

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING
HELD ON MARCH 15, 2021

In light of the current Coronavirus (COVID-19) pandemic, special accommodations have been set in place for public and member attendance via Zoom and telephone for the Monday, March 15, 2021 Council meeting.

President Matt Prime called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Council Present: Jeff Anker, Andrew Armstead, John Katnik, Matt Prime, Jon Townsend, and Dave VanHove.

Council Absent: Vickie Balzer

Others Present: Clerk Jessica VanHove, Deputy Clerk Dottie Zube, Treasurer Leila Rish, Police Chief Bill Owens and DPW Supervisor Dave Yoder.

Guests Present: No guests present.

APPROVAL OF MINUTES: Motion by Katnik, second by VanHove to approve the February 15, 2021 minutes as presented. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

PUBLIC COMMENT: Public comment was requested by President Prime, no public comment received.

BUDGET ADJUSTMENTS: Motion by VanHove, second by Katnik to approve the budget adjustments as presented by the Clerk. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

ACCOUNTS	FROM	TO	DIFF.	REASON
GENERAL				
101-253-702-00 TREASURER SALARY	\$6,300	\$6,301	\$1.00	ROUNDING ERROR
101-299-971-00 SOFTWARE SUPPORT	\$3,000	\$3,050	\$50	INCREASE OF RATE
101-446-940-00 EQUIPMENT RENTAL	\$21,800	\$22,000	\$200	EXTRA EQUIP USE
<i>From fund balance:</i>			\$251	
MAJOR STREET				
202-463-702-00 SALARIES REGULAR	\$3,200	\$3,400	\$200	EXTRA WORK IN MS
202-478-940-00 EQUIPMENT RENTAL WINTER	\$1,800	\$1,950	\$150	EXTRA EQUIP USE
202-486-940-01 EQUIPMENT RENTAL WINTER TRUNK	\$1,200	\$1,450	\$250	EXTRA EQUIP USE
<i>From fund balance:</i>			\$600	
LOCAL STREET				
203-463-702-00 SALARIES REGULAR	\$4,000	\$4,200	\$200	EXTRA WORK IN LS
203-463-940-00 EQUIPMENT RENTAL REGULAR	\$4,660	\$4,700	\$40	EXTRA EQUIP USE
<i>From fund balance:</i>			\$240	
SEWER				
590-535-940-00 EQUIPMENT RENTAL	\$2,750	\$3,300	\$550	EXTRA WORK IN SEWER
<i>From fund balance:</i>			\$550	
WATER				
591-536-702-00 SALARIES DPW	\$13,300	\$14,300	\$1000	EXTRA WORK IN WATER
591-536-740-00 OPERATING SUPPLIES	\$1,800	\$1,900	\$100	EXTRA CHLORINE
<i>From fund balance:</i>			\$1,100	
		TOTAL	\$2,445.68	

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AUTHORIZE PAYMENT OF BILLS: **Motion** by Katnik, second by Anker to pay the March 2021 accounts payable of \$20,479.59 and payroll of \$9,982.31. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

UNFINISHED BUSINESS:

Blue Cross Blue Shield Approval: **Motion** by VanHove, second by Townsend to approve the 2021 Blue Cross Blue Shield Health, Dental and Eye Insurance renewal. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

Water/Sewer Maintenance Fees: **Motion** by VanHove, second by Armstead that any requested water and sewer disconnection will include the shut-off fee and in order to resume service the account will be assessed the connection charge as set by resolution. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

NEW BUSINESS: Resolution to Establish a Request for Funding, Designate an Agent, Attest to the Existence of Funds and Commit to Implementing a Maintenance Program for Resurfacing Church Street, Funded by the Transportation Economic Development Fund Category B Program was offered by VanHove, supported by Anker. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Resolution passed. This resolution will be attached to the end of these minutes as permanent record.

DPW: DPW Supervisor Dave Yoder gave the following report to the Council. The ship playground equipment repair should be completed this week. A little groundwork will need be done before the ship is put into place at the park. The DPW is discharging the lagoons and will be running samples to Cass City through out the week. Brush pick-up will begin April 1. The DPW will be holding an in-person meeting with a representative from EGLE to complete the water annual inspection.

TREASURER REPORT: Treasurer Leila Rish gave the Treasurer's report to the Council including the Village's account balances. The water vendor received \$333.75 for February 2021.

FIRE DEPARTMENT: Treasurer Leila Rish reported on the ACW-Unionville Fire Department Financial Report.

POLICE: Police Chief Bill Owens gave his report to the Council. **Motion** by Armstead, second by Townsend to table the discussion on the employment status of Officer Ken Currey until more information is received and a decision can be held. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

CLERK'S REPORT: Moratorium on water shut-offs will be lifted on March 31. It is unsure of when the Village can begin shutting off water services to customers who are delinquent because of the Village's bill cycle. The Clerk will research and report at the next meeting.

STREETS AND SIDEWALKS: Trustee Anker reported that he received an estimate from Faber Masonry to do 277 feet of sidewalk on Phelps Street from Marvin Street to Merry Street for \$6700. Anker also reported to the council that two blocks of Marvin Street and two blocks of Phelps Street will be repaved this year. A complete bid sheet will be available to put out for bids at by the April meeting.

PARKS AND RECREATION: **Motion** by Katnik, second by Armstead to table the discussion and decision on the wedding reception request for June 26, 2021 to the Year-End Meeting on March 29, 2021. **Roll Call Vote:** Anker-Yea,

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Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

WAGES: **Motion** by Townsend, second by VanHove to increase the DPW and Police hourly wage by fifty cents per hour. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-No, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 5 Yeas. 1 Nay. 1 Absent. Motion carried.

Motion by VanHove, second by Townsend to change the Clerk and Deputy Clerk from hourly to salary with the clerk earning a salary of \$15,000 per year and the Deputy Clerk earning a salary of \$9,000 per year with no set business office hours and appointments made as necessary with Village residents, Village employees and to conduct other Village business. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

ZONING: **Motion** by Katnik, second by Anker to schedule a public hearing on April 19, 2021 to change 3302 Church Street from Light Industrial to Residential. Notice will be mailed to residents within 300 feet of said property and will be published in the Tuscola County Advertiser. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

PUBLIC COMMENT: Public comment was requested by President Prime, no public comment received.

ADJOURN: Motion by Katnik, second by Townsend to adjourn the March 15, 2021 meeting at 10:34 pm. **Roll Call Vote:** Anker-Yea, Armstead-Yea, Katnik-Yea, Townsend-Yea, VanHove-Yea, and Prime-Yea. Balzer-Absent. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

Budget Public Hearing: March 29, 2021 at 7:00 pm
Year-End Meeting to follow Budget Public Hearing

Jessica VanHove
Village Clerk

RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE
EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR
RESURFACING CHURCH STREET, FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT
FUND CATEGORY B PROGRAM

**VILLAGE OF UNIONVILLE
6454 MERRY ST.
UNIONVILLE, MI 48767**

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FUND CATEGORY B PROGRAM.

At a regular village council meeting for the Village of Unionville held on March 15, 2021, Trustee Dave VanHove offered the following preamble and resolution and moved for its adoption, supported by Trustee Jeff Anker.

WHEREAS, the Village of Unionville is applying for \$55,530 in funding through MDOT from the Transportation Economic Development Category B Program to resurface Church Street.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Unionville has authorized Jeff Anker, Trustee, to act as agent on behalf of the Village to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village of Unionville attests to the existence of, and commits to, providing at least \$55,530 toward the construction costs of the project, and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village of Unionville commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

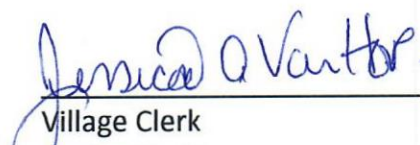
IT IS HEREBY CERTIFIED that the Village of Unionville Council adopted the foregoing resolution at a regular meeting on the 15th day of March, 2021 by the following vote:

Yeas: Jeff Anker, Andrew Armstead, John Katnik, Matt Prime, Jon Townsend, and Dave VanHove.

Nays: None

Absent: Vickie Balzer


Village President
Matthew Prime


Village Clerk
Jessica VanHove