

APPLICATION FOR EMPLOYMENT

Greensville County Sheriff's Office

174 Uriah Branch Way

Emporia, VA 23847

[434-348-4200](tel:434-348-4200) - Phone

[434-634-9615](tel:434-634-9615) - Fax

We are an equal opportunity employer.

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Date of Application: _____ Position Applied For: _____

Name: (Last) _____ (First) _____ (Middle) _____

Address: _____

Telephone Numbers: _____

Date of Birth: _____ Social Security Number: _____

Have you ever applied with us before? _____ If Yes, Date: _____

Have you ever been employed with us before? _____ If Yes, Date: _____

Are you currently employed? _____

May we contact your present employer? _____

What is your desired salary (approximate)? \$ _____

On what date would you be available for work? _____

Are you available to work (check all that apply): Full Time Part Time Shift Work

Are you currently on "lay-off" status and subject to recall? _____

Can you travel if a job requires it? _____

Do you have any physical limitations that prevent you from performing any work for which you are being considered? _____ If Yes, please explain:

Do you have any prior military service? _____

Are you presently a member in National Guard or Reserves? _____

EDUCATION

	Name and address of School	Course of Study	Date Completed	Diploma / Degree
High School				
Undergraduate College				
Graduate Professional				
Other				
Other				

Describe any specialized training, apprenticeship, skills and extra-curricular activities

Other Qualifications: Summarize special job-related skills and qualifications acquired from employment or other experience

License (to include drivers), certificate or other authorization to practice a trade or profession:

Type	License Number	Granted By (license board)

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected statuses. (If you need additional space, please continue on a separate sheet of paper.)

Employer: _____

Address: _____ Telephone: _____

Dates Employed: (From) _____ (To) _____

Job Title: _____ Supervisor: _____

Hourly Rate/Salary: (From) \$ _____ (To) \$ _____

Work Performed: _____

Reason for Leaving: _____

Employer: _____

Address: _____ Telephone: _____

Dates Employed: (From) _____ (To) _____

Job Title: _____ Supervisor: _____

Hourly Rate/Salary: (From) \$ _____ (To) \$ _____

Work Performed: _____

Reason for Leaving: _____

Employer: _____

Address: _____ Telephone: _____

Dates Employed: (From) _____ (To) _____

Job Title: _____ Supervisor: _____

Hourly Rate/Salary: (From) \$ _____ (To) \$ _____

Work Performed: _____

Reason for Leaving: _____

EMPLOYMENT ELIGIBILITY

If you are under 18 years of age, can you provide required proof of your eligibility to work? _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? _____

REFERENCES

1. Name: _____ Phone: _____

Address: _____

Acquainted As: _____ Years Acquainted: _____

2. Name: _____ Phone: _____

Address: _____

Acquainted As: _____ Years Acquainted: _____

3. Name: _____ Phone: _____

Address: _____

Acquainted As: _____ Years Acquainted: _____

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also that I am required to abide by all rules and regulations of the employer.

Signature of Applicant: _____

Date: _____