

Oklahoma Borough Meeting  
July 13<sup>th</sup>, 2026 – 7:00 pm  
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Vice President Adam Lockhart, Councilman Chuck Blair, Councilman John Knittel, Councilman Ron Norton, Mayor Amy Blair, Solicitor Tim Miller, Jessica Brett from L.S.S.E and Secretary Alecia Sherbondy.

**AGENDA AMENDMENTS:** Motion made by Mr. Blair to add Movies In the Park to the agenda under New Business. Second by Mr. Lockhart. Motion carried.

**ACKNOWLEDGMENT OF VISITORS:** Dennis Smith representing United Code Consultants, provided information and answered questions regarding the proposal submitted for zoning and code enforcement services.

Observe: Todd Sherbondy

**MINUTES:** Motion made by Mr. Lockhart to adopt the minutes from the June Meeting. Second by Mr. Blair. Motion carried.

**SOLICITOR'S REPORT:** Mr. Miller provided updates regarding case law pertaining to the Sunshine Law and limiting agenda updates.

A letter was drafted and will be sent to the property owners of 114 Willow Run Road advising removal of their driveway markers which were installed on borough property without permission of Council. Mr. Blair left several messages for the property owners but has not received a response.

Mr. Miller reviewed the information provided by LSSE regarding the sewer lateral resolution and fee schedule. Mr. Lockhart recommended decreasing the tap-in fee to \$5000.

The Proposed Fee Schedule was reviewed. The following will be updated: Sewer Tap Fee - \$5000 plus actual costs incurred. Copy Charge - \$0.50 per page. Variance Hearing - \$1800. In addition, Mr. Miller will prepare a resolution updating the zoning/code enforcement fees for the August meeting.

Motion made by Mr. Knittel to approve the solicitor's report. Second by Mr. Blair. Motion carried.

**EXECUTIVE SESSION:** None.

**ENGINEER'S REPORT:** A monthly report was provided to Council and Mayor.

The manholes on Red Onion Hill are all visible and popped to ensure access after the paving performed by PennDot.

The 2025 Sanitary Sewer Repair – LSSE recommends a final pay request in the amount of \$4,679.04 be submitted to State Pipe which included a change order reduction in the amount of \$47,164.25.

The Sanitary Sewer Park Improvement – LSSE recommends a final pay request in the amount of \$28,199.00 be submitted to Nathan Constant which included a change order reduction in the amount of \$43,301.00.

The M.A.W.C. has performed restoration on the eight street openings. The contractor is scheduled to crack seal the areas and bring structures up to grade in the next few days depending on the weather.

2026 Roadway Program – Base Bid, Alternate No. 1 and Alternate No. 2 were awarded to Tresco Paving Corporation in the total amount of \$171,910.00. A pre-construction meeting is scheduled for Friday, July 17<sup>th</sup>, 2026 at 10:30 a.m. in the borough office.

Motion made by Mr. Lockhart to approve the engineer’s report. Second by Mr. Knittel. Motion carried.

**MAYOR’S REPORT:** The second quarter call report for the Oklahoma Volunteer Fire Department was emailed to all members of Council.

The American flag provided to the Oklahoma Volunteer Fire Department by a borough resident has been hung in front to the fire hall. Mayor Blair will follow up with the fire chief to determine when the other flags will be installed.

The Property Tax Rent Rebate Program is available online with a deadline of July 31st. Paper copies are available in the borough office. Representative Cooper is willing to provide assistance if needed.

Information on several upcoming events being held by State Representative, Jill Cooper, was provided.

Motion made by Mr. Knittel to approve the mayor’s report. Second by Mr. Lockhart. Motion carried.

**ZONING/ORDINANCE ENFORCEMENT REPORT:** No report.

**SECRETARY’S REPORT:** The second quarter employee taxes have been filed and paid.

All members of Council and the Mayor were provided with a copy of the insurance renewal quote for management coverages previously via email.

Motion made by Mr. Blair to approve the Secretary’s report. Second by Mr. Knittel. Motion carried.

**TREASURER’S REPORT:** The bank reconciliation for the period ending 6/30/2026 is as follows:

General Fund - \$175,024.51  
Sewer Fund - \$308,114.97  
Liquid Fuels - \$51,754.44  
Special Road Fund - \$265,908.19

Motion made by Mr. Lockhart to approve the Treasurer’s report. Second by Mr. Knittel. Motion carried.

**TAX COLLECTOR’S REPORT:** The amount of taxes deposited in the month of June:

Wage - \$6,947.51  
Real Estate - \$373.73

Motion made by Mr. Lockhart to approve the Tax Collector’s report. Second by Mr. Knittel. Motion carried.

**READING OF THE BILLS:** A copy of the bills was provided to Council and the Mayor.

Motion made by Mr. Knittel to approve the bills. Second by Mr. Blair. Motion carried.

**COMMUNICATIONS:** A letter from CNX was received to notify Oklahoma Borough Council they are applying for Permits to Drill and Operate Gas Wells that may be located inside, adjacent to or within 3000' of Oklahoma Borough.

A letter from Energy Transfer was received notifying Oklahoma Borough of their storage inventory as required by law.

**COMMITTEE REPORTS:**

**STREETS/SEWERS/SOLID WASTE:** No report.

**FINANCE:** No report.

**PARKS AND RECREATION:** No report.

**PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES:** Mr. Knittel received concerns from a borough resident that a property on Thorn Street is allegedly converting a garage into a residence in addition to several other ordinance violations. There are additional concerns the property owner could potentially tap into the sewer lines without proper approval.

**HUMAN RESOURCES:** No report.

**EMERGENCY MANAGEMENT COORDINATOR REPORT:** No report.

**PRESIDENTS REPORT:** No report.

**WEBSITE REPORT:** Whiskey Acres Rescue's phone number needs to be updated. Apollo Borough's agenda needs to be removed from the Meetings section.

**OLD BUSINESS:** Motion made by Mr. Lockhart to adopt the 2026 Fee Schedule as outlined in previous discussion during the Solicitor's Report. Second by Mr. Knittel. Motion carried.

Motion made by Mr. Knittel to discuss the contracts presented by BIU and United Code Consulting for zoning/code enforcement services. Second by Mr. Norton. Motion carried.

Mr. Lockhart and Mr. Knittel made the recommendation to use United Code Consulting.

Motion made by Mr. Knittel to amend the above motion to appoint United Code Consulting as the Zoning/Code Enforcement Officer for Oklahoma Borough effective July 14<sup>th</sup>. Second by Mr. Blair. Motion carried.

The Solicitor will draft a resolution to adopt reflecting the fees in United Code Consulting's fee schedule.

Motion made by Mr. Lockhart to adopt Resolution 1 of 2026 establishing a sanitary sewer lateral fee pursuant to Act 57. Second by Mr. Blair. Motion carried.

Motion made by Mr. Knittel to submit a final payment in the amount of \$4,679.04 to State Pipe for the 2025 Sanitary Sewer Repairs. Second by Mr. Blair. Motion carried.

Motion made by Mr. Lockhart to submit a final payment in the amount of \$28,199.00 to Nathan Constant for the Sanitary Sewer – Park Improvements. Second by Mr. Knittel. Motion carried.

**NEW BUSINESS:** Motion made by Mr. Blair to approve Joseph Cali, John Knittel, Charles Blair and Alecia Sherbondy as check signers for Oklahoma Borough. Second by Mr. Norton. Motion carried.

Motion made by Mr. Blair to discuss hosting Movies In the Park in August, September and October. Second by Mr. Lockhart. Motion carried.

Mr. Blair suggests the following funds to be reallocated in the 2026 Budget will be reallocated to cover the cost of Movies In the Park:

1. Move the cost of backflow testing and winterization of the park to Contractor Services.
2. \$500 from Fuel Expense.
3. \$1,287 from Equipment/Repair/Vehicle.

President Cali would like to review after the August movie. Mr. Blair will reconsider hosting Movies In the Park if attendance does not improve.

Motion made by Mr. Blair made the motion to host Movies In the Park in August, September and October. Second by Mr. Lockhart. Motion carried.

**PUBLIC COMMENT:** None.

Motion made by Mr. Lockhart to adjourn the meeting. Second by Mr. Blair. Motion carried.

Meeting adjourned at 8:16 p.m.

---

Joseph Cali, President

---

Alecia Sherbondy, Secretary