

# **NEW ENGLAND HELICOPTER PILOTS ASSOCIATION**

## **BY-LAWS**

### ARTICLE I

#### NAME:

This organization shall be known as the New England Helicopter Pilots Association.

### ARTICLE II

#### Purpose:

The purpose of this organization is to enable its members to unite their efforts to foster, promote, and implement rotorcraft aviation; to represent its members in all matters concerning the development of constructive programs, policies, and legislation; to provide a forum for the exchange of ideas and information.

### ARTICLE III

#### Membership:

##### Section 1

Membership in this Association shall be granted in three (3) categories to those in sympathy with its purpose. The

categories shall be Regular Membership, Corporate Membership and Associate Membership.

## Section 2

Regular Membership shall consist of certificated helicopter pilots. Corporate Membership shall consist of businesses desiring such membership, and such businesses may be represented by one or more persons at Association functions. Associate Membership may be composed of persons or entities interested in rotorcraft aviation and shall be represented by one individual at Association functions. All members are encouraged to invite and present guests to the Association.

## ARTICLE IV

### OFFICERS

The officers of the Association shall be a President, a first and second Vice President, Secretary and Treasurer.

### BOARD OF DIRECTORS

The Board of Directors shall consist, but not be limited to, the President, Vice Presidents, Secretary, Treasurer, and the immediate past President.

### DUTIES OF OFFICERS

#### Section I

It shall be the duty of the President to preside at all meetings of the Association and to perform all the duties usually pertaining to his office. He shall have general charge of the business of the

Association, subject to the advice and control of the Board of Directors.

## Section 2

The Vice President, or either of them, shall perform the duties of the President, in the absence or disability of the President, and any other duty as directed by the President or Board of Directors.

## Section 3

The treasurer shall, subject to the direction and control of the President and/or the Board of Directors, have general charge of the financial affairs of the Association and shall keep full and accurate books of account. He or she shall make payments on behalf of the Association on order of the President and shall report all receipts to the Board of Directors whenever requested and to the Association membership at the annual meeting or such other meetings as directed by the President. The Treasurer shall issue membership cards to members upon receipt of the members' dues.

## Section 4

The Secretary shall keep the minutes of all proceedings and report the same; give notice of all meetings; notify officers of elections; send the names of new members to the Treasurer and perform other such duties as the President or Board of Directors may require.

## ARTICLE V

### ELECTION OF OFFICERS

#### Section 1

All officers shall be elected by ballot at the annual meeting and shall assume office at the close of that meeting. Upon majority vote (by hand or otherwise) of those eligible to vote, a voice vote or other non-ballot vote may be used.

#### Section 2

The election of officers may be conducted by mail in a manner as determined by the Board of Directors, with ballots counted at the annual meeting.

#### Section 3

No member shall be eligible for election to an office who has not been a member of the Association, in good standing, for at least twenty-four (24) months.

#### Section 4

Should an officer resign , or if an office remains vacant, the President shall appoint a member to assume the office temporarily and may order the Secretary to send notice of a special election at the next meeting, at which the vacancy can be filled.

#### Section 5

The term in office shall be one year for all officers.

## Section 6

Voting rights shall be extended only to regular members in good standing (dues current) at the time as any such vote is taken or cast. Associate and Corporate members shall have a voice in all meetings but shall not be eligible to vote.

## Section 7

Any officer may resign by delivering his or her written resignation to the Board of Directors or to the President and such resignation shall be effective upon receipt unless it is specified to be effective at some other time. The Association membership may remove any officer for cause, provided that any such officer may be removed only after reasonable notice and an opportunity to be heard by the Association membership, and such notice shall contain a statement of the causes assigned for such proposed removal.

# ARTICLE VI

## MEMBERSHIP

### Section 1

Any person interested in membership in the Association shall submit a written and signed application, on a form approved by the Board of Directors, to the Secretary, and when accepted by the Secretary, shall become a member of the Association on the payment of the required dues.

## Section 2

On a two-thirds of the members present at any meeting, a quorum being present, a member, Regular, Corporate, or Associate, may be suspended for cause.

## Section 3

Resignation from membership shall be in writing. Members in arrears for over one (1) year shall be dropped from the mailing list.

# ARTICLE VII

## DUES

### Section 1

The annual dues shall be twenty (\$20.00) dollars for regular members, one hundred (\$100.00) for Corporate members, and ten (\$10.00) for Associate members, payable no later than the first regular meeting after the annual meeting.

### Section 2

When election to membership takes place on or after September 1<sup>st</sup> of the membership year, the dues paid shall be credited for the balance of the year and for the year immediately next following.

# ARTICLE VIII

## COMMITTEES

The President shall have the authority to appoint committees and select chairpersons thereof, as the President deems needful or as directed by a majority vote of the members present at any meeting.

## ARTICLE IX

### PUBLICATIONS

All announcements, letters, statements shall be made or approved by the President, with the advice and consent of the Board of Directors.

## ARTICLE X

### PARLIAMENTARY AUTHORITY

“ Robert’s Rules of Order” shall be the parliamentary authority on all matters not covered by the By-Laws of the Association.

## ARTICLE XI

### MEETINGS AND QUORUM

#### Section 1

Regular meetings shall be held on notice of the President.

#### Section 2

The annual meeting shall be held between January and March of each year.

### Section 3

Special meetings may be called by the President, or on application of fifteen (15) members the President shall call such a meeting.

### Section 4

Fifteen (15) members of the Association in good standing shall constitute a quorum for the transaction of business, except that a majority vote shall be required at any meeting of the Board of Directors

### AMMENDMENTS

These By-Laws may be amended at any meeting of the Association by a two-thirds (2/3) vote, a quorum being present, provided each member has been advised in writing of the proposed change to the By-Laws at least seven (7) days in advance of any meeting called, in whole or in part, for such purpose.