



Zicherheit, LLC

“A domestic investigative and security service designed to meet the customer”

Zicherheit, LLC

Investigations & Security Operations

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www.zicherheit.net

Zicherheit LLC, Investigations and Security Operations is a licensed, insured and bonded agency, established and designed to work alongside the public, attorneys, the insurance industry, construction companies, property managers and local businesses to provide professional and exceptional service to their security and investigative needs.

The founder of Zicherheit LLC has over 25 years of experience in the law enforcement field. Having retired from the Department of Homeland Security, Federal Protective Service, the agency responsible for protecting the nation's government facilities, assets, buildings, employees and visitors: experience includes, but not limited to assignments in criminal investigation, property protection/security, VIP/Executive Security, court liaison, post assignments, patrol and community policing. Training experience has been through the Federal Law Enforcement Training Center as well as various state and local law enforcement academies. Certifications include Certified Homeland Protection Professional, Certified Protection Officer, Certified Institutional Protection Specialist and Certified Process Server.

Zicherheit, LLC brings to the table a vast level of experience from the law enforcement field, military arena and security industry. We have the staff to enhance your security objectives without inconveniencing your residents, employees, visitors, customers or contractors.

BENEFITS OF PARTNERING WITH US

PRICING, PERSONNEL & PROFESSIONALISM

There are numerous reasons for choosing Zicherheit, LLC over our competitors. We encourage open dialogue and communication but what sets us apart from our competitors is as follows:

Pricing - Zicherheit LLC's pricing is extremely competitive. Our competitors have a high cost of overhead and high profit margins that requires them to pass the cost on to its clients. At Zicherheit LLC, we seek to build long lasting relationships with our customers, and we will work hard to earn and keep your business.

Personnel – Zicherheit LLC employs only experienced security personnel, former law enforcement and military members. However, we are unique in that we also try to employ college students studying criminal justice or related fields where they can work with professional mentors, earn money and gain a valuable education and experience in the field they are pursuing. We don't hire people just to fill a position.

Particularly important in the field of security, in addition to regular training is one of the key traits our personnel possess, and we emphasize, that of positive community contact and the ability to defuse situations using a positive verbal approach. All of our security personnel receive training on a variety of topics that include, but not limited to: security principles, physical security concepts, theory of patrol, CPR/AED/First Aid, Fire prevention / emergencies, report writing, etc.

As an example of our commitment to always improve ourselves, when we expanded into the hotel, condominium and residential areas, we sought additional guidance from industry experts. Based on this, we hire for specific locations rather than a general employee. We provide more focused

training and encourage and support those employees assigned to a housing facility to obtain their Lodging Security Officer Certification.

Professionalism - Zicherheit LLC, our administrative, investigative and security staff are trained professionals who proudly display the company's professionalism throughout the tenure at the client's site. Zicherheit LLC will supply supervisory oversight that will be supplemented with the owner and management team performing routine inspections of the site staff, in addition to basic monitoring of the roles of the security staff, to ensure they are meeting the needs of the client.

The owner, management staff, and supervisors are on call 24 hours a day for client issues. In addition, the owner and our management staff will participate with all on site safety meetings and offer free of charge, crime prevention lectures, training, and threat assessments for the property.

HIRING PRACTICE

Zicherheit, LLC only hires qualified, licensed personnel, mostly retired from law enforcement, have prior military service or have a long history in the security industry. Minimum qualifications are set above State standards for serving as a contractor and can be provided to any potential client or client at their request. Again, our goal is to form lasting relationships with our clients not just meet contractual obligations.

Prior to a potential candidate being hired, our candidates go through an extensive, thorough interview process as well as a background check, and drug screening process (6 panel test for marijuana/cannabis, cocaine, opiates, amphetamines, methamphetamines and benzodiazepines). In addition, our company has at its disposal, alcohol test swabs.

All personnel files of those security officers assigned to a specific site can be made available to the client or designee upon request.

Orientation of properties will be made as expeditiously as possible but prior to commencement of the contract, if authorized by the client. A test of the security officer's knowledge will be conducted prior to any officer assuming a post at a particular site.

All Quoted Rates Include:

- *Payroll Cost & Payroll Taxes*
- *Surety Bond*
- *Workers Compensation Insurance*
- *Employee Screening, Background Investigations & Drug Testing*
- *Training*
- *Direct Supervision*
- *Management Visits*
- *Uniforms*
- *Professional Reports*
- *Administrative Oversight*
- *Commercial Liability Insurance*

Copies of licenses, insurance and other items will be made available to the Contract Monitor at his/her request.

SCOPE OF SERVICE

Security Officers with Zicherheit LLC, assigned to provide security at a client's site, will perform security services such as but not limited to:

- Perform security patrol of the premises/property (Interior and exterior)
- Provide a daily, detailed report to management which will include:
 - Incidents
 - Maintenance issues/concerns (lights, broken gates, water leaks, etc.)
 - Safety issues/concerns
- Uphold property rules, such as, but not limited to:
 - Parking restrictions
 - Unwelcomed / Disorderly persons
 - Noise ordinances
 - Access to property
- ❖ Prior to implementation of the contract, Zicherheit LLC will visit the property and create both general post orders and specific post orders, the latter, dependent upon approval of the client.
- ❖ Parking Concerns/Issues: Zicherheit LLC, while performing exterior patrols will identify any vehicle parked in violation of building rules and issue an administrative warning (See Appendix A).
- ❖ Daily Reports as well as incident reports are completed electronically. In addition to recording activities, the system can be used as a tracking mechanism so that both the client and Zicherheit can be aware of the security officer's location or where they have visited at any time. This is accomplished by geofencing and/or by placing small barcode stickers throughout the property being patrolled, requiring the security officer to physically scan these barcodes, documenting his/her actual presence at these locations. There will be no mistaking when and where a security officer checked a particular area such as a gate, door or room.

In addition to security matters, the security officer can identify safety and other miscellaneous matters and enter these into the system so that building management is aware of the problem/concern, instantaneously if the client desires.

At a mutually agreed upon, designated time, these reports will be forwarded to the client for their review. In addition, clients can review the security officer's actions and

locations in real time by logging online into the system. Clients even have the capability to “dispatch” an officer to a reported concern.

(See Appendix B for an example of a typical report.)

UNIFORMS / EQUIPMENT / SUPPLIES



Each of our personnel will be issued a standard Zicherheit uniform bearing a company patch clearly identifying the security officer as an employee of Zicherheit LLC. In addition, a company issued identification card, a security badge, name plate/tag, CPR Certification card and a state issued security guard license card will always be displayed.

The Zicherheit uniform will consist of a grey colored shirt with the agency patch on the left sleeve and the American flag on the right sleeve. The decision on whether the officer will wear a short or long sleeve shirt is dependent on the season. In addition to the shirt, the officer will wear black work boots, grey trousers, and a black tie (when in the long sleeve shirt).

Additional uniform items that will be provided are rain gear, winter coat, spring/fall coat, hat, reflective vest and any other uniform items as agreed upon by the client and Zicherheit.

Client requests for other uniform designs can be accommodated.

Guard Appearance is dictated through internal policy which is enforced through regular inspections. Zicherheit policy far surpasses those standards established by the state.

Standard equipment to be provided will consist of a rechargeable flashlight, a cellular phone or similar device for use by the security officer as a means of communication between the client, tenants of client property, Zicherheit and the security officer(s) as well as any other equipment as agreed upon by the client and Zicherheit.

All supplies needed by the security officer to effectively and efficiently perform his/her job will be provided by Zicherheit LLC.

INVOICING / PAYMENT

Invoices will be provided to the client at a mutually agreed upon date and will contain both non-overtime and overtime hours worked for the entire month. Copies of time sheets will accompany the invoice if so requested by the client or their designee. Payment is to be made within 30 days of receipt of invoice. Payment can be made either by credit card, electronically or by company check.

LEGAL ACTION SUMMARY

To the best of our knowledge, information and belief, Zicherheit LLC has no outstanding legal actions or potential claims against the company nor has it been part of any legal action(s) or had any claims filed against the company.

SUMMARY

Zicherheit LLC will meet and exceed expectations in the performance of their contracts.

Zicherheit, LLC offers the most economical services without compromising security or inconveniencing the customer. Our staff is very qualified and experienced. Our personnel are not only trained in security but are also trained in CPR/first aid; traffic management; workplace safety, just to name a few. Our staff is comprised of a management team with an extensive history in law enforcement; military; and security.

Zicherheit, LLC operates at the highest ethical and safety standards. We look forward to servicing your needs now and in the future.

Prior to contract implementation, Zicherheit LLC will make company management officials available to visit the client property and address any questions or concerns raised by the Project Manager and/or tenants. In addition, if authorized by the client, Zicherheit LLC will provide business cards, magnets (refrigerator) and additional signage with the phone number for reaching security, so that it is readily available for the tenant and visitors.

PARKING VIOLATION		
Nº 29101		
YOU ARE ILLEGALLY OR IMPROPERLY PARKED FOR ONE OR MORE OF THE FOLLOWING REASONS AND ARE SUBJECT TO BEING TOWED OR BOOTED AT YOUR EXPENSE.		
<input type="checkbox"/>	Vehicle doesn't have valid PARKING PERMIT	
<input type="checkbox"/>	Parked in NO PARKING Zone	
<input type="checkbox"/>	Parked in FIRE LANE	
<input type="checkbox"/>	Parked in HANDICAP Space	
<input type="checkbox"/>	Parked in RESERVED or Assigned Space	
<input type="checkbox"/>	Blocking Driveway or Access	
<input type="checkbox"/>	Blocking another Vehicle	
<input type="checkbox"/>	Parked in 2 Spaces	
<input type="checkbox"/>	Other _____	
This vehicle's description has been permanently recorded. Any additional infractions of our regulations could result in towing at vehicle owner's expense and/or revocation of parking privileges.		
License Plate No.	State	Year
Vehicle Make/Model		Color
Permit No. or Other I.D.		
Driver's Name (if known)		
Date _____ Location _____		
Time _____ By _____		

APPENDIX – “B”

Sample Daily Report

Zicherheit, LLC Investigations & Security Operations		Daily Activity Report Zicherheit Investigations	Start: Feb 23, 2017 12:00 AM End: Feb 23, 2017 01:00 AM
Thu Feb 23, 2017 12:41 AM	(S) Patrol	123042890	
Empire Towers 7310 Ritchie Highway Location: Default Unit: Nicholas Ziethen (S) Level 1	12:42 AM Nicholas Ziethen - SECURITY OFFICER ZIETHEN REPORTING FOR DUTY 12:43 AM Nicholas Ziethen - STARTING PATROL OF FIRST FLOOR 12:45 AM Nicholas Ziethen - PATROL OF FIRST FLOOR COMPLETE - NO DEFICIENCIES OR CONCERNS TO REPORT	No Photos Available	
Thu Feb 23, 2017 12:44 AM	(M) Broken Light	123043060	
Empire Towers 7310 Ritchie Highway Location: Default Unit: Nicholas Ziethen (M) Level 2	12:45 AM Nicholas Ziethen - WHILE PATROLLING THE FIRST FLOOR IT WAS OBSERVED THAT THE LIGHTS ABOVE THE FIRE EXTINGUISHER OR BROKEN	No Photos Available	
Thu Feb 23, 2017 12:48 AM	(S) Excessive Noise	123043462	
Empire Towers 7310 Ritchie Highway Location: Default Unit: Charles Ziethen (S) Level 3	Reported: Smith Law Firm in Room 123 is reporting that an individual is causing a disturbance. Please respond. 12:51 AM Nicholas Ziethen - SECURITY OFFICER ZIETHEN REPORTED TO ROOM 123 AND IDENTIFIED THE INDIVIDUAL REPORTED AS BEING DISRUPTIVE. LAW FIRM DID NOT WANT PERSON REMOVED, ONLY WARNED THAT CONTINUED DISRUPTIVE BEHAVIOR WOULD NOT BE TOLERATED. INDIVIDUAL WAS WARNED. SO ZIETHEN DEPARTED SCENE.	No Photos Available	
Thu Feb 23, 2017 12:51 AM	(S) Other	123044027	
Empire Towers 7310 Ritchie Highway Location: Default Unit: Nicholas Ziethen (S) Level 3	12:52 AM Nicholas Ziethen - SECURITY OFFICER ZIETHEN OF DUTY	No Photos Available	

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



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