



YOUR TEAM



Reese
Cirino



Caleigh
Lans

5 Star Service

Over 500+ Transactions Closed

6+ Years of Experience

Worked With Over 60 Top Producing Agents

Licensed Real Estate Agents



YOUR TRANSACTION MANAGEMENT LEVERAGE

**Listing
Launch
\$150**

Prepare and send all documents to seller
Obtain pictures from photographer
Pull all property information
Input into MLS (s)
Set up showingtime
Make MLS listing active, after written approval from Agent
Upload all documents for compliance
Add open house dates to MLS(s) and KWLS

**Listing
Launch
to Close
\$295**

Listing Launch Plus.....
Receive contract and send to the seller to execute
Collect attorney information and missing executed documents from the buyer's agent
Send initial attorney email with executed documents and transaction sheet be on all attorney correspondence
Provide an executed copy of all documents to the client
Maintain DocuSign documents
Check for compliance
Prepare commission bill and send to attorney's
Prepare commissions in command

**Buyer
Offer
to Close
\$250**

Prepare contract and associated documents
Pull documents from MLS
Send to clients for execution with approval from the agent
Send offer to the listing agent with executed documents
Introduction to attorney's and be on all attorney correspondence
Maintain DocuSign documents
Check and submit for compliance
Prepare commission bill and send to attorney's
Prepare commissions in command



YOUR TRANSACTION MANAGEMENT LEVERAGE

Dual
Sale
Transaction
\$485

Dual
Rental
Transaction
\$280

Rental
Listing
\$175

Tenant
Lease
\$125

Prepare and send all documents to seller
Obtain pictures from photographer
Pull all property information
Input into MLS (s)
Set up showingtime
Make MLS listing active,after written approval from Agent
Upload all documents for compliance
Write Up Lease
Maintain DocuSign Documents
Compliance and Commisssons in Command

Prepare lease application and associated documents
Pull documents from MLS
Send to clients for execution with approval from the agent
Send lease application to the
listing agent with executed documents
Execute final lease
Maintain DocuSign Documents
Compliance and Commisssons in Command



YOUR SOCIAL PLATFORM MANAGEMENT LEVERAGE

BRONZE PACKAGE

\$175

1 SOCIAL PLATFORM
9 Social Posts A Month
Monthly Content Calendar
Caption Writing
Hashtag Research

SILVER PACKAGE

\$275

2 SOCIAL PLATFORMS
12 Social Posts A Month
12 Story Posts
Monthly Content Calendar
Caption Writing
Hashtag Research

GOLD PACKAGE

\$400

3 SOCIAL PLATFORMS
12 Social Posts A Month
12 Story Posts
Unlimited Transaction Posts
(Listed, OH, UC, Sold)
Postings in FB Groups
Monthly Content Calendar
Caption Writing
Hashtag Research



YOUR DIGITAL MARKETING LEVERAGE

**DIGITAL
LISTING
LITE
\$35**

Command landing page
Command ad campaign launch

**DIGITAL
LISTING
PLUS
\$125**

Digital Listing Lite, Plus...
Just Listed Social Media Asset
Just SOLD Social Media Asset
For sale and Open House Flyer
Command Email Blast

**OPEN
HOUSE
READY
\$175**

Command Landing Page
Command Ad Campaign Launch
Open House Social Media Asset
MLS Print Out
Property Flyer
Biography Flyer
Sign-in Sheet with QR code
Mortgage Flyers



A LA CARTE LEVERAGE

Admin
Tasks

\$25
per hour

Compliance
&
Commissions

\$70

MLS
INPUT

\$50

Write an
Offer

\$50

Customized
Flyer

\$30

Customize
Listing/Buyer
Presentations

\$185
each

Social
Post

\$25

Brand
Your
Business

\$250

Email
Blast

\$30