

Skagit County Cemetery District 3
Edens Cemetery, Guemes Island
Purpose: Regular Monthly Public Cemetery Commissioners Meeting

Meeting Minutes - March 27, 2025

Commissioner Veal called the **Regular Cemetery Commissioners** meeting to order at 7:00 pm.

Present: Commissioners Leech and Veal, Secretary Davelaar; guest Diane Meyer

Open: As Memorial Day Remembrance Service is Monday, May 26, we will schedule the May meeting on the May 23, at 7 pm. Two internments this month: one a full body, which requires paperwork be filed with the Department of Health. On April 5 an internment is requested by Evans Funeral Home. Commissioner roles described for our guest, with suggestion that job descriptions and duties for commissioners be added to our procedures (Commissioner Leech is working to bring these up to date).

Treasurer's Report:

Skagit County Treasurer's General Ledger Detail Report

February Beginning Cash on Hand		\$40,298.97
February Taxes Collected		761.35
February Disbursements		265.06
February Ending Cash on Hand		\$40,795.26
February Expenditures:	Expenses	\$519.40
	Payroll	<u>\$230.95</u>
Grand Total Expenses		\$750.35

The following vouchers are approved for payment:

Cemetery Payments	CP03-001 & 03-002	\$519.40
Payroll Voucher	PR032025	\$230.95
Grand Total Payments		\$750.35

Commissioner Veal made the motion to approve the treasurer's report, motion seconded, motion carried.

New Business:

- A Capital Investment Fund will be set up with Skagit County Investment Pool (SKIP), once we receive approval from Skagit County Treasurer. Resolution 104 authorizing Linda Davelaar, District Secretary, as Investment Officer has been signed
- Memorial Day Observance (Monday, May 26, 2025): publicity, responsibilities, ...
- Credit card for district use
- Identify different location for meetings other than firehouse or store

- Addition of charges for grave and headstone opening/closing

Unfinished Business:

- **Motion made to appoint Diane Meyer to fill Commissioner Position #3, which was vacated by Daniel Burnett: Term 2024-2029, motion seconded, motion carried.**
Secretary Linda will deliver the resolution to County Elections and pick up pertinent information for Diane.
- Mid-term/long-term future projects—new flagpole; 240 niche columbaria; clearing two acres for expansion, including pedestrian and vehicle access; access to water, electricity, eventual replacement of lawn care equipment, new storage shed. We need to give some thought to the expansion of the cemetery and updating several of these items on the property over time; do we want to set some of the money aside for these projects, investing some of the funds we receive from plot sales, etc., lots of possibilities to discuss and decide on in the future. A community meeting to inform folks about these projects, receiving their input and ideas was proposed.
- New cemetery liability insurance: State Farm Insurance has been applied for and we are covered, Secretary Linda will request an official invoice for the county auditor and the coverage package.
- Website discussed; suggested we check with **LineTime.org** and **What's Up Guemes** to find out if it is possible to post cemetery information on either of these community sites; Commissioner Leech will check on purchasing a weatherproof display case for posting minutes and cemetery events, which will be installed at the cemetery entrance.
- Correction of cemetery sign, re: “burrial”. Objective NLT Memorial Day, 2025
- Financial compensation for Commissioners

Meeting adjourned at 7:47 pm. Next regular meeting will be Tuesday, April 22, 2025 at 7 pm.

Next Resolution is 105.

Submitted by Linda Davelaar, District Secretary

Skagit County Cemetery District #3, Chairman