

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING
HELD ON JANUARY 18, 2021

In light of the current Coronavirus (COVID-19) pandemic, special accommodations have been set in place for public and member attendance via Zoom and telephone for the Monday, January 18, 2021 Council meeting.

President Matt Prime called the meeting to order at 7:05 pm, followed by the Pledge of Allegiance.

Council Present: Jeff Anker, Andrew Armstead, Vickie Balzer, John Katnik, Matt Prime, Jon Townsend, and Dave VanHove.

Others Present: Clerk Jessica VanHove, Deputy Clerk Dottie Zube, Treasurer Leila Rish, Police Chief Bill Owens and DPW Supervisor David Yoder.

APPROVAL OF MINUTES: Motion by Katnik, second by Balzer to approve the December 21, 2020 minutes as corrected. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. 7 Yeas. Motion carried.

PUBLIC COMMENT: Public comment was requested by President Prime, no public comment received.

BUDGET ADJUSTMENTS: Motion by VanHove, second by Katnik to approve the budget adjustments as presented by the Clerk. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. 7 Yeas. Motion carried.

ACCOUNTS	FROM	TO	DIFF.	REASON
GENERAL				
101-000-228-00 DUE TO STATE	\$0	\$2,599.18	\$2,599.18	CRLGG RETURN
101-446-940-00 EQUIPMENT RENTAL	\$19,746	\$21,174.58	\$1,428.58	EXTRA EQUIP USE
LOCAL STREET				
203-463-702-00 SALARIES REGULAR	\$3,329.50	\$3,597.75	\$268.25	EXTRA WORK IN LS
203-463-940-00 EQUIPMENT RENTAL REGULAR	\$4,098.60	\$4,556.99	\$458.39	EXTRA EQUIP USE
		TOTAL	\$4,754.40	

AUTHORIZE PAYMENT OF BILLS: Motion by VanHove, second by Balzer to pay the January 2021 accounts payable of \$15,773.89 and payroll of \$9,610.90. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. 7 Yeas. Motion carried.

UNFINISHED BUSINESS: Motion by VanHove, second by Balzer to accept the President's recommendation and to appoint John Katnik as President Pro-Tempore. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-abstain due to conflict of interest, Townsend-Yea, VanHove-Yea, and Prime-Yea. 6 Yeas, 1 abstain. Motion carried.

TREASURER REPORT: Treasurer Leila Rish gave the Treasurer's report to the Council including the Village's account balances. The water vendor received \$458.75 in December.

FIRE DEPARTMENT: The ACW-Unionville Fire Department financial report was made available to the Council. The next Fire Board meeting scheduled for February 4, 2021. ACW-Unionville Fire Department Chief Nick Sakon was approached by the Township of Wisner about bringing on seven additional sections over to the ACW-Unionville Fire Department. If approved this merger would reduce the assessment to be paid by the Village. This will be discussed at the February 4, 2021 ACW-Unionville Fire Board Meeting.

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POLICE: Police Chief Bill Owens gave his report to the Council. The Village has been accepted for the CESF Grant equaling \$1122 to be used for COVID-19 related expenses. This grant will be used to help supplement the cost to implement the report writing program. **Motion** by VanHove, second by Anker to approve the Core Technology Police Reporting software as described by the invoice of \$3,660. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Nay, Katnik-Nay, Townsend-Nay, VanHove-Yea, and Prime-Yea. 4 Yeas. 3 Nays. Motion carried.

CLERK'S REPORT: The Clerk's office is waiting to hear from Independent Bank concerning direct deposit of Village Payroll. As there are not enough payroll checks to cover employees and council for the February 10 payroll, the Village employees will receive payroll via a payroll check next payroll and the council pay will be held until the March 10th payroll. **Motion** by VanHove, second by Townsend to delay the February 10 payroll for council meeting pay until the March 10th payroll pending information about direct deposit from Independent Bank. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. 7 Yeas. Motion carried.

DPW: DPW Supervisor David Yoder discussed the estimate received from B's Electric to repair the grinder pump station. The estimate includes new controls, a new box and five new floats for a cost of \$6500. **Motion** by Katnik, second by Balzer to approve the \$6500 expense to have the grinder pump station south of the Village on Center Street repaired by B's Electric. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. 7 Yeas. Motion carried. He also received estimates from Kemp's Tiling Company for two storm sewer projects. These estimates will be used for budgetary purposes for the 2021-2022 fiscal year. The two possible projects include: Phelps Street from Granger Street to Marvin Street and Marvin Street from Phelps Street south for 620 feet. To help reduce the cost of electricity at Kemp park during Christmas, Dave is looking at the cost of converting the lights on the Christmas decorations to LED.

Sanitary Sewer/Water/Storm Sewer: **Motion** by Balzer, second by Townsend to reinstate Water, Sewer and Trash late fees beginning with the February 1st billing period. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. 7 Yeas. Motion carried.

PUBLIC COMMENT: Public comment was requested by President Prime, no public comment received.

ADJOURN: Motion by Balzer, second by Armstead to adjourn the January 18, 2021 meeting at 10:07 pm. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Balzer-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. 7 Yeas. Motion carried.

Next Regular Meeting: February 15, 2021 at 7:00 pm.

Jessica VanHove
Village Clerk