

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING
HELD ON AUGUST 15, 2022

President Matt Prime called the meeting to order at 7:00 pm.

Council Present: Jeff Anker, John Katnik, Matt Prime, Jon Townsend, and Dave VanHove (left meeting at 7:20 pm).

Council Absent: Andrew Armstead and Vickie Balzer

Others Present: Clerk Jessica VanHove, Treasurer Leila Rish, Police Chief Bill Owens and DPW Supervisor Dave Yoder.

Guests Present: Tammy Townsend, Alexis Ortner, David Sy, and Roger Sy.

APPROVAL OF MINUTES:

- **Motion** by Katnik, second by Anker to approve the July 18, 2022, Regular Council meeting minutes as presented. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

PUBLIC COMMENT:

Dave and Roger Sy present at the meeting requesting to place a culvert and driveway on Railroad Street for access to the back yard. **Motion** by VanHove, second by Townsend to approve Dave and Roger Sy's request to place a culvert in the ditch along Railroad Street at the size provided by the DPW Supervisor. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

BUDGET ADJUSTMENTS: **Motion** by Anker, second by Katnik to approve the budget adjustments below as presented by the Clerk. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

ACCOUNTS	FROM	TO	DIFF	REASON
GENERAL				
101-101-703-00 - FIREBOARD SALARIES	\$0	\$80	\$80	FIREBOARD MEETING IN MARCH PAID IN APRIL
101-750-971-00 - PARK IMPROVEMENTS	\$28,300	\$28,550	\$250	NEW PARK SIGN ADVERTISING

AUTHORIZE PAYMENT OF BILLS: **Motion** by Townsend, second by Katnik to pay the August 2022 accounts payable of \$16,954.47. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

NEW BUSINESS:

- **Motion** by Townsend, second by Katnik to approve the water, sewer, and trash disconnection for 3092 Phelps Street. 4 Yeas. 0 Nays. 2 Absent. 1 Abstain. Anker abstain due to conflict of interest. Motion carried.
- A resolution to declare vacancy in office held by Dave VanHove was offered by Trustee Katnik and supported by Trustee Anker. Roll Call Vote: Anker-yea, Armstead-absent, Balzer-absent, Katnik-yea, Prime-yea, Townsend-yea, VanHove-absent. Resolution adopted. This resolution will be attached to the minutes as permanent record.
- **Motion** by Anker, second by Townsend to allow the USA Lions Club to hold their annual White Cane Drive on Village streets on Friday, September 9 and Saturday, September 10, 2022. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

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TREASURER REPORT: Treasurer Leila Rish gave the Treasurer's report to the Council including the Village's account balances. The water vendor received \$1,288.50 for July 2022. Tax collected to date: \$ 28,690.66. Taxes are due to the Treasurer on or before September 14.

DPW REPORT: Monchilov Excavating will be here to repair the storm sewer on Cass Street during the first week in September. The yearly water samples were completed.

POLICE: Police Chief Bill Owens gave his report to the Council. Bill is continuing to work with the printers on the blight enforcement citations. A new body camera will be purchased due to the old body camera being obsolete.

ZONING: The zoning administrator approved a zoning permit for 3312 Pickle Street for a new house and pole barn build.

CLERK REPORT: The Clerk swore in the new Deputy Clerk Alexis Ortner and Clerk Tammy Townsend. Their terms will expire in March of 2024.

- **Motion** by Katnik, second by Townsend to purchase a new laptop for the Clerk for up to \$800. 4 yeas. 0 nays. 3 absent. Motion carried.
- **Motion** by Townsend, second by Katnik to remove Jessica VanHove's name from all bank accounts and certificates of deposits at Independent Bank, Frankenmuth Credit Union, Team One Credit Union, and Wildfire Credit Union. 4 Yeas. 0 Nays. 3 Absent. Motion carried.
- **Motion** by Anker, second by Katnik to add Tammy Townsend to all bank accounts and certificates of deposits at Independent Bank, Frankenmuth Credit Union, Team One Credit Union, and Wildfire Credit Union. 4 Yeas. 0 Nays. 3 Absent. Motion carried.
- **Motion** by Katnik, second by Townsend to remove Jessica VanHove as a check signer on the Village of Unionville checking account at Independent Bank. 4 Yeas. 0 Nays. 3 Absent. Motion carried.
- **Motion** by Anker, second by Katnik to add Tammy Townsend and Alexis Ortner as check signers on the Village of Unionville checking account at Independent Bank. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

PUBLIC COMMENT: Public comment was requested by President Matt Prime, no public comment received.

ADJOURN: **Motion** by Katnik, second by Townsend to adjourn the August 15, 2022, meeting at 8:21 pm. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

Next Regular Meeting: September 19, 2022, at 7:00 pm at the Village Hall.

Jessica VanHove
Village Clerk