

**FORT ASSINIBOINE and DISTRICT AGRICULTURAL SOCIETY
REGULAR BOARD MEETING MINUTES
May 13, 2024**

MEMBERS PRESENT: James Aitken, Dawn Fortin, Jen Christianson, Felicia Bilau, Kelsey Thompson, Lori Thompson, Devin Williams, Jennifer Wood

IN ATTENDANCE: Penny Bohn, Secretary/Bookkeeper
Zach and Ashley Marcellus, FMM
Linda Renfert, Michyla Kerr, Rob Kerr

CALL TO ORDER:

J. Christianson, President, called the regular meeting to order at 6:30 p.m.

APPROVAL OF AGENDA:

J. Christianson added 7.5 Payment for Casino drinks to the agenda. D. Williams moved to accept the revised agenda and J. Wood seconded that the May 13, 2024 agenda be accepted as revised. CARRIED.

APPROVAL OF MINUTES:

J. Aitken moved and L. Thompson seconded that the April 8, 2024 regular Board meeting minutes be accepted as presented. CARRIED.

BOOKKEEPER'S REPORT:

The Bookkeeper's April 30, 2024 report was reviewed. P. Bohn moved that the Bookkeepers April 30, 2024 report be accepted as presented. CARRIED.

FMM REPORT:

Zach and Ashley Marcellus presented the FMM report for April 30-2024. Braucht Resources sprayed Walsh Park at a lower-than-expected cost of \$903.04. We paid only for the chemical and Loni donated his time and use of side by side. Brave Nose Septic delivered 2 porta potties to school grounds. Zach serviced the tractor, mower and gator. Ball season has started, harrowing diamonds and cleaning garbage. Diamond bleachers have had rotten boards replaced. Gravel delivered from Woodlands County for garbage bins and flushable washrooms. Prepped curling rink for Farmers Markets. Still awaiting replacement glass and flower pots. D. Williams suggested that we recognize Loni Braucht for his donation.

New tasks: Hockey rink light replacements and curling rink light repair. Replacement lights have been picked up. A manlift is required to complete this and other small repairs. Working with Fire Hall to split the costs associated with rental and electrician. 3 options for man lift are United Rentals \$630.48 for 1 day rental; Herc Rentals \$1675.33 for 1 day rental; C-5 Chadd Contractors will donate man lift rental with trucking at \$350.00 each way for total of \$700.00.

Quote received from White Ice for \$1525.91 for ice making supplies. Shipping costs will be split between arenas and order will be delivered the week of May 27th.

Chairman's Initials ____
Secretary/Bookkeeper's Initials ____

L. Thompson moved and J. Wood seconded that we order materials from White Ice and get lift from C-5 Chadd Contractors and hire electrician. CARRIED

FMM met with the executive on May 6th regarding the contract and FMM duties. Duties and supervision requirements were discussed. Topic suggestions for the in-camera session are salary, timesheets, purchasing, booking contractors, Woodlands County Supervisor contract and FMM notice. Position is enjoyed but certain points need clarification.

OLD BUSINESS:

Community Events Sign – approval is required from Alberta Transportation for signage so close to the road. D. Willimas will handle through work. County is responsible for any repairs. The grant through FCSS for the sign is up to \$8000.00. Signage needs to be installed at ball diamonds “No dogs allowed on diamonds”. Dogs are pooping and owners are not cleaning up after them.

CORRESPONDENCE/E-MAILS:

Summer student ad in The Express Approval for the summer student program has been received. There are certain requirements within the program. Salary will be reimbursed. 1 resume received for this position so far.

RME grant offer information received. Jen will look into/apply for this.

Woodlands County has approved the use of the projector/screen.

NEW BUSINESS:

Barrhead Slo-Pitch diamond rate will stay at \$125.00/league/season.

FMM Contract was discussed and will have minor changes made before being signed. Timesheets will only be used to track janitorial and Curling Club hours as this is required for Casino grants. Change #26 to all bookings. Z-Rod Welding is capable and feels they are being micro managed. This has occurred as the last FMM needed to be. When Penny was FMM, she never had her own contacts and therefore went through the board. Zach and Ashley have their own contacts and do not require going through the board. Some issues arose when water was delivered by the County without notice while spraying was being done. The gates should have been closed and signs posted to stay out while spraying. Zach and Ashley will attend and ice making course in Coledale August 26 & 27. A review will be done at September 9th regular meeting.

Fundraising - F. Bilau has suggested that other fundraising raffles be considered. As not everyone can/will travel. Suggestions made were gas, groceries, Costco gift card, back to school Walmart gift card. A timeline will be required for any of these to get the lotto license. Tabled until August or September meeting. A few items have already been collected for the Hoedown auction.

Payment for casino drinks – a discussion regarding payment for alcoholic drinks with meals for casino workers was held. These cannot be paid through our casino account per AGLC. Beverages had been paid in the past. Reimbursement was issued to L. Thompson in the amount of \$82.72.

Chairman's Initials _____

Secretary/Bookkeeper's Initials _____

D. Williams moved and K. Thompson seconded that 1 drink/meal/day will be paid from the Ag Society current account. CARRIED

HOEDOWN:

Front door ticketing – discussion regarding online ticketing. This system can be used offline at a low cost of \$75.00. If used, advance gate sales can be done which would save time and reduce cash amounts. We could advertise this option to make people aware. J. Christianson will get more information on this.

Parade registration – D. Fortin is the parade co-ordinator. A marshal and judges have been lined up. A new form will be advertised on Facebook. It is easier to categorize entries. K. Thompson will make the programs again. Sponsors will be listed in the programs. Rules & regulations for the bench show will be posted online.

Mechanical bull quote is \$2343.60

Quote for Hungry Hippos from River City is \$500.00 with generators.

K. Thompson moved to book the Hungry Hippos. CARRIED

An activity for the older kids is still needed. Entertainment ideas for between the lawnmower races and for Friday intermission are needed. Calf scramble for Saturday intermission. Possibly a boot scramble or garbage can painting class contest for the kids. Jen will get mounted shooter info. Blue Eyed Daisy cost is \$250.00. Face painters and balloon animals quote is \$1500.00. Costs are a bit higher but time has been extended from 3 to 4 hours.

Sponsorship is slow coming in. Jen will make some calls. Aspenleaf is our buckle sponsor. Advertise on Facebook that sponsors will receive free camping. Deadline is May 31st.

EVENTS:

Event report – Caterer has been booked for the Appreciation dinner. Poster made and will be posted on Facebook.

No weddings are booked this year. If BethAnn will donate decorations, should be decorate the hockey rink?

6 travel voucher raffle tickets still remain to be sold.

\$4500.00 grant has been approved from the County for swimming and Outdoor Ed. Money to come shortly,

\$320.00 received for table rental at Mother's Day Market. Reliable Catering served lunch and had their Shasta trailer there.

ADJOURNMENT:

J. Christianson adjourned the May 13, 2024 meeting at 8:41 p.m.

Chairman

Secretary/Bookkeeper

Chairman's Initials ____

Secretary/Treasurer's Initials ____