

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING HELD ON JUNE 15, 2020

In light of the current Coronavirus (COVID-19) pandemic, the Monday, June 15, 2020 Council meeting of the Village of Unionville, special accommodations have been set in place for public and board member attendance in-person, via the Zoom application and phone conference.

President Ralph Rasch called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Present: Jeff Anker, John Katnik, Matt Prime - phone, Ralph Rasch, Dave VanHove - phone, Clerk Jessica VanHove, Deputy Clerk Dottie Zube, Treasurer Leila Rish Police Chief Bill Owens.

Absent: Vickie Balzer and Amber Schmidt

Guests: Don and Jean Carpenter - phone.

Motion by Katnik, second by Prime to approve the May 18, 2020 Meeting minutes as presented. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Motion carried.

PUBLIC COMMENT: Public comment was requested by President Rasch, no public comment received.

AUTHORIZE PAYMENT OF BILLS: **Motion** by Anker second by Katnik to pay the June 2020 accounts payable of \$25,148.31 and June 3 Payroll of \$9,838.84. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Motion carried.

NEW BUSINESS:

- Farmers Market Special Event Permit - Friday's 10am - 4pm until August.
Motion by VanHove second by Katnik to allow the special events permit for the Farmers Market to take place on Friday's 10 am - 4 pm at Kemp Park with the caveat that the organizers follow all executive orders for COVID-19 at the time of each scheduled event. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Motion carried.
- Unionville Summerfest Car and Bike Show Special Event Permit - July 18, 2020.
Motion by VanHove second by Katnik to allow the special events permit for the Unionville Summerfest Car and Bike Show to take place on July 18, 2020 at the Village Park in accordance with all executive orders for COVID-19 on the day of the event. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Motion carried.
- The Resolution to Establish a Request for Funding, Designate an Agent, Attest to the Existence of Funds and Commit to Implementing a Maintenance Program for Resurfacing Phelps and Church Streets, Funded by the Transportation Economic Development Fund Category B Program was offered by Dave VanHove, supported by Matt Prime. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Resolution passed. Resolution will be attached to the minutes as permanent record.
- **Motion** by VanHove second by Anker to amend the motion by VanHove, second by Anker to set the millage for the 2020-2021 fiscal year at 13.5 mills for operation and maintenance of the Village of Unionville, set at the Year-end meeting. The motion will now read: to set the millage for the 2020-2021 fiscal year at 12.5 mills for operation and maintenance of the Village of Unionville. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Motion carried.

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING
HELD ON JUNE 15, 2020

- **Motion** by Katnik second by Anker to amend the motion by VanHove, second by Balzer to set the millage for the 2020-2021 fiscal year at 2 mills for street and sidewalk maintenance, repair and construction, set at the Year-end meeting. The motion will now read: to set the millage for the 2020-2021 fiscal year at 3 mills for street and sidewalk maintenance, repair and construction. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Motion carried.

TREASURER REPORT: Treasurer Leila Rish reported that \$874.50 was received by the water vendor in May 2020 and the Village's account balances. With CD interest rates are still quite low, the 30 day CDs that were coming up due were renewed for another 30 days. The delinquent water, sewer and trash bills were sent over to the County Treasurer. The tax rolls were received and the summer taxes will go out on July 1.

FIRE DEPARTMENT: The ACW-Unionville Fire Department financial report was presented.

POLICE: Police Chief Bill Owens gave his report to the Council. The Village Police attended the funeral procession for the Michigan State Police Trooper in Reese. They also assisted the Caro Police Department as back up with the planned protest. Had a meeting with Sebawaing and Elkton Police Departments along with a company called Rugged Depot to discuss grants for in-car computers, in-car cameras and body cameras.

CLERK'S REPORT: The Clerk's office will reopen on Monday, June 22 and hold normal business hours. There will be window service only, no public will be allowed in the office. Plexiglass will be installed over the window and hand sanitizer will be available for the public. JoAnn Lakie of Nietzke and Faupel will be conducting our partial audit on Tuesday. The Clerk attended a two day Clerk webinar offered by the Michigan Municipal Clerks Association. Water, sewer and trash bills were sent out June 1 and are due June 30. Late fees and shut offs are still being put on hold.

DPW: Street sweeper is repaired and should have it back soon. Water is on at the park. Bathrooms are open and port a johns have been delivered. The dump station is also open. Kemps will be here to work on the Phelps Street storm sewer project by September 1 and Pyramid Paving will be paving Phelps and Merry Streets at any time.

STREETS & SIDEWALKS: Jeff Anker discussed the Transportation Development Fund Category B Program application the Village applied to. The program is a 50/50 match for any road construction for the 2021 construction season. The Village applied for Church Street-Railroad to Center and Phelps Street-Marvin to Center for a total cost of \$211,860. If accepted, the Village's total cost commitment \$105,930.

ZONING: A zoning permit for a shed at 3037 Elizabeth Street was approved by the Zoning Administrator.

President Ralph Rasch nominated DPW Supervisor Dave Yoder to be added to the Streets and Sidewalks committee with Jeff Anker and Matt Prime.

PUBLIC COMMENT: Public comment was requested by President Rasch, no public comment received.

ADJOURN: **Motion** by Katnik, second by VanHove to adjourn the June 15, 2020 meeting at 8:34 pm. Roll Call Vote: Jeff Anker-Yea, John Katnik-Yea, Matt Prime-Yea, Ralph Rasch-Yea, and Dave VanHove-Yea. Absent: Vickie Balzer and Amber Schmidt. 5 Yeas. Motion carried.

Next Regular Meeting: July 20, 2020 at 7:00 pm.

Jessica VanHove
Village Clerk

RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE
EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR
RESURFACING PHELPS AND CHURCH STREETS, FUNDED BY THE TRANSPORTATION ECONOMIC
DEVELOPMENT FUND CATEGORY B PROGRAM

VILLAGE OF UNIONVILLE
6454 MERRY ST.
UNIONVILLE, MI 48767

RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE
EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR
RESURFACING PHELPS AND CHURCH STREETS, FUNDED BY THE TRANSPORTATION ECONOMIC
DEVELOPMENT FUND CATEGORY B PROGRAM.

At a regular village council meeting for the Village of Unionville held on June 15, 2020, Trustee Dave VanHove offered the following preamble and resolution and moved for its adoption, supported by Trustee Matt Prime.

WHEREAS, the Village of Unionville is applying for \$105,930 in funding through MDOT from the Transportation Economic Development Category B Program to resurface Phelps and Church Streets.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Unionville has authorized Jeff Anker, Trustee, to act as agent on behalf of the Village to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village of Unionville attests to the existence of, and commits to, providing at least \$105,930 toward the construction costs of the project, and all costs for design, permit fees, administration costs, and cost overruns.

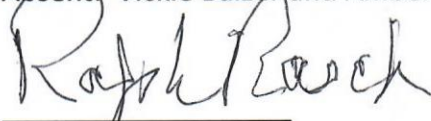
BE IT FURTHER RESOLVED THAT, the Village of Unionville commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

IT IS HEREBY CERTIFIED that the Village of Unionville Council adopted the foregoing resolution at a regular meeting on the 15th day of June, 2020 by the following vote:

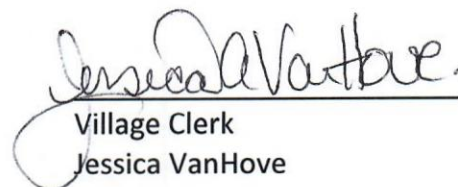
Yeas: Jeff Anker, John Katnik, Matt Prime, Ralph Rasch and Dave VanHove.

Nays: None

Absent: Vickie Balzer and Amber Schmidt



Village President
Ralph Rasch



Village Clerk
Jessica VanHove