

## Global Medical Training – A provider you can trust.

The Health & Safety Executive (HSE) set out guidance for you as an employer to make sure the company you use for your First Aid Training is fit for purpose. We've listed the HSE criteria and explain how we meet them for your piece of mind.

| HSE Criteria Check   | Do we meet it? | How do we meet it?   |
|--|----------------|--|
| Do the trainers / assessors have a current First Aid at Work (FAW) certificate or qualify for an exemption?  | ✓              | Our Paramedics are exempt due to their high level of ability and our non-paramedic trainers hold an FAW certificate.   |
| Do the trainers / assessors have an appropriate training / assessing qualification   | ✓              | Our trainers and assessors hold a minimum of a level 3 award in education and training and some also hold the A1 assessors award   |
| Is there a documented quality assurance plan designating an individual to take responsibility for quality assurance, including assessment of the performance of trainers/assessors at least annually?  | ✓              | We have a plan we can share with you. One of our directors is responsible for ensuring quality assurance visits and assessments are undertaken by senior clinicians  |
| Does the designated person have a current FAW certificate or qualify for an exemption?   | ✓              | Our quality assurers are registered Paramedics and Nurses.   |
| Does the designated person have an assessing/verifying qualification?  | ✓              | Our quality assurers are internal and external qualified quality assurers  |
| Is there a documented course evaluation procedure?   | ✓              | We seek feedback after every course and meet to discuss this frequently.   |
| Is there a documented complaints procedure?  | ✓              | We make candidates aware of this at the start of their course and can share this with you.   |
| Is FAW/EFAW taught in accordance with current guidelines on adult basic life support published by the Resuscitation Council (UK), and for other aspects of first aid, in accordance with current guidelines published by the Voluntary Aid Societies or other published guidelines that are supported by a responsible body of medical opinion?  | ✓              | All our courses are taught in line with current best practice as published by the Resuscitation Council and by the Joint Royal Collages Ambulance Liaison Committee as well as input from the current edition of the first aid manual. All courses are underwritten by a registered Paramedic. |
| Does the course content adequately meet the needs of your workplace as indicated by your first-aid needs assessment?   | ✓              | We check with companies before they book a course as to their industry and requirements  |
| For <b>FAW</b> , does the syllabus include the topics listed in Appendix 1 and does the course include at least 18 training and assessment contact hours, over three days?   | ✓              | Our FAW courses are delivered over 3 days face to face lasting around 21 hours and cover all topics in appendix 1  |
| For <b>FAW requalification</b> , does the syllabus include the topics listed in Appendix 1 and does the course last at least 12 training and assessment contact hours, over two days?  | ✓              | Our FAW requalification is delivered over 2 days face to face and lasts around 14 hours and covers all topics in appendix 1  |
| For <b>EFAW</b> , does the syllabus include the topics listed in Appendix 2 and does the course last at least six training and assessment contact hours, over one day?   | ✓              | Our EFAW is delivered over around 7 hours face to face and covers all topics in appendix 2   |
| For <b>EFAW requalification</b> , does the syllabus include the topics listed in Appendix 2 and does the course last at least six training and assessment contact hours, over one day?   | ✓              | Our EFAW requalification is delivered face to face over around 7 hours and covers all topics in appendix 2.  |
| Do the certificates issued to students assessed as competent contain the name of the training organisation, the title of the qualification (eg FAW or EFAW), reference to the Health and Safety (First-Aid) Regulations 1981, the date of issue and confirmation the certificate is valid for three years?<br>(If training is neither FAW nor EFAW the certificate should also list the learning outcomes of the syllabus on which candidates have been assessed.) | ✓              | Our certificates meet and exceed this requirement as we always list learning outcomes on the rear of the certificate regardless of the course.   |