

Katrina Krause

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Professional Summary

Detail-oriented Post-Production Assistant with hands-on experience supporting studio feature editorial teams. Fluent in Avid Media Composer, DaVinci Resolve, Adobe Premiere Pro, Lightroom, and Photoshop. Recognized for clear communication, collaboration, and adaptability under tight deadlines.

Core Skills

- **Editorial Platforms:** FileMaker Pro, Avid Media Composer, DaVinci Resolve, Adobe Premiere Pro
 - **Imaging & Graphics:** Adobe Lightroom, Adobe Photoshop
 - **Post Workflow:** Turnovers, VFX organization, cutting in shots, import/export, conforming, QC
 - **Professional:** Communication, collaboration, troubleshooting, hardworking, flexibility, time management
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Work Experience

NBC Universal (Universal City, CA) Apr 2025 - Dec 2025

Post-Production Assistant (Reminders of Him)

- Coordinated timecards and day-to-day logistics to keep the cutting room running smoothly.
- Served as a responsive point of contact for editors and sound team, facilitating communication and requests.
- Supported assistant editors in Avid: Turnovers, VFX organization, cutting in shots, import/export, and conforming.

20th Century Fox (Los Angeles, CA) May 2022 - Mar 2023

Post-Production Assistant (No One Will Save You)

- Managed schedules, timecards, hospitality, and ad hoc requests for the editorial team.
- Daily engagement with all team members including Director, Assistant Director, Editor, 1st Assistant Editor, 2nd Assistant Editor and Editing Supervisor.
- Participated in editing sessions with the Director and Editor, providing additional support.

Ethos Studio (Los Angeles, CA) Jan 2022 - May 2022

Post-Production Intern

- Maintained organized project files and folder structures.
- Performed QC to ensure assets met client delivery requirements.
- Coordinated team calendars to keep projects on schedule.

Midtown Athletic Club (Palatine, IL) May 2018 - Jan 2022

Photographer and Videographer

- Shot videos and photos at sporting events for the Kidtown program.
 - Edited and compiled media for marketing and advertising.
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Education

Columbia College Chicago (Chicago, IL)

Graduated May 2022

Bachelor of Arts in Filmmaking

Minor in Photography

Short Films

- *PANDEMIC SCREAMS!* (2022): Assistant Editor
 - *Spring Cleaning* (2021): Editor
 - *Truth Hidden Within* (2020): Editor
 - *The Gift* (2019): Editor
 - *Bad Habits* (2018): Editor
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Interests and Hobbies: Chicago Blackhawks, Soccer, Softball, Traveling, Video Games, Reading, Drawing, Photography