

Oklahoma Borough Meeting
August 10th, 2026 – 7:00 pm
Oklahoma Borough Building

Meeting called to order with the Pledge of Allegiance by President Joe Cali.

Roll call taken: Present: President Joe Cali, Vice President Adam Lockhart, Councilman Chuck Blair, Councilman John Knittel, Councilman Ron Norton, Mayor Amy Blair, Solicitor Tim Miller, Jessica Brett from L.S.S.E and Secretary Alecia Sherbondy.

AGENDA AMENDMENTS: None.

ACKNOWLEDGMENT OF VISITORS: Observe: Joyce Spillers and Todd Sherbondy (arrived 7:03 p.m.)

MINUTES: Motion made by Mr. Knittel to adopt the minutes from the July Meeting. Second by Mr. Lockhart. Motion carried.

EXECUTIVE SESSION: President Cali called all members of Council, the Mayor and Solicitor into an Executive Session at 7:02 p.m. to discuss a personnel matter. The session ended at 7:07 p.m.

SOLICITOR'S REPORT: A second letter will be drafted and sent to the property owners of 114 Willow Run Road advising removal of their driveway markers which were installed on borough property without permission of Council. If the posts are not removed the borough will remove them.

A resolution updating the zoning/code enforcement fees has been provided to Council for consideration.

A response letter regarding the lead line replacement project was sent to the M.A.W.C.

Motion made by Mr. Lockhart to approve the solicitor's report. Second by Mr. Knittel. Motion carried.

ENGINEER'S REPORT: A monthly report was provided to Council and Mayor.

The 2025 Sanitary Sewer Repair – A final executed change order was sent to the borough for their records. Once payment is confirmed the project will be closed.

The Sanitary Sewer Park Improvement – A final executed change order was sent to the borough for their records. Once payment is confirmed the project will be closed.

Street Opening Permits - The M.A.W.C. has addressed punch list items regarding the eight street opening permits. Peoples Gas is scheduled to begin August 8th.

2026 Roadway Program – Preconstruction meeting minutes were provided to the borough on July 17th. Construction is scheduled to begin on August 12th. There are bushes encroaching on Middle Street that will need to be removed. Mr. Lockhart advised to have the maintenance employee remove the vegetation. A sink hole near a storm drain at the corner of Aiken Alley and Orr Avenue was discovered. The Secretary will notify PennDot.

Motion made by Mr. Knittel to approve the engineer's report. Second by Mr. Lockhart. Motion carried.

MAYOR'S REPORT: The Mayor thanked borough residents for attending the August Movies In the Park. It was the most well attended movie thus far. The next movie is scheduled for Saturday, September 12th.

Code enforcement complaints submitted via the website are confidential. If a resident does not want to list personal information, the name and address fields for the person submitting the complaint can be left blank.

After reviewing an article in the PSAB Magazine, Mayor Blair contacted Stephanie Godicke and determined the borough website is currently 88% compliant. The deadline for full compliance is April 2027.

Mayor Blair has coordinated with the Oklahoma Volunteer Fire Department to allow borough residents to distribute candy for trick or treat in the upper parking lot at the fire hall. This would provide a safer environment for those residents on Hancock Avenue.

Motion made by Mr. Lockhart to approve the mayor's report. Second by Mr. Knittel. Motion carried.

ZONING/ORDINANCE ENFORCEMENT REPORT: A report for July was received from United Code Consultants.

Motion made by Mr. Blair to approve the zoning/ordinance enforcement report. Second by Mr. Knittel. Motion carried.

SECRETARY'S REPORT: This Kiski Valley Guardians insurance certificate expires tomorrow. The Secretary has reached out to the Kiski Valley Guardians to request a copy of their renewal.

Express Invoice has been updated as previously discussed.

A workers compensation audit is scheduled for Tuesday, August 18th.

Council chose Saturday, October 10th for Fall Clean-up Day. The mayor will coordinate with the Oklahoma Volunteer Fire Department. In addition, Trick or Treat is scheduled for Saturday, October 31st from 6 – 8 p.m.

Council updated the office hours beginning December 1st through March 31st on Thursday evenings to be by appointment only.

Motion made by Mr. Knittel to approve the Secretary's report. Second by Mr. Blair. Motion carried.

TREASURER'S REPORT: The bank reconciliation for the period ending 7/31/2026 is as follows:

General Fund - \$162,846.73

Sewer Fund - \$275,222.58

Liquid Fuels - \$51,755.32

Special Road Fund - \$265,138.45

Motion made by Mr. Lockhart to approve the Treasurer's report. Second by Mr. Blair. Motion carried.

TAX COLLECTOR'S REPORT: The amount of taxes deposited in the month of July:

Wage - \$3,988.39

Real Estate - \$3,697.83

Motion made by Mr. Lockhart to approve the Tax Collector's report. Second by Mr. Knittel. Motion carried.

READING OF THE BILLS: A copy of the bills was provided to Council and the Mayor.

Motion made by Mr. Lockhart to approve the bills. Second by Mr. Knittel. Motion carried.

COMMUNICATIONS: Whiskey Acres changed their phone number. The new information has been updated on the website.

A letter was received from the K.V.W.P.C.A. advising Council that Resolution 2026-8 was adopted on July 15th with an increase of \$0.35 per each 1,000 gallons thereby changing the treatment costs from \$5.50 per month per 1,000 gallons to \$5.85 per month per 1,000 gallons. The cost for well customers will also increase similarly to \$5.85 per 1,000 gallons or quarterly \$58.50 per quarter. The increase will take effect October 1st, 2026.

A letter was received from CNX notifying council that CNX Gas Company LLC is applying to modify a permit to drill and operate a gas well that may be located inside, adjacent to, or within 3000' of the borough.

The 2027 Community Development Block Grant Application was received.

COMMITTEE REPORTS:

STREETS/SEWERS/SOLID WASTE: Mr. Lockhart would like to discuss in the near future having LSSE review the borough's MS4 requirements to determine where the borough stands.

President Cali would like to decide on a plan as to what will be done with the old borough truck once the new truck arrives. A location to store the vehicles will also need to be determined. In addition, President Cali suggests the condition of the tractor should also be monitored as it is getting older. He is concerned the borough may end up in the same situation as the truck. Mr. Lockhart feels that if the tractor is still operational and being maintained it is all the borough needs. The Secretary informed Council that the tractor has not been sent out for service for several years.

FINANCE: President Cali advised members of council to submit all budget requests for 2027 prior to the September meeting. The committee plans to begin working on the 2027 Budget in the near future.

In addition, President Cali and Mr. Norton would like to monitor the condition of the tractor and start saving for a new tractor over the next few years if needed.

PARKS AND RECREATION: No report.

PUBLIC SAFETY/STREET LIGHTS AND ORDINANCES: The Mayor received a complaint regarding a roadside vendor near Naser Foods. The exact location will be determined and reported to the code enforcement officer.

Bureau Veritas has requested clarification on how Council would like to handle permits for temporary swimming pools. Council will advise Bureau Veritas to enforce the current ordinance and require a permit.

HUMAN RESOURCES: No report.

EMERGENCY MANAGEMENT COORDINATOR REPORT: A brief explanation of Resolution 3 of 2026 was given.

PRESIDENTS REPORT: The information for zoning/code enforcement has been updated on the website. All links are now operational.

WEBSITE REPORT: Mr. Blair advised Council and the Mayor that all updates or requests for website changes must go through Mr. Blair to prevent additional charges.

EXECUTIVE SESSION: None

OLD BUSINESS: Motion made by Mr. Blair to have the Solicitor send a letter to the owners of 114 Willow Run Road with a 10-day response time to remove the posts installed on borough property. Second by Mr. Knittel. Motion carried.

NEW BUSINESS: Motion made by Mr. Lockhart to adopt Resolution 3 of 2026 adopting the Westmoreland County Hazard Mitigation Plan. Second by Mr. Norton. Motion carried.

Motion made by Mr. Blair to adopt Resolution 4 of 2026 to revise and amend the fees for zoning/code enforcement. Second by Mr. Knittel. Motion carried.

PUBLIC COMMENT: Todd Sherbondy made a suggestion to consider adopting an ordinance or perhaps amend an existing ordinance to regulate placement of dumpsters for construction purposes on borough streets. In addition, Mr. Sherbondy suggests reviewing existing ordinances on the regulation of e-bikes as they are becoming more common.

Joyce Spillers asked a question regarding cars obstructing traffic on the street. Mr. Knittel advised Mrs. Spillers to call the Pennsylvania State Police for this type of situation.

Motion made by Mr. Blair to adjourn the meeting. Second by Mr. Knittel. Motion carried.

Meeting adjourned at 7:59 p.m.

Joseph Cali, President

Alecia Sherbondy, Secretary