

North Herts Knights Basketball Club

Constitution

1. Name

The Club will be called North Herts Knights Basketball Club.

2. Legal Status

The legal status of the club will be an Unincorporated Association

3. Purpose

The aims and objectives of the club will be:

- To promote and provide amateur basketball to the local community.
- To provide developmental basketball opportunities to the local community.
- To offer community development competitive opportunities in basketball.
- To ensure a duty of care to all members of the Club.
- To ensure that all its services in a way that is fair to everyone.

4. Affiliation

The Club will be affiliated to Herts Basketball Association and Basketball England.

5. Membership

Membership will consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of conduct.

Members will be enrolled in one of the following categories.

- Full registered senior playing member
- Full registered junior playing member
- Training member
- Associate (non-playing) member
- Life member

6. Membership fees

Membership fees and payment structures will be set annually and agreed by the Committee in advance of the upcoming season.

The Club operates a “no pay, no play” policy in respect of fees, meaning that a member who is in arrears on their fee payment will not be allowed to attend Club training sessions or matches.

7. Officers of the Club

The officers of the club will be:

- Chairperson
- Vice Chairperson
- Head of Youth
- Treasurer
- Safeguarding and Compliance Officer

All officers will be elected at the Annual General Meeting by a process of proposal, second and vote, with the nominee with the largest number of votes being elected to the position.

All Officers will retire each year but will be eligible for re-election.

The Officers of the Club will determine and appoint other Committee positions as they see fit.

8. Committee

The Club will be managed through the Committee consisting of:

Officers of the Club:

- Chairperson
- Vice Chairperson
- Head of Youth
- Treasurer
- Safeguarding and Compliance Officer

Other positions:

- Coaches representative
- Knights 1 representative
- Knights 2 representative

Only these posts will have the right to vote at meetings of the Committee. The Chairperson's vote shall be decisive if a majority decision cannot be reached.

Where an individual is fulfilling more than one Committee post that person will only hold one vote regardless of the number of posts they are fulfilling.

Quorum required for business to be agreed at Committee meetings shall be five.

Meetings of the Committee will be convened by the Chairperson and be held no less than two times per year.

The Committee will be responsible for adopting new policy, codes of conduct and rules that effect the organisation of the Club.

The Committee may appoint sub-committees as necessary and appoint advisors to as necessary to fulfil its business.

The Committee will be responsible for disciplinary hearings of members who infringe the Club rules, regulations or constitution. The Committee will be responsible for taking any action including suspension or other discipline following such hearings as it sees fit.

9. Property and Finance

The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Constitution and other club Rules. All surplus monies are to be reinvested into the Club.

The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other similar items providing they are consistent with the Clubs purpose and Constitution.

The club may in connection with the purpose of the Club:

- Sell and supply food, drink and related sports clothing and equipment.
- Remunerate members for providing goods and services, on fair terms set by the Committee.
- Pay for reasonable hospitality for visiting teams and guests

All Club monies will be banked in an account held in the name of the Club.

The Club treasurer will be responsible for the finances of the Club.

The financial year of the Club will end on 30th June annually.

A Statement of Accounts will be presented by the Treasurer at the Annual General Meeting.

The Club Bank Account will have at least three named officers of the Club against it, and will use the available online services of the account meaning that these individual officers will be able to make payments on behalf of the Club independently.

The following officers will have bank signatory and access to any online facilities:

- Chairperson
- Vice Chairperson
- Treasurer

The Club's finances will be managed in such a way that individual sections of the club (e.g. teams) will be distinguished, and fees will be calculated in such a way that each section of the Club will bear its own costs from year to year with a small surplus to be agreed at the calculation of annual fees. The Committee will exercise sensible flexibility in this policy to allow for year on year fluctuation in income and costs, or exceptional events.

10. Annual General Meetings

The Club Chairperson will give notice of the Annual General Meeting not less than fourteen days in advance.

The AGM will annually:

- Review the Club Committee structure and re-elect Officers.
- Receive a Statement of Accounts from the Club Treasurer
- Consider any other agenda items as Club members see fit.

Nominations for Officers of the Committee must be sent to the Chairperson of the Club not less than 24 hours ahead of the meeting.

Quorum for the AGM will be five.

The Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM as it deems necessary. Procedures for EGMs will be the same as for the AGM.

11. Discipline and Appeals

All complaints regarding behaviour should be submitted in writing to the Chairperson or Vice Chairperson.

The Committee will meet to hear complaints at the earliest opportunity (usually within 14 days). The Committee has the power to take appropriate disciplinary action including suspension or termination of membership.

The complaint will be heard by either the Chairperson or Vice Chairperson (whoever received the complaint) with the other in non-attendance to give independence in the event of an appeal.

The outcome of a disciplinary hearing will notified in writing to the person who lodged the complain and the member against whom the complaint was made within 14 days of the hearing.

There will be the right to appeal to the Management Committee following disciplinary action be notified. An appeal should be made to either the Chairperson or Vice Chairperson depending on which did not attend the initial hearing.

12. Safeguarding, Welfare and Equality

The Committee will have due regard to the law on disability discrimination, child welfare and all other matters in respect of Safeguarding, Welfare and Equality.

The Committee ensure that all members or other people it engages in club activities are appropriately trained and certified according to the law and the regulations of its affiliate bodies.

The Committee will publish the Club policies on Safeguarding, Welfare and Equality on its website, and these policies will be made available in hard copy on request.

13. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through majority vote of the membership.

The Committee will then be responsible for the orderly winding up of the Club's affairs with the following order:

- Settling all liabilities
- Disposal of assets to Herts Basketball
- Disposal of assets to Basketball England

14. Amendments to the Constitution

The constitution will only be changed through agreement by majority vote at an AGM.

15. Declaration

North Herts Knights Basketball Club hear by adopts and accepts this constitution as a current operating guide regulating the actions of any members:

SIGNED:

DATE:

NAME:

POSITION: Club Chairperson