Avalon College Parent and Guardian Code of Conduct

1. Purpose

Avalon College values and respects the partnership between parents, guardians, and the school community in supporting students' education, wellbeing, and personal development. As **an English language school catering to international students**, Avalon College recognises that most parents live overseas and may not speak English as their first language. This **Parent and Guardian Code of Conduct** outlines expected behaviours to ensure respectful, positive, and productive engagement between parents, guardians and the school.

This policy aligns with **VRQA standards, Ministerial Order No. 1359, the Child Wellbeing and Safety Act 2005 (Vic), and Avalon College's commitment to child safety and wellbeing.**

2. Scope

This Code applies to **all parents, guardians, and carers** of Avalon College students and applies to interactions with:

- **School staff, including teachers, boarding supervisors, and administration personnel.**
- **Other parents and guardians in the Avalon College community.**
- **Students, including their own child and others.**
- **School-related communication platforms, such as Orah, email, and social media.**

3. Parent and Guardian Responsibilities & Expectations

3.1 Respectful Communication

- Communicate **politely and respectfully** with staff, students, and other parents and guardians at all times.
- Use **formal school communication channels** (e.g., email, Orah, official meetings) for inquiries and concerns.

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- Avoid using **aggressive, rude, or offensive language** in any communication with school personnel.

3.2 Supporting School Policies & Child Safety

- Acknowledge and support **school rules, policies, and procedures**, including the **Student Code of Conduct, Boarding House Rules, and Child Safety Policy**.
- Promote **a safe and inclusive environment** by encouraging respectful behaviour in children.
- Understand and comply with **Australian child safety laws and VRQA standards**, ensuring children are protected from harm.

3.3 Participation & Engagement

- Stay informed about their child's academic progress and wellbeing via the **Orah system and school reports.**
- Attend **online meetings or scheduled consultations** regarding their child's welfare and education.
- Respond promptly to **important school communications** (e.g., policy updates, discipline matters, medical issues).

3.4 Conflict Resolution & Complaints Handling

- Follow the **Avalon College Complaints & Grievances Policy (AC-GOV-003)** when raising concerns.
- Address any complaints **constructively** through formal channels rather than social media or third-party platforms.
- Respect **staff authority and decision-making**, understanding that policies are in place to protect student safety and welfare.

3.5 Social Media & Online Conduct

- Use **social media responsibly**, ensuring no content defames, criticises, or disrespects Avalon College, staff, or students.

- Do not share or post **photos, videos, or personal details of students** without permission.
- Report **misuse of social media** that may affect school reputation or student safety.

4. Consequences for Breaching the Code

Failure to comply with this Code may result in:

- **Formal warnings** from Avalon College regarding inappropriate behaviour.
- **Restricted communication** privileges with school staff or access to Orah.
- **Withdrawal of invitation** to school events or meetings.
- **Legal action** in cases of defamation, harassment, or serious breaches of Australian law.

5. Acknowledgement & Agreement

By signing this document, parents and guardians acknowledge that they understand and agree to uphold the Avalon College **Parent Code of Conduct**.

Parent/Guardian Name: _____

Signature: _____

Date: _____

6. Policy Review

This policy is reviewed **annually** to ensure compliance with **VRQA expectations, Australian child safety laws, and best practices in family engagement.**