

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING  
HELD ON MAY 20, 2024

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President John Katnik called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**Council Present:** John Katnik, Vickie Balzer, Jon Townsend, Greg Miracle, and Tod Sting.

**Council Absent:** Brandt and Chad Gaeth.

**Others Present:** Clerk Alexis Ortner, Treasurer Leila Rish, Police Chief Bill Owens, and DPW Supervisor Dave Yoder.

**Guests Present:** Korey Miracle and Jessica VanHove.

**PUBLIC COMMENT:** Public comment was requested by President Katnik. Korey Miracle, a village resident, came in to observe the meeting and to ask general questions about the upcoming software transition.

**DPW REPORT:** DPW Supervisor, David Yoder, briefed the council on the requirement to test the water daily for chlorine residual levels. He proposed the purchase of an automated chlorine reader and chlorine tablets.

**Motion** by Balzer, seconded by Miracle to authorize the purchase of the automated chlorine residual level reader and one hundred testing tablets. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

**CLERKS BUSINESS:**

The council discussed corrections to April's motions regarding Jessica's pay, for her consultation work. They had intended it to be based on 20 hours a week. Alexis, the clerk, reminded them that this is why they are to say the motion exactly how they want it, and not open to interpretation.

**Motion** by Townsend, seconded by Sting to rescind the April 15, 2024, motion to approve Jessica working in the office on a consultation basis for a month's time at an hourly rate based on the monthly pay of the Clerk, which would be \$10.50 per hour. Roll Call Vote: Vickie Balzer: Yea, Jon Townsend: Yea, John Katnik: Yea, Gregory Miracle: Yea, and Tod Sting: Yea. Nay: None. Absent: Chad and Brandt Gaeth. Motion carried.

Chad Gaeth joined the meeting at 7:38pm.

**Motion** by Balzer, seconded by Miracle to approve Jessica working in the Clerk's office on a consultation basis at a rate of \$15.76 per hour based on a 20-hour work week. Roll Call Vote: Vickie Balzer: Yea, Jon Townsend: Yea, John Katnik: Yea, Gregory Miracle: Yea, Chad Gaeth: Yea, and Tod Sting: Yea. Nay: None. Absent: Brandt Gaeth. Motion carried.

**Motion** by Balzer, seconded by Sting to approve the backpay to Jessica for the difference in wages. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

**APPROVAL OF MINUTES:**

**Motion** by Balzer, seconded by Townsend to approve the April 15, 2024, Regular Council minutes as amended. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

**AUTHORIZE PAYMENT OF BILLS:**

**Motion** by Balzer, seconded by Townsend to pay the May 2024 accounts payable of \$19,332.81. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

**DELINQUENT WATER/SEWER TRASH:**

**Motion** by Townsend, seconded by Miracle to place the delinquent utility bills for accounts 010, 032, 034, 035, 046, 055, 088, 110, 141, 147, 151, 153, 158, 210, 223, and 258 onto the 2024 Village summer tax roll if accounts are not paid by May 30, 2024. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

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**TREASURER REPORT:** Treasurer Leila Rish gave the Treasurer's report to the Council including the Village's account balances. The water vendor received \$685 for April 2024. The expected 2024 Summer Tax revenue is \$141,658.

**POLICE REPORT:** Police Chief Bill Owens gave the monthly police report to the Council.

**UNFINISHED BUSINESS:**

The council discussed the progress made on blight issues within the village limits as well as the current estimated cost into the Bay St. property. They are waiting until the work is complete, and all relevant invoices are received to move forward with the sale of property.

**NEW BUSINESS:**

**Motion** by Balzer, seconded by Sting to form a hiring committee for the Clerk's position of C. Gaeth, Miracle, and Townsend to review applications and interview candidates. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

**PARKS AND RECREATION:**

Miracle said he will be working with the DPW on the park bathroom locks.

**BUILDINGS, GROUND AND EQUIPMENT:**

**Motion** by Sting, seconded by Miracle to rescind the January 15, 2024, motion to transfer funds for \$11,500 from the Equipment Fund 661-000-001-00 to Equipment Repair and Maintenance Fund 661-441-930-00. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

**Motion** by Sting, seconded by Miracle to rescind the January 15, 2024, motion to transfer funds for \$9,500 from the General Fund 101-000-001-00 to Equipment Capital Outlay 661-441-970-00. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

**ZONING:** Katnik informed the council on a rezoning inquiry that may be in the works.

**PUBLIC COMMENT:** Public comment was requested by President Katnik, no public comment received.

**ADJOURN:** Motion by Balzer, seconded by C. Gaeth to adjourn the May 20, 2024, meeting at 8:51pm. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

Next Regular Meeting: June 17, 2024, at 7:00 pm at the Village Hall.

Alexis J. Ortner  
Village Clerk