

Sarah Frey

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EDUCATION

University of Miami

Coral Gables, FL

Bachelor of Business Administration Majoring in Entrepreneurship

Expected May 2025

- **GPA:** 3.79/ 4.0
- **Honors:** Deans List; Provost Honor Roll
- **Relevant Coursework:** Fundamentals of Business Technology and Innovation; Principles of Public Relations; Introduction to Business Law and Ethics; Business Analytics; Professional Selling; Critical Thinking and Persuasion for Business; Managerial Accounting

WORK & LEADERSHIP EXPERIENCE

Blue Mercury

Milburn, NJ

Sales Associate

November 2022 – Current

- Provide customer service through answering questions and clearly communicating product information such as ingredients, uses, and benefits
- Organize and replenish inventory from up to 200 brands to ensure neatness and accurate accounting
- Use problem solving and interpersonal skills, along with marketing techniques such as disseminating information about current promotions to increase revenue
- Observe and emulate managerial roles by analyzing daily, monthly, and yearly goals, ordering inventory based on trends, and communicating with other store managers

The Summit Connection

Summit, NJ

Assistant

October 2018 – March 2019

- Assisted in leading weekly dance classes for 15 children with special needs ensuring that all children felt safe and included
- Aided children in completing assigned tasks and provided emotional and physical assistance while remaining calm and patient when they experienced unstable episodes

No.165

Maplewood, NJ

Sales Associate

October 2019 – March 2020

- Managed the cash register ensuring all the receipts correlated to sales and returns
- Worked on a team under pressure in a fast-paced environment by dividing tasks such as check-out, customer service, and gift wrapping, reducing the wait time for patrons and promoting the business
- Trained three new employees, teaching them the day-to-day workings of the store as well as how to properly communicate with customers in order to drive sales

SKILLS, ACTIVITIES & INTERESTS

Languages: Basic Proficiency in Spanish

Technical Skills: Proficient in Microsoft Excel; PowerPoint; Tableau; and Wix

Activities: The National Society of Leadership and Success; U-pup; Sigma Delta Tau

Interests: Media Trends; Photography; Music; Fashion; Personal Writing; Cooking