

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING  
HELD ON FEBRUARY 21, 2022

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President Matt Prime called the February 21, 2022, regular council meeting to order at 7:00 pm.

**Council Present:** Jeff Anker, Andrew Armstead, Vickie Balzer, John Katnik, Matt Prime, Jon Townsend, and Dave VanHove.

**Council Absent:** None

**Others Present:** Clerk Jessica VanHove, Treasurer Leila Rish, Deputy Clerk Dottie Zube, DPW Supervisor David Yoder, and Police Chief Bill Owens.

**Guests Present:** Feather Reige

**APPROVAL OF MINUTES:** **Motion** by Balzer, second by Katnik to approve the January 17, 2022, unapproved minutes as presented. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**PUBLIC COMMENT:** Feather Reige present at the meeting to discuss the possible rezoning of property she is considering buying within the Village.

**BUDGET ADJUSTMENTS:** **Motion** by Anker, second by VanHove to approve the following budget adjustments as presented by the Clerk. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

ACCOUNTS	FROM	TO	DIFF.	REASON
<b>General Fund</b>				
101-253-704-00 FIRE BOARD SALARIES	\$320	\$360	\$40	UNDER BUDGETED LINE ITEM
101-265-920-00 UTILITIES BUILDINGS	\$3,000	\$4,000	\$1,000	INCREASE IN GAS/ELECTRIC USE
101-691-920-00 UTILITIES PARK	\$4,200	\$4,500	\$300	INCREASE IN ELECTRIC USE
101-299-971-00 SOFTWARE SUPPORT	\$3,200	\$3,311	\$111	INCREASE IN SOFTWARE FEES
<b>Sewer Fund</b>				
590-535-703-00 SALARIES-CLERKS	\$4,500	\$5,000	\$500	CHANGE IN BREAKDOWN
<b>Water Fund</b>				
591-536-702-00 SALARIES-DPW	\$11,731	\$13,000	\$1,269	EXTRA WORK IN FUND
591-536-703-00 SALARIES-CLERKS	\$4,500	\$5,000	\$500	CHANGE IN BREAKDOWN
591-536-940-00 EQUIP RENTAL	\$3,500	\$4,200	\$700	EXTRA EQUIPMENT USE
			<b>\$4,420</b>	

**AUTHORIZE PAYMENT OF BILLS:** **Motion** by Townsend, second by Armstead to pay the February 2022 accounts payables of \$15,365.92. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**UNFINISHED BUSINESS:** Employee Health Insurance - **Motion** by VanHove, second by Townsend to not pursue any changes on how the Village delivers health insurance at this time. 6 Yeas. 1 Nay. 0 Absent. Motion carried.

**NEW BUSINESS:**

Feather Reige is considering buying property in the Village which is currently zoned O-S Office Services and wants to rezone the property to R-1 Residential so it can be used as a personal residence. The Clerk will call the present property owner to confirm that he wants to pursue rezoning this property. ~~Motion by Katnik, second by Townsend to set the public hearing to rezone 043-500-108-0700-00, O-S Office Services to R-1 Residential for March 21, 2022, at 7:00 pm. 7 Yeas. 0 Nays. 0 Absent. Motion carried.~~ Motion rescinded 3/21/2022.

Michigan EGLE is requiring the Village to update sections 101 – 107 - Cross Connections in Chapter 28 – Utilities of the Village of Unionville Ordinances. The Village will also need to remove sections 151 – 207 concerning the water bonds of the Village of Unionville Ordinances. ~~Motion by Armstead, second by~~

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~~Townsend to set the public hearing for amended ordinance changes for March 21, 2022, at 7:00 pm. 7 Yeas. 0 Nays. 0 Absent. Motion carried. Motion rescinded 3/21/2022.~~

**TREASURER REPORT:** Treasurer Leila Rish reported on the Village's account balances. The water vendor received \$414.75 in January.

**FIRE DEPARTMENT:** Treasurer Leila Rish reported on the ACW-Unionville Fire Department Financial Report. John Katnik reported on the Fire Board Meeting held on February 3, 2022. The resolution for the Village of Unionville to withdraw from the ACW-Unionville Fire Department was presented to the Fire Board. The Fire Board voted and approved the request of the Village of Unionville to withdraw from the ACW-Unionville Fire Department effective April 1, 2022. The name ACW-Unionville Fire Department will remain the same. Leila Rish will remain as treasurer of the Fire Board.

**DPW REPORT:** DPW Supervisor David Yoder gave his report to the Council. The inside of the DPW shop is in the process of being painted. The "No Parking" signs requested by Ken Currey of the American Legion have been ordered along with a couple of other street directional signs that are in need of replacing. The Council thanked the DPW for a job well done on plowing and cleaning up the streets during the recent snowstorms.

**POLICE:** Police Chief Bill Owens gave his report to the Council. He reported that January was been a busy month for his department. The blight citations were reissued but the judge threw them out because the Village ordinance does not state a schedule of fines. Bill has been in contact with the Village attorney to update the ordinance.

**PARKS & RECREATION:** Trustee Anker reported that the tennis/pickle ball courts will be repaired and repainted this spring/early summer as weather will allow. The contract to begin work has been signed by the Clerk.

**BUDGET:** The Clerk is working on updating the Village chart of accounts to match the State's uniform chart of accounts. Budget preparations for the new fiscal year will begin following the conversion.

**WAGES:** Deputy Clerk Dottie Zube submitted her resignation to the Council.

**Motion** by Balzer, second by VanHove to regretfully accept the resignation of Deputy Clerk Dottie Zube. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**Motion** by Townsend, second by Balzer to post the Deputy Clerk position on Indeed, the Village website, the community sign, and on the Village Facebook page. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**Motion** by VanHove, second Balzer to compensate Dottie Zube \$15 per hour for up to ten hours per week to assist the Clerk as needed beginning March 7, 2022, following her resignation as a salaried employee. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**PUBLIC COMMENT:** Public comment was requested by President Prime, no public comment received.

**ADJOURN:** **Motion** by Balzer, second by Armstead to adjourn the February 21, 2022, regular meeting at 9:15pm. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Next Regular Meeting: March 21, 2022, at 7:00 pm at the Village Hall.

Jessica VanHove  
Village Clerk