

**Lutheran Retreats, Camps & Conferences**  
**Summer Staff Application 2019**  
(Please print legibly in pen)

Today's Date: \_\_\_\_\_

NAME: \_\_\_\_\_  
(First) (Middle) (Last)

CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PREFERABLE METHOD OF CONTACT (check all that apply)

- Text
- Phone Call
- Email

CURRENT ADDRESS: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

PARENT/GUARDIAN NAME(S): \_\_\_\_\_

PARENT/GUARDIAN ADDRESS: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

PARENT/GUARDIAN E-MAIL: \_\_\_\_\_

POSITION FOR WHICH I AM APPLYING:

- Leadership Staff (Over 21 preferred)  Counselor (18 & over)
- Support Staff (18 & over)  Junior Counselor (Under 18, SIT Alumni Only)

Will you be 18 years of age by June 1, 2019?  Yes  No

Have you applied for a position or been employed by LRCC before?  Yes  No Dates \_\_\_\_\_

I understand and accept that rotating between LRCC sites & positions may be required and I will be placed where my gifts are needed most.  Yes  No

I have attended the following sites:  El Camino Pines  Luther Glen Farm  Neither

EDUCATION: I am currently in, or have most recently completed (circle):

High School: \_\_\_\_\_ Junior Senior Grad Year: 20\_\_\_\_  
College: \_\_\_\_\_ Freshman Sophomore Junior Senior Grad Year: 20\_\_\_\_

Name of High School \_\_\_\_\_

Name of College/University \_\_\_\_\_

College/Graduate Major(s) or Degree(s) Received \_\_\_\_\_

CHURCH RELATIONSHIP: LRCC is associated with the Evangelical Lutheran Church in America. It is not necessary for staff to be Lutheran, however, all must be Christian and should be comfortable in a Christian camping environment. Regardless of denomination, we expect our staff to affirm the Lutheran tradition.

Home Congregation \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Denomination \_\_\_\_\_ Pastor(s) \_\_\_\_\_

CERTIFICATIONS: Please list the expiration dates next to the certification(s) you currently hold.

CPR \_\_\_\_\_ Standard First Aid \_\_\_\_\_ Advanced First Aid \_\_\_\_\_ Wilderness First Aid \_\_\_\_\_

EMT \_\_\_\_\_ First Responder \_\_\_\_\_ Lifeguard \_\_\_\_\_ Other: \_\_\_\_\_

Have you been employed by any other camp besides El Camino Pines and Luther Glen? \_\_\_\_ Yes \_\_\_\_ No  
If so, please list past positions.

Name of Camp	Name of Supervisor & Phone #	Dates Employed

EMPLOYMENT HISTORY: Please list past positions, both paid and/or volunteer.

Name of Employer & Phone #	Name of Position or Title	Dates Employed

OTHER RELATED EXPERIENCE: Please comment on any other related experience that you consider relevant to the position for which you are applying.

REFERENCES: LRCC requires **two** references with this application. Reference forms can be found on our website at <https://lrcchome.com/forms>. References may be completed via the website online submission or may be mailed in paper form directly to the LRCC Office at Luther Glen Farm. We prefer that one reference speaks to your faith background and one to your work experience. Please **do not list peers or relatives**.

Name/Position	Address	Phone Number
Employer		
Pastor or Youth Worker (If available)		

MINISTRY SKILLS: Rate your skill as follows (1=Strong experience, ability to lead, 2= Good experience, could provide assistance in leading, 3= Some experience, need assistance, 4= Minimal experience, interest in learning, 5= No experience or interest in learning)

Devotional  
 \_\_\_ Plan/Lead Bible Study  
 \_\_\_ Plan/Lead Devotion  
 \_\_\_ Plan/Lead Worship  
 \_\_\_ Plan/Lead Campfire  
 \_\_\_ Plan/Lead Games & Skits

Music/Arts  
 \_\_\_ Guitar  
 \_\_\_ Piano  
 \_\_\_ Singing  
 \_\_\_ Song Leading  
 \_\_\_ Acting & Drama  
 \_\_\_ Arts & Crafts

Comfortability working with these age ranges  
 \_\_\_ Preschool  
 \_\_\_ Lower Elementary  
 \_\_\_ Upper Elementary  
 \_\_\_ Middle School  
 \_\_\_ High School

Community  
Building/Recreation  
 Group Games  
 Initiative/Trust Building  
 Low Ropes Course  
 Small Group Leadership  
 Large Group Leadership  
 Hiking  
 Swimming

Kitchen/Maintenance  
 Cleaning  
 Dishwashing  
 Custodial Work  
 Basic Repairs  
 Food Prep

Personal  
 Smiling  
 Laughing  
 Listening  
 Being Flexible  
 Reliability  
 Initiative  
 Energy  
 Bi/Multi-lingual

QUESTIONS: Take time to thoughtfully consider your response to each of the following questions. If necessary, attach an additional sheet of paper.

1) Why do you wish to be involved in the ministry of LRCC this summer?

2) In regards to personal identity, describe how you view yourself and how others view you?

3) Describe your faith journey and life as a Christian so far. What has been important in your journey?

4) Describe your past and/or current experiences working with children or youth.

INTERVIEWS: All summer staff applicants are required to participate in an interview. LRCC Directors will conduct an in-person, over-the-phone or Skype interview made by appointment. Each interview appointment will be made at the convenience of the LRCC Directors and the applicant.

WORKING WITH LRCC: All summer staff members who are hired must attend a paid staff orientation. Summer staff members will start orientation on June 9<sup>th</sup>. Summer programming starts June 22, 2019 and ends on August 9, 2019. Some positions may begin or end earlier, which will be clarified in individual staff contracts. Time-off requests are **not guaranteed** and must be approved by the Executive Director before accepting employment. All staff members are expected to work at least one weekend during the summer.

Our staff salaries compare favorably with other camping organizations. We expect loyal service and have set high standards for our employees. We will provide a positive, safe environment for all camp participants. We expect our summer staff to help make our camps drug and alcohol-free. We also expect our summer staff to display high standards of conduct in local communities and churches during summer employment. Your signature on this application indicates your willingness to work according to these policies. If you wish to view a copy of LRCC's Community Life and Personnel Policies, please contact our Administrative Office.

Your signature indicates that you have read this statement and that your application reflects your background and ability fairly. You are also agreeing that LRCC has permission to contact your previous employers for verification of employment and your references as needed.

All staff members are subject to a background check, as required by the American Camping Association (ACA). By virtue of signing this application, LRCC has permission to obtain a copy of your completed background check.

I release from any and all liability all representatives of LRCC for their acts performed in good faith and without malice in connection with evaluating my applications, credentials, and qualifications. I understand that any false statements on this application shall be sufficient cause for denial of employment or summary dismissal. I understand that employment in any LRCC program is contingent upon the satisfactory investigation of my work records and references. I understand that if I am employed by LRCC my employment can be terminated by either the camping organization or me at will, with or without cause, and with or without notice, at any time.

The information provided on this application is complete and entirely true to the best of my knowledge.

Signed \_\_\_\_\_ Date \_\_\_\_\_

RETURN THIS APPLICATION TO:

Luther Glen Farm  
39136 Harris Road  
Oak Glen, CA 92399  
Office: (909) 797-2513  
Office@LRCChome.com

LUTHERAN RETREATS, CAMPS AND CONFERENCES IS AN EQUAL OPPORTUNITY EMPLOYER.