



A ROYAL

wedding

PLANNER

WEDDING DATE:





Wedding Overview

DATE:

VENUE:

STYLE:

GUEST COUNT:

OVERALL

BUDGET:

INSERT PHOTO
HERE

BRIDESMAIDS:

GROOMSMEN:

FLOWER GIRLS:

RING BEARER:

VENUE A

CHURCH

MISCELLANEOUS





Getting Started



WEDDING MOODBOARD

INSERT PHOTO
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INSERT PHOTO
HERE

INSERT PHOTO
HERE

INSERT PHOTO
HERE

HAPPY
WEDDING



INSERT PHOTO
HERE

INSERT PHOTO
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HERE





Getting Started



WEDDING PREPARATION CHECKLIST

12 MONTHS BEFORE

- ☐ Appraise and insure engagement ring
- ☐ Decide on a budget
- ☐ Narrow down to 3 - 5 dates
- ☐ Draft a guest list
- ☐ Research venues
- ☐ Research Vendors
- ☐ Book a Photographer & Videographer
- ☐ Order save the dates
- ☐ Throw an engagement party
- ☐ Work on your wedding mood boards
- ☐ Find wedding dress shops

9-11 MONTHS BEFORE

- ☐ Book Florist
- ☐ Book caterer + plan menu
- ☐ Book ceremony and reception venues
- ☐ Research lighting + event rentals
- ☐ Pick an officiant
- ☐ Take Engagement Photos
- ☐ Deliver bridesmaid proposal gifts
- ☐ Settle on wedding colors and theme
- ☐ Finalize guest list
- ☐ Send out save the dates
- ☐ Purchase a wedding dress
- ☐ Book a band/DJ
- ☐ Do a cake tasting + select wedding cake
- ☐ Hire a hairstylist and makeup artist
- ☐ Make a registry
- ☐ Plan ceremony + reception decor
- ☐ Arrange Transportation

6-8 MONTHS BEFORE

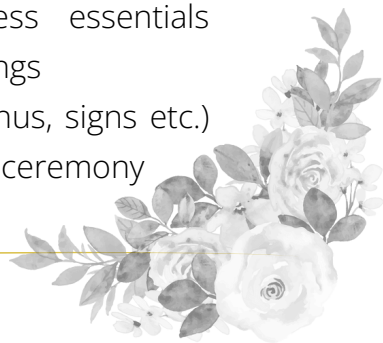
- ☐ Decide on bridesmaid dresses
- ☐ Plan out the ceremony with your officiant
- ☐ Plan/book honeymoon
- ☐ Book rehearsal dinner venue
- ☐ Book reception lighting + event rentals
- ☐ Plan wedding hairstyle + makeup

4-6 MONTHS BEFORE

- ☐ Order wedding invitations
- ☐ Purchase Grooms attire
- ☐ Decide on groomsmen attire
- ☐ Order gifts for bridal party, parents
- ☐ Order welcome bags
- ☐ Have your bridal shower
- ☐ Create floor plan for reception, cocktail hour
- ☐ **Book Photo Booth: A Royal Photo Booth**

2-4 MONTHS BEFORE

- ☐ Do a hair and makeup trial
- ☐ Send out invitations
- ☐ Apply for marriage license
- ☐ Purchase any day of accessories
- ☐ Review ceremony with officiant
- ☐ Finalize menu with caterer
- ☐ Finalize decor & floral
- ☐ Finalize wedding cake
- ☐ Purchase under-the-dress essentials
- ☐ Schedule alterations/fittings
- ☐ Order all stationary (menus, signs etc.)
- ☐ Create a song list for the ceremony





Getting Started

WEDDING PREPARATION CHECKLIST

1-2 MONTHS BEFORE

- ☐ Work on seating Chart
- ☐ Have your bachelorette party
- ☐ Start on thank you cards from shower gifts
- ☐ Write Vows
- ☐ Take bridal portraits
- ☐ Schedule walk through with your venue
- ☐ Confirm hair + makeup times
- ☐ Send as many final payments as possible
- ☐ Purchase/create guestbook
- ☐ Purchase alcohol
- ☐ Finalize number of tables

2 WEEKS BEFORE

- ☐ Do a final dress fitting
- ☐ Send out rehearsal dinner invites
- ☐ Follow up with guests that haven't RSVP'd
- ☐ Give a priority shot list to photographer
- ☐ Get a final headcount to caterer
- ☐ Get a hair cut and colored
- ☐ Confirm all rental and floral delivery times
- ☐ Pick up your dress
- ☐ Send any remaining payments
- ☐ Have engagement ring cleaned
- ☐ Designate people to take gifts home, decor and return rentals after the wedding.

1 WEEK BEFORE

- ☐ Finalize the seating charts
- ☐ Pack overnight bag for the wedding
- ☐ Send out the wedding day schedule
- ☐ Confirm everything with vendors
- ☐ Confirm honeymoon reservations
- ☐ Confirm reservations for out of town guests
- ☐ Confirm rehearsal plans with attendants

2 DAYS BEFORE

- ☐ Get a mani and pedi
- ☐ Pack all of your wedding day essentials
- ☐ Give welcome bags to hotel
- ☐ Pack wedding day emergency kit
- ☐ Finalize wedding vows

1 DAY BEFORE

- ☐ Go through list of things to do
- ☐ Give rings to best man
- ☐ Give attendants their gifts at rehearsal dinner
- ☐ Attend rehearsal + rehearsal dinner
- ☐ Steam wedding dress + bridesmaids dresses
- ☐ Finish packing for honeymoon
- ☐ Drop off items to the reception venue
- ☐ Get a good night's sleep!

Reminder:





Budget Breakdown





Budget



BUDGET WORKSHEET No.1

VENUE, DECORATION, & FLOWER	BUDGET	PAID	DIFFERENCE
TOTAL			

FOOD, DRINK, & ENTERTAINMENT	BUDGET	PAID	DIFFERENCE
TOTAL			





Budget

BUDGET WORKSHEET No.2

ATTIRE & BEAUTY	BUDGET	PAID	DIFFERENCE
TOTAL			

PHOTOGRAPHER & VIDEOGRAPHER	BUDGET	PAID	DIFFERENCE
TOTAL			





Budget



BUDGET WORKSHEET No.3

HONEYMOON	BUDGET	PAID	DIFFERENCE
TOTAL			

GIFTS	BUDGET	PAID	DIFFERENCE
TOTAL			







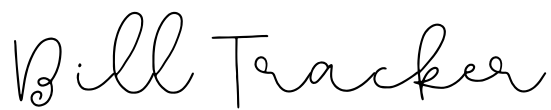
Note





Note





Note





Note





Note





Vendor Contact List





Vendors



PHOTOGRAPHER

VIDEOGRAPHER

PHOTO BOOTH

A ROYAL PHOTO BOOTH

www.royalphotobooth.com

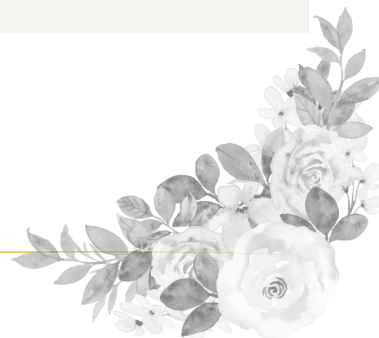
CONTENT CREATOR

DECORATOR

CATERER

DJ

BAND





Vendors



COORDINATOR

FLORIST

TRANSPORTATION

OTHER:

OTHER:

OTHER:

OTHER:

OTHER:





Guest







Guest List



Guest List



Memorabilia Musts





PHOTOGRAPHER

shot list

BEFORE CEREMONY

- DRESS
- SHOES
- ACCESSORIES
- INVITATION
- SUITE
- BRIDE AND GROOM GETTING READY
- FIRST LOOK

CEREMONY

- VENUE
- GROOM'S REACTION
- VOWS
- RINGS
- KISS
- RECESSIONAL

PORTRAITS

- COUPLE ALONE
- FAMILY GROUPING
- WEDDING PARTY
-
-
-
-
-

RECEPTION

- DECOR
- ENTRANCE
- FIRST DANCE
- TOASTS
- CAKE CUTTING
- DANCING
- SEND-OFF





VIDEOGRAPHER

shot list

- VENUE & DECOR OVERVIEW SHOTS
- GETTING READY CLIPS
- LETTER READINGS
- FIRST LOOK
- CEREMONY COVERAGE
- AUDIENCE REACTIONS
- RECEPTION HIGHLIGHTS
- CANDID DANCING
- SEND-OFF MOMENTS





PHOTO BOOTH

shot list

MUST HAVE MOMENTS

- ☐ RIST PHOTO AS NEWLYWEDS
- ☐ BRIDAL PARTY
- ☐ FAMILY
- ☐ FLOWER GIRL
- ☐ GRANDPARENTS
- ☐
- ☐
- ☐

GUEST FAVORITES

- ☐ FRIENDS
- ☐ COUPLES
- ☐ CANDID PROPS
- ☐ HUGS
- ☐ FUN GROUP SHOTS
- ☐

