>	<ul style="list-style-type: none"> • When the vessel pulls up to the secure, designated loading/offloading area, ONLY authorised persons screened by the Skipper/owner are permitted to disembark from, or board, the vessel. • Skipper/owner may request to any person that get on board be provided with the required Personal Protective Equipment (PPE) and PPE must be worn by any person who also intervene on boats coming from outside NB. • Discharging crew should be composed of a maximum of 5 members and stay the same team as much as possible. • Tasks should be organized so that the landing attendants are not on the vessel at the same time as the skipper or crew members. If this is not possible, ensure a minimum distance of 6ft (2m) between the work groups. Disinfection on common surfaces must be done after their passage on the boat. • There shall be one employee responsible for weighing and recording product. These employees will maintain the 6ft (2m) physical distancing from others where possible, or otherwise be provided with the required PPE or work at workstations outfitted with physical barriers. • Grading and inspecting/samples of the entire catch should be done at the plant • The crew is then to follow the Chief Medical Officer advice while onshore (social distancing, only going out for essentials, must avoid gatherings, avoid any group activity.)
<p>Supplying vessels</p>	<ul style="list-style-type: none"> • At the wharf: Wharf employees are not to board vessels at any time during supply loading as much as possible. • Plant truck on independent wharf: If Supplies comes from Plant truckers, they MUST be screened at the plant before start of shift according to plant COVID-19 procedures. Truckers are to be prepared with proper PPE and must maintain physical distancing from others and follow all proper hygiene procedures during their shifts. Truckers will keep a daily written log of all stops and/or pick ups during their shift which they must provide that to the plant each day

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If any crew member has shown symptoms of COVID-19	
<p>Crew Boarding – Vessel Departure Upon boarding the vessel to depart for fishing:</p>	<ul style="list-style-type: none"> • Skipper/owner and crew member(s) must immediately wear a mask and directly go home and call 811 for instructions. • Inform the Office of Chief Medical Officer • Inform the plant & Dockside Officer • Depending on the circumstances, the individual crew member and/or entire crew may not be permitted to go to sea.
<p>On Board – Fishing days</p>	<ul style="list-style-type: none"> • Skipper/owner and crew member(s) must immediately wear a mask and goggles or visors and call 811 for instructions. • Start medical monitoring and reporting of symptoms ref. Self Monitoring form • Try to isolate the infected crew member and as much as possible, and if conditions allows, let him spend most of the time outside of the cabin. • where possible, to close areas used by infected persons, and to wait for at least three hours after the last infected person has left before starting the cleaning and disinfection process. If possible, open the exterior windows to increase air circulation in the area of concern. This waiting period will also attain a certain level of inactivation of the virus on any surfaces. • must proceed immediately to cleaning and sanitizing the areas most at risk of being contaminated • Place soiled linen (for example: sheets, napkins, clothes) in a plastic bag. • Start stronger monitoring of the other crew members • Inform the plant & Dockside Officer
<p>Landing to wharf</p>	<ul style="list-style-type: none"> • Apply instructions received by the Office of Chief Medical Officer • Articles made of cloth (hand towels, table napkins, work clothes, etc.) can be cleaned by following manufacturer recommendations. • Gear crew members for their exit from the vessel • Perform entire deep clean and disinfection of the vessel • Take soiled linen plastics bags to the washer. Avoid shaking the laundry or its bag/container as you place the laundry into the washer. Avoid all contact between skin or clothing with the contaminated laundry. You must use hot water and dry the articles completely

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RECOMMENDATIONS

1. Adapt the first aid kit with the necessary items to have in case of suspicion during a trip: sufficient masks, safety glasses, isolation equipment;
2. Encourage the communication of relevant information to ground teams by text before arriving at the dock;
3. Stay sufficiently away from any operation if your participation is not essential;
4. Avoid any direct or indirect physical contact with the personnel of the quay and the fishing scale;
5. Avoid hand deliveries with the ground teams when exchanging objects or documents: delivery by ground deposit (or a cart, table);
6. Wash your hands with soap and water for at least 20 seconds immediately after eating or smoking;
7. Store waste in leakproof, waterproof, easy-to-clean containers with airtight lids. Everyone can manage their dirty tissues in their own airtight container.
8. When used, Wash hands with soap and water for at least 20 seconds each time you remove PPE: gloves, glasses, helmet
9. Favor frequent hand washing with soap and water for at least 20 seconds with permanent wearing gloves: Remember that contaminated gloves worn on the face can be a source of infection.

When you wear your hands or a contaminated object on your face: A significant risk of transmission is contact with unwashed hands. On contaminated surfaces (objects, boxes, handles, etc.), the virus can survive for a few hours and even days in some cases.

When you eat, drink, smoke or vape, if your hands are dirty or if you share food, bottles or glasses with others, there is a significant risk when you touch your mouth.