

VERSTEGEN & FOBE
2020 FEE SCHEDULE
SIMPLE AMENDMENTS WITHOUT REVIEW MEETINGS

Codicil for <i>Single Will-based Plan</i> :	\$350
○ Changes to trustees, name changes, simple additions	
• Each additional document	\$50
○ General Durable Power of Attorney	
○ Statutory Power of Attorney	
○ Health Care Directives	
Codicils for <i>Separate Will-based Plan</i> :	\$500
○ Changes to trustees, name changes, simple additions	
• Additional pairs of documents	\$75
○ General Durable Power of Attorney (2)	
○ Statutory Power of Attorney (2)	
○ Health Care Directives (2)	
Amendments for <i>Single Trust-based Plan</i> :	\$350
○ Changes to trustees, name changes, simple additions	
• Each additional document	\$50
○ Abstract or Certification of Trust	
○ General Durable Power of Attorney	
○ Statutory Power of Attorney	
○ Health Care Directives	
○ Pour Over Will	
• Amendments for <i>Joint Trust-based Plan</i> :	\$400
○ Changes to trustees, name changes, simple additions	
• Each additional document	\$75
○ Abstract or Certification of Trust (1)	
○ General Durable Powers of Attorney (2)	
○ Statutory Powers of Attorney(2)	
○ Health Care Directives (2)	
○ Pour Over Wills (2)	
• Amendments for <i>Separate Trust-based Plan</i> :	\$500
○ Changes to trustees, name changes, simple additions	
• Each additional document	\$75
○ Abstracts or Certification of Trust (2)	
○ General Durable Powers of Attorney (2)	
○ Statutory Powers of Attorney (2)	
○ Health Care Directives (2)	
○ Pour Over Will (2)	

MISCELLANEOUS FEES AND FIRM BILLING POLICIES¹

- Deed preparation (excluding recordation fees \$30/\$40/\$60) \$300 per deed
 - Deed retrieval \$25 per deed
 - Post signing communications (minimum ½ hour) \$350 per hour
 - Additional review meeting (up to 1 hour) \$350
 - Storage retrieval fee \$50
 - Storage retrieval fee + copying + mailing \$100
 - Signing cancellation with less than 3 days notice \$350
 - Flash Drive with signed documents \$100
 - Safekeeping of duplicate originals \$40 (until 12/21)
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- Valid credit card number must be on file during the course of representation. Clients will always have the choice of which payment method to use and will be notified if credit card is being charged.
 - Credit Card payments are subject to **5% surcharge**. Clients paying by credit card expressly waive the right to use the credit card's charge back process and expressly agree that funds will be deposited in the firm's operating account.
 - Cancellation within 48 hours of any meeting will result in a \$100 cancellation fee and will be charged to the credit card we have on file.
 - The final installment is due at the earlier of 1) the signing or 2) 30 days after sending final drafts. If signing occurs after 30 days of sending drafts, the balance will be reduced by \$350 covering the meeting for the signing and any deed recordation charges.
 - Final installment payment minus \$350 covering the meeting for the signing and any deed recordation charges will be payable within 10 days of termination of attorney-client relationship prior to signing.
 - Client Referral Policy: Storage of Duplicated Originals until December 2021 or Flash Drive with scans of Signed Documents at time signing (only applies at signing of original documents or of amendments).
 - All fees are **non-refundable** and represent payments of services performed or time spent and are payable at the end of all meetings.
 - Advance payment, including penalty, is required to reschedule meetings due to no-shows or last minute cancellations.
 - **Hourly Attorney Rate:** \$350 per hour applies to meetings exceeding one hour; requests for excessive revisions and requests for research and lengthy written explanations, client communications after the signing; communications with accountants, financial advisers, client family members.
 - **Hourly Paralegal Rate:** \$150 per hour for post signing requests.

¹ Fees and policies are subject to change.