

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING  
HELD ON MARCH 21, 2022

President Matt Prime called the March 21, 2022, regular council meeting to order at 7:00 pm.

**Council Present:** Jeff Anker, Andrew Armstead, Vickie Balzer, John Katnik, Matt Prime, Jon Townsend, and Dave VanHove.

**Council Absent:** None

**Others Present:** Clerk Jessica VanHove, Treasurer Leila Rish, DPW Supervisor David Yoder, DPW Assistant Brent Vermeersch, and Police Chief Bill Owens.

**Guests Present:** Nick Sakon – Chief, ACW-Unionville Fire Department.

**APPROVAL OF MINUTES:** **Motion** by Balzer, second by Armstead to approve the February 21, 2022, unapproved minutes as presented. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**PUBLIC COMMENT:** Public comment was requested by President Prime, no public comment received.

**BUDGET ADJUSTMENTS:** **Motion** by VanHove, second by Balzer to approve the following budget adjustments as presented by the Clerk. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

| ACCOUNTS   | FROM     | TO       | DIFF.          | REASON              |
|--|----------|----------|----------------|---------------------|
| <b>General Fund</b>                                    |          |          |                |                     |
| 101-253-702-00 SALARIES-TREASURER                      | \$6,600  | \$6,601  | \$1.00         | ROUNDING ERROR      |
| 101-261-806-00 SOFTWARE SUPPORT                        | \$3,311  | \$3,335  | \$24.00        | PDF SOFTWARE        |
| 101-265-930-00 REPAIR & MAINTENANCE                    | \$8,000  | \$8,500  | \$500          | DOOR LOCK           |
| 101-441-940-00 EQUIPMENT RENTAL                        | \$22,000 | \$23,000 | \$1,000        | EXTRA EQUIP USE     |
| 101-448-920-00 UTILITY STREET LIGHTING                 | \$14,000 | \$14,500 | \$500          | INCREASE IN FEE     |
| 101-521-810-00 CONTRACTED SERVICES-TRASH               | \$33,500 | \$35,000 | \$1,500        | INCREASE IN FEES    |
| <b>Major Street Fund</b>                               |          |          |                |                     |
| 202-463-702-00 SALARIES-DPW                            | \$5,100  | \$5,600  | \$500          | EXTRA WORK IN FUND  |
| 202-463-726-00 SUPPLIES-MISCELLANEOUS                  | \$600    | \$700    | \$100          | STREET SIGNS        |
| 202-478-940-00 EQUIPMENT RENTAL-WINTER                 | \$1,800  | \$2,200  | \$400          | EXTRA SNOW REMOVAL  |
| <b>Sewer Fund</b>                                      |          |          |                |                     |
| 590-536-702-00 SALARIES-DPW                            | \$11,731 | \$13,000 | \$1,269        | EXTRA WORK IN FUND  |
| 590-536-703-00 SALARIES-CLERKS                         | \$5,000  | \$5,500  | \$500          | CHANGE IN BREAKDOWN |
| <b>Water Fund</b>                                      |          |          |                |                     |
| 591-536-702-00 SALARIES-DPW                            | \$11,731 | \$14,000 | \$2,269        | EXTRA WORK IN FUND  |
| 591-536-703-00 SALARIES-CLERKS                         | \$5,000  | \$5,500  | \$500          | CHANGE IN BREAKDOWN |
| <b>*ALL ADJUSTMENTS FROM FUND BALANCE UNLESS NOTED</b> |          |          | <b>\$9,063</b> |                     |

**AUTHORIZE PAYMENT OF BILLS:** **Motion** by Katnik, second by Armstead to pay the March 2022 accounts payables of \$12,837.59. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**UNFINISHED BUSINESS:**

- Ordinance Number 153-2022: **Motion** by Balzer, second by Armstead to adopt Ordinance Number 153-2022 - An Ordinance to Amend Sections 101 Through 108 of Chapter 28 Utilities, Of The Code Of Ordinances, Village of Unionville, Michigan. **Roll call vote:** Jeff Anker-Yea, Andrew Armstead-Yea, Vickie Balzer-Yea, John Katnik-Yea, Matt Prime-Yea, Jon Townsend-Yea, and Dave VanHove-Yea. Motion carried. This ordinance will be attached to the end of the minutes as permanent record.
- Ordinance Number 154-2022: **Motion** by Balzer, second by Katnik to adopt Ordinance Number 154-2022 - An Ordinance To Repeal Sections 151 Through 207 of Chapter 28 Utilities, Of The Code Of

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Ordinances, Village of Unionville, Michigan. **Roll call vote:** Jeff Anker-Yea, Andrew Armstead-Yea, Vickie Balzer-Yea, John Katnik-Yea, Matt Prime-Yea, Jon Townsend-Yea, and Dave VanHove-Yea. Motion carried. This ordinance will be attached to the end of the minutes as permanent record.

**NEW BUSINESS:**

- **Motion** by Balzer, second by Armstead to appoint Jessica VanHove as Clerk to a two-year term ending March 2024. 6 Yeas. 0 Nays. 0 Absent. Dave VanHove abstains conflict of interest. Motion carried.
- **Motion** by VanHove, second by Townsend to appoint Leila Rish as Treasurer to a two-year term ending March 2024. 7 Yeas. 0 Nays. 0 Absent. Motion carried.
- **Motion** by Katnik, second by Townsend to rescind the motion by Katnik, second by Townsend to set the public hearing to rezone 043-500-108-0700-00, O-S Office Services to R-1 Residential for March 21, 2022, at 7:00 pm. 7 Yeas. 0 Nays. 0 Absent. Motion carried, stated motion rescinded.
- **Motion** by Balzer, second by Townsend to rescind the motion by Armstead, second by Townsend to set the public hearing for amended ordinance changes for March 21, 2022, at 7:00 pm. 7 Yeas. 0 Nays. 0 Absent. Motion carried, stated motion rescinded.
- Resolution VOU067-2022 - Resolution for Charitable Gaming License requested by the Unionville Volunteer Fire Department
  - It was moved by Jeff Anker and supported by Andrew Armstead that the request from the Unionville Volunteer Fire Department asking that they be recognized as a nonprofit organization operating in the community, for the purpose of obtaining charitable gaming licenses be considered for approval. **Roll call vote:** Jeff Anker-Yea, Andrew Armstead-Yea, Vickie Balzer-Yea, John Katnik-Yea, Matt Prime-Yea, Jon Townsend-Yea, and Dave VanHove-Yea. Resolution VOU067-2022 – Resolution for Charitable Gaming License requested by the Unionville Volunteer Fire Department is adopted. This resolution will be attached to the end of the minutes as permanent record.
- Ordinance Number 155-2022 - To Amend Municipal Civil Infractions and Ordinance Number 156-2022 - To Amend Anti-Blight Penalty, was read and reviewed by the Council. These ordinances will be placed on the April 18, 2022 agenda for approval.

**TREASURER REPORT:** Treasurer Leila Rish reported on the Village's account balances. The water vendor received \$314.25 in February.

**FIRE DEPARTMENT:** Leila Rish gave the financial report for the ACW-Unionville Fire Department. A special meeting is scheduled for Tuesday, March 22, 2022, concerning the new ACW-Unionville Fire Department operating agreement.

**DPW REPORT:** EGLE was here to inspect the sewer lagoons, stating that our lagoons are in great condition. The lagoons were discharged today. The fire hydrant near the village hall was broken during a fire department exercise. The hydrant valve was shut off and parts are on order.

**POLICE:** Police Chief Bill Owens gave his report to the Council. The Police Chief has been spending a good amount of time working on updating the blight ordinance. **Motion** by VanHove, second by Balzer to approve the purchase of a laptop for the Police department up to \$800, by fiscal year end. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**BUDGET:**

**Motion** by VanHove, second by Balzer to compensate DPW Assistant Brent Vermeersch \$30 per month for phone usage to match the DPW Supervisor. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

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**Motion** by VanHove, second by Townsend to approve the purchase of a FirstNet phone and monthly plan. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**WAGES:**

**Motion** by Balzer, second by Townsend to increase the Clerk's salary by \$500 annually for the 2022-2023 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**Motion** by Anker, second by Balzer to increase the wages of the DPW employees by 50 cents per hour for the 2022-2023 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**Motion** by Anker, second by Townsend to increase the wages of the Police Department by 50 cents per hour for the 2022-2023 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**Motion** by Anker, second by Balzer to increase the Treasurer's wage by \$200 annually for the 2022-2023 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**Motion** by Balzer, second by Townsend to increase the Clerk's salary \$200 per month and the Treasurer's salary \$100 per month until a Deputy Clerk is hired. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**PUBLIC COMMENT:** Public comment was requested by President Prime, no public comment received.

**ADJOURN:** **Motion** by Balzer, second by Katnik to adjourn the March 21, 2022, regular meeting at 9:48 pm. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Budget Public Hearing and Year-End Meeting: March 28, 2022, at 7:00 pm at the Village Hall.  
Next Regular Meeting: April 18, 2022, at 7:00 pm at the Village Hall.

Jessica VanHove  
Village Clerk

## **Ordinance No. 153-2022**

### **AN ORDINANCE TO AMEND SECTIONS 101 THROUGH 108 OF CHAPTER 28 UTILITIES OF THE CODE OF ORDINANCES, VILLAGE OF UNIONVILLE, MICHIGAN.**

#### **THE VILLAGE OF UNIONVILLE, COUNTY OF TUSCOLA, STATE OF MICHIGAN, ORDAINS:**

**Section 1.** Chapter 28, Utilities, of the Village of Unionville Code of Ordinances is amended in its entirety to read as follows:

#### **§ 28-101. Cross connection rules adopted.**

The Village of Unionville hereby adopts by reference the Water Supply Cross-Connection Rules of the Michigan Department of Environmental, Great Lakes and Energy, being M.A.C. R 325.11401 to R 325.11407.

#### **§ 28-102. Inspections**

It shall be the duty of the Village of Unionville to cause inspections to be made of all properties, within the Village served by the Village of Unionville public water supply system. The frequency of inspections and reinspections, based on potential health hazards involved shall be as established by the village and as approved by the Michigan Department of Environment, Great Lakes and Energy.

#### **§ 28-103. Right of access; information.**

A representative of the village, bearing proper credentials and identification shall have the right to enter at any reasonable time property served by a connection to the Village of Unionville public water system for the purpose of inspecting the piping system or systems thereof for cross-connections. On request, the owner, lessees, or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access, when requested, shall be deemed evidence of the presence of cross connection.

#### **§ 28-104. Discontinuing water service.**

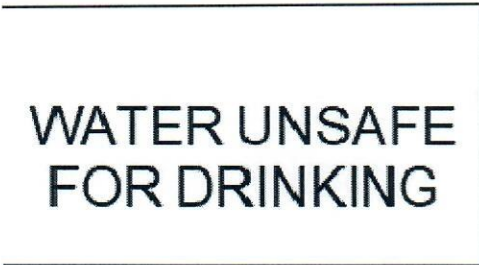
The Village of Unionville is hereby authorized and directed to discontinue water service after reasonable notice to any property within Village, wherein any connection in violation of this subchapter exists and to take other measures necessary to eliminate the danger of contamination of the Village of Unionville public water supply system. Water service to the property shall not be restored until the cross-connections have been eliminated in compliance with the provisions of this subchapter.

#### **§ 28-105. Device Testing**

That all testable backflow prevention assemblies shall be tested initially upon installation to be sure that the assembly is working properly. Subsequent testing of assemblies shall be on an annual basis or as required by the Village and in accordance with Michigan Department of Environment, Great Lakes and Energy requirements. Only individuals that hold an active ASSE 5110 tester's certification shall be qualified to perform such testing. That individual(s) shall certify the results of his/her testing.

#### **§ 28-106. Protection of potable water.**

That the potable water supply made available on the properties served by the public water supply be protected from possible contamination as specified by this ordinance and by the state and or Village plumbing code. Any water outlet which could be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as:



**§ 28-107. Construction of ordinance.**

This Ordinance does not supersede the State Plumbing Code, adopted by reference as the Plumbing Code for the Village, or any other ordinances that the Village has adopted, but is supplementary to them.

**§ 28-108. Penalty**

Any person or other entity that violates any of the provisions of this Ordinance is responsible for a municipal civil infraction as defined by Michigan law and subject to civil fine determined in accordance with the following schedule:

|                                      |          |
|--------------------------------------|----------|
| 1st Violation within 3-year period * | \$50.00  |
| 2nd Violation within 3-year period*  | \$125.00 |
| 3rd Violation within 3-year period * | \$250.00 |
| 4th Violation within 3-year period * | \$400.00 |

\*Determined on the basis of the date of violation(s).

Additionally, the violator shall pay costs, which may include all direct or indirect expenses to which the Village has incurred in connection with the violation. In no case, however, shall costs of less than \$9.00 or more than \$500.00 be ordered. A violator of this Ordinance shall also be subject to such additional sanctions, remedies, judicial orders and the payment of the Village legal expenses as authorized under Michigan law. Each day a violation of the Ordinance continues to exist constitutes a separate violation.

Ordinance No. 153-2022 was adopted on the 21st day of March, 2022, by a majority vote of the Unionville Village Council as follows:

**Motion by:** Balzer

**Supported by:** Armstead

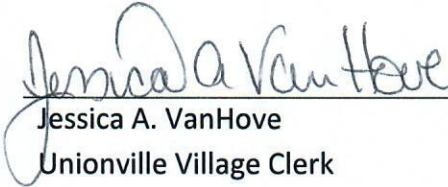
**Yeas:** Anker, Armstead, Balzer, Katnik, Prime, Townsend, and VanHove.

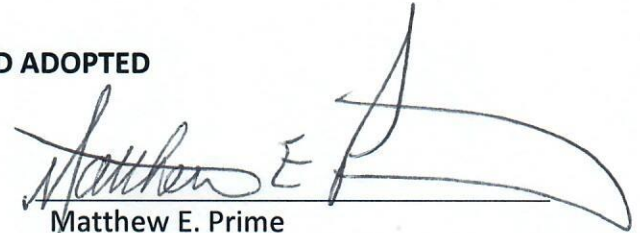
**Nay:** None      **Absent:** None

**Section 2. Effective Date.** This ordinance shall be effective upon its publication.

**Section 3. Publication.** After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in The Tuscola County Advertiser, a newspaper of general circulation in the Village.

**ORDINANCE DECLARED ADOPTED**

  
\_\_\_\_\_  
Jessica A. VanHove  
Unionville Village Clerk

  
\_\_\_\_\_  
Matthew E. Prime  
Unionville Village President

**CERTIFICATION**

I, the undersigned duly appointed Village Clerk of the Village of Unionville, Tuscola County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in The Tuscola County Advertiser, a newspaper of general circulation in the Village on March 30, 2022, and that such ordinance was entered with the Ordinance Book of the Village on March 30, 2022.

  
\_\_\_\_\_  
Jessica A. VanHove  
Unionville Village Clerk

**Ordinance No. 154-2022**

AN ORDINANCE TO REPEAL SECTIONS 151 THROUGH 207 OF CHAPTER 28 UTILITIES OF THE CODE OF ORDINANCES, VILLAGE OF UNIONVILLE, MICHIGAN.

**THE VILLAGE OF UNIONVILLE, COUNTY OF TUSCOLA, STATE OF MICHIGAN, ORDAINS:**

**Section 1.** Sections 151 through 207 of Chapter 28, Utilities, of the Village of Unionville Code of Ordinances be repealed.

Ordinance No. 153-2022 was adopted on the 21<sup>st</sup> day of March 2022, by a majority vote of the Unionville Village Council as follows:

**Motion by:** Balzer

**Supported by:** Katnik

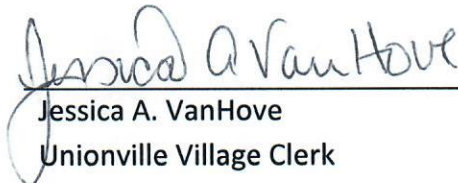
**Yeas:** Anker, Armstead, Balzer, Katnik, Prime, Townsend, and VanHove.

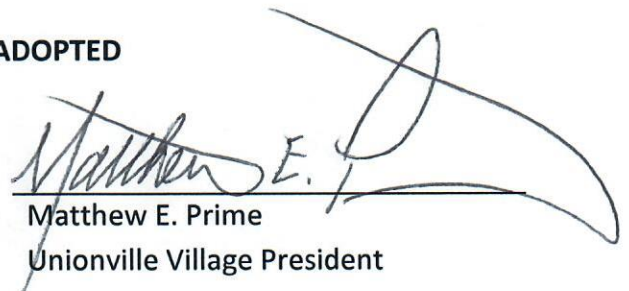
**Nay:** None      **Absent:** None

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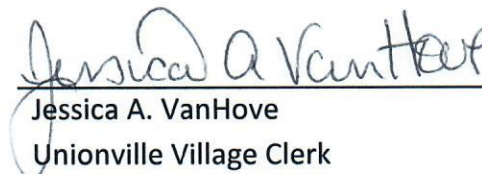
**ORDINANCE DECLARED ADOPTED**

  
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Jessica A. VanHove  
Unionville Village Clerk

  
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Matthew E. Prime  
Unionville Village President

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\_\_\_\_\_  
Jessica A. VanHove  
Unionville Village Clerk



State of Michigan  
 Michigan Gaming Control Board  
 Millionaire Party Licensing  
 3062 W. Grand Blvd, Suite L-700  
 Detroit, MI 48202-6062  
 Phone: (313) 456-4940  
 Fax: (313) 456-3405  
 Email: Millionaireparty@michigan.gov  
 www.michigan.gov/mgcb

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**  
 (Required by MCL.432.103(k)(ii))

At a Regular meeting of the Village of Unionville  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Matthew Prime on March 21, 2022  
DATE

at 7:00 a.m./p.m. the following resolution was offered:  
TIME

Moved by Jeff Anker and supported by Andrew Armstead

that the request from Unionville Volunteer Fire Department of Unionville,  
NAME OF ORGANIZATION CITY

county of Tuscola, asking that they be recognized as a nonprofit  
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be  
 considered for Approval.  
APPROVAL/DISAPPROVAL

|                  |                  |                     |               |
|------------------|------------------|---------------------|---------------|
| <u>APPROVAL:</u> | Yeas: <u>7</u>   | <u>DISAPPROVAL:</u> | Yeas: _____   |
|                  | Nays: <u>0</u>   |                     | Nays: _____   |
|                  | Absent: <u>0</u> |                     | Absent: _____ |

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted  
 by the Village of Unionville at a Regular  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL  
 meeting held on March 21, 2022.  
DATE

SIGNED: Jessica A. VanHove  
TOWNSHIP, CITY, OR VILLAGE CLERK  
Jessica A. VanHove, Clerk  
PRINTED NAME AND TITLE  
6454 Merry Street, Unionville, MI 48767  
ADDRESS

Organization Information: 6456 Merry St, PO Box 330, Unionville, MI 48767  
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP  
Nick Sakon, President (989) 225-8999  
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER

VOU067-2022