

UNAPPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL
YEAR-END MEETING - HELD ON MARCH 23, 2026

President Matthew Prime called the Year-End Meeting to order at 7:02 pm.

Council Present: Matthew Prime, Thomas Lenhard, Tod Sting, Chad Gaeth and Dean Hartman
Arrived 7:13

Council Absent: Brandt Gaeth, Greg Miracle.

Others Present: Clerk Lucille Keipinger, Treasurer Leila Rish, and Police Chief Bill Owens.

Guests: None Present

APPROVAL OF UNAPPROVED MINUTES: *Motion T. Lenhard seconded by T. Sting to approve the March 16, 2026, unapproved minutes as presented. 4 Yeas. 0 Nays. 3 Absent. Motion carried.*

WAGES: Committees presented their options for full-time part-time employees.

Motion by T. Lenhard, seconded by T. Sting to increase wages by 2.8%; cost of living raises for employees as presented to the council. 4 Yeas, 0 Nays. 3 Absent. Motion carried.

YEAR-END MOTIONS:

Motion C. Gaeth, seconded by T. Lenhard to transfer \$2,500 from the Street and Sidewalk Fund to the General Fund for sidewalk maintenance, repair, and construction in the 2025-2026 fiscal year as presented. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

Motion by T. Lenhard, seconded by C. Gaeth, to transfer \$24,360.99 from the Street and Sidewalk Fund to the Local Street Fund for Local Street maintenance, repair, and construction in the 2025-2026 fiscal year as presented. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

Motion by T. Sting, seconded by C. Gaeth, to set the millage for the 2025-2026 fiscal year at 12.5 mills for operation and maintenance of the Village of Unionville as presented. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

Motion by T. Lenhard, seconded by T. Sting, set the millage for the 2025-2026 fiscal year at 2 mills for street and sidewalk maintenance, repair, and construction as presented. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

Motion by T. Sting, seconded by C. Gaeth, to reappoint Lucille Keipinger as Clerk for Term Ending March 2028. 4 Yeas. 0 Nays. 3 Absent. Motion carried.

Motion by T. Lenhard, seconded by D. Hartman, to reappoint Leila Rish as Treasurer for Term Ending March 2028. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

BUDGET: The Clerk sent the proposed budget to the committee to present budget approval by the council. *Motion by D. Hartman, seconded by T. Lenhard, to accept the 2026-2027 fiscal year budget as presented by the Budget Committee and the Clerk. 5 Yeas. 0 Nays. 2 Absent. Motion carried.* ROLL CALL: Matthew Prime, Dean Hartman, Thomas Lenhard, Tod Sting, and Chad Gaeth.

Absent: Brandt Gaeth, Greg Miracle.

**Approved Budget to be attached.*

YEAR-END BUDGET ADJUSTMENTS: Budget Adjustment Report presented to the Council for adjustment.

UNAPPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL
YEAR-END MEETING - HELD ON MARCH 23, 2026

Motion by T. Sting, seconded by T. Lenhard, to approve the budget adjustments as presented by the Clerk. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

ACCOUNTS YEAR END				
BUDGET ADJUSTMENTS MARCH 2026	BGA			
GENERAL	FROM	TO	DIFF	REASON
101-261-727.00	1046.88	1056.95	(10.07)	SUPPLIES - OFFICE
101-261-726.00	981.19	1016.19	(35.00)	SUPPLIES- MISCELLANEOUS
MAJOR STREETS				
LOCAL STREETS				
SEWER				
WATER				
EQUIPMENT				
		TOTAL	\$(45.07)	

*ALL ADJUSTMENTS FROM FUND BALANCE UNLESS NOTED

YEAR-END BILLS: **Motion** by D. Hartman, seconded by T. Lenhard to pay the year-end accounts payable of \$526.59. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

COMMITTEES: Chad Gaeth to switch for Police committee with Gregory Miracle for insurance committee. **Motion** D. Hartman, second by T. Lenhard, recommendation switch C. Gaeth to the Police committee and G. Miracle to the Insurance committee leaving the other committees as is for the 2026-2027 fiscal year. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

*A copy of the committee will be attached to these minutes.

SCHEDULE: **Motion** by T. Sting, seconded by C. Gaeth to accept the meeting schedule for 2025-2026 fiscal year as presented by the Clerk. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

*A copy of the meeting schedule will be attached to these minutes.

OTHER REGULAR BUSINESS: Request by President M. Prime for any further regular business none was given.

PUBLIC COMMENT: Public comment was requested by President M. Prime none given.

ADJOURN: **Motion** by T. Lenhard, seconded C. Gaeth to adjourn the March 23, 2026, Year-End Meeting at 7:33 pm. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

Next Regular Meeting: April 20, 2026, at 7:00 pm.

Lucille Keipinger
Village Clerk

Budget 2026-2027

101 - GENERAL FUND		BUDGET AMOUNT
REVENUE		
101-000-403-00	Current Property Tax	\$123,000
101-000-448-00	Tax Collection Fee	\$1,450
101-000-452-00	State Liquor Tax	\$950
101-000-476-00	Business License	\$350
101-000-491-00	Zoning Permits	\$100
101-000-528-00	Other Federal Grants	\$0
101-000-573-00	Local Community Stabilization	\$3,500
101-000-574-00	Revenue Sharing - CVTRS & Constitutional	\$68,000
101-000-580-00	Contributions from Local Units	\$0
101-000-626-00	Trash/Recycling Service Fees	\$45,000
101-000-627-00	State of Michigan Metro Act	\$2,800
101-000-651-00	Park Use Fees	\$1,000
101-000-653-00	Camping Fees	\$7,900
101-000-654-00	Community Sign Use Fee	\$500
101-000-657-00	Ordinance Fines	\$50
101-000-664-00	Interest	\$11,525
101-000-667-00	Hydrant Rental (48.00@34 hyd.)	\$1,632
101-000-668-00	Crop Income	\$2,000
101-000-671-00	Leases (AirAdvantage)	\$3,600
101-000-673-00	Miscellaneous Income	\$3,000
101-000-674-00	Donations/Contributions	\$2,000
101-000-677-00	Park Advertising	\$2,550
101-000-687-00	Refunds	\$500
101-000-691-00	Loan Payment From Equipment	\$12,688
101-000-699-00	Transfer from Street & Sidewalk Fund	\$2,500
REVENUE:		\$296,595
EXPENDITURES		
GOVERNING BODY		
101-101-702-00	Salaries - Trustees	\$3,120
101-101-825-00	Education & Training	\$150
101-101-860-00	Transportation - Mileage	\$50
CHIEF EXECUTIVE		
101-171-702-00	Salaries - President	\$585
		\$3,905
CLERK		
101-215-702-00	Salaries - Clerk / Administrative Assistant	\$11,392
101-215-825-00	Education & Training	\$150
101-215-860-00	Transportation - Mileage	\$50
		\$11,592
TREASURER		
101-253-702-00	Salaries - Treasurer	\$8,687
101-253-805-00	Tax Preparation County	\$300
101-253-806-00	Software Support	\$1,350

\$10,337**OTHER GENERAL GOVERNMENT**

101-261-710-00	Administrative Bonds	\$660
101-261-715-00	FICA/Medicare	\$5,526
101-261-726-00	Supplies - Misc	\$500
101-261-727-00	Supplies - Office	\$1,400
101-261-730-00	Postage	\$615
101-261-801-00	Audit Fees	\$572
101-261-806-00	Software Support	\$1,800
101-261-807-00	Website	\$200
101-261-815-00	Dues/Subscriptions/Memberships	\$1,000
101-261-850-00	Telecommunications	\$802
101-261-900-00	Printing & Publishing	\$700
101-261-930-00	Repair & Maintenance - Computer	\$500
101-261-970-00	Capital Outlay	\$100

\$14,375**ELECTIONS**

101-262-805-00	Elections Expenses	\$100
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BUILDINGS & GROUNDS

101-265-711-00	Insurance-General Liability	\$6,481
101-265-712-00	Insurance - Workers Compensation	\$912
101-265-726-00	Supplies - Misc	\$500
101-265-743-00	Weed Control	\$330
101-265-920-00	Utilities	\$4,200
101-265-930-00	Repair & Maintenance	\$3,000
101-265-959-00	Contributions to other Governements - Drain Asses	\$10
101-265-970-00	Capital Outlay	

\$15,433**ATTORNEY**

101-266-802-00	Legal fees	\$2,500
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PUBLIC SAFETY

101-301-703-00	Salaries - Police	\$28,863
101-301-711-00	Insurance-General Liability	\$2,593
101-301-712-00	Insurance - Workers Compensation	\$684
101-301-715-00	FICA/Medicare	\$2,627
101-301-726-00	Supplies - Misc	\$300
101-301-806-00	Software Support	\$2,021
101-301-815-00	Dues/Subscriptions/Memberships	\$50
101-301-825-00	Education & Training	\$1,000
101-301-850-00	Telecommunications	\$720
101-301-865-00	Gas & Oil - Patrol Vehicle	\$1,000
101-301-930-00	Repair & Maintenance - Patrol Vehicle	\$400
101-301-970-00	Capital Outlay	\$0

\$40,257**DEPARTMENT OF PUBLIC WORKS**

101-441-702-00	Salaries - DPW	\$36,277
101-441-704-00	Casual Labor	\$600
101-441-712-00	Insurance - Workers Compensation	\$456

101-441-713-00	Insurance - Life & Disability	\$121
101-441-714-00	Fringe Benefit	\$667
101-441-716-00	Insurance - Health	\$11,858
101-441-719-00	Insurance - Dental/Eye	\$526
101-441-726-00	Supplies - Misc	\$700
101-441-810-00	Contracted Services - Tree Removal	\$4,000
101-441-811-00	Contracted Services - Sidewalk Repair & Constructi	\$2,000
101-441-940-00	Equipment Rental	\$30,295
		\$87,498

STREET LIGHTING

101-448-920-00	Utility Street Lighting	\$20,500
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RUBBISH COLLECTION/DISPOSAL

101-528-810-00	Contracted Services - Trash & Recycling	\$45,000
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PARKS

101-750-726-00	Supplies - Misc	\$1,125
101-750-743-00	Weed Control	\$550
101-750-920-00	Utilities	\$5,700
101-750-930-00	Repair & Maintenance	\$7,000
101-750-970-00	Capital Outlay	\$7,000
101-750-971-00	Park Improvements	\$20,000
		\$41,375

EXPENDITURES: \$292,872

REVENUE: \$296,595

REVENUE/EXPENDITURES: \$3,723

202 - MAJOR STREET FUND

REVENUE

202-000-528-00	Other Federal Grants (ARPA)	\$0
202-000-546-00	MTF Act 51 Revenue	\$71,170
202-000-569-00	Other State Grants	
202-000-664-00	Interest	\$3,000
202-000-676-00	State Trunkline Reimbursement	\$5,500
202-000-699-00	Transfer from Local Street fund	\$0
	REVENUE:	\$79,670

EXPENDITURES

DRAINS

202-445-702-00	Salaries - DPW	\$930
202-445-726-00	Supplies - Misc	\$300
202-445-810-00	Contracted Services - Construction/Repair	\$2,150
		\$3,380

REGULAR

202-463-702-00	Salaries - DPW Regular	\$4,651
202-463-703-00	Salaries - Clerk / Administrative Assistant	\$3,797
202-463-726-00	Supplies - Miscellaneous	\$600
202-463-743-00	Weed Control	\$220
202-463-810-00	Contracted Services - Construction/Repair	\$7,800
202-463-940-00	Equipment Rental - Regular	\$2,993
		\$20,061

WINTER

202-478-702-00	Salaries - DPW Winter	\$930
202-478-726-00	Supplies - Winter	\$300
202-478-940-00	Equipment Rental - Winter	\$2,541
		\$3,771

MISCELLANEOUS

202-482-711-00	Insurance-General Liability	\$2,593
202-482-712-00	Insurance - Workers Compensation	\$456
202-482-713-00	Insurance - Life & Disability	\$72
202-482-714-00	Fringe Benefit	\$667
202-482-715-00	FICA/Medicare	\$1,253
202-482-716-00	Insurance - Health	\$6,166
202-482-719-00	Insurance - Dental/Eye	\$394
202-482-806-00	Software Support	\$900
202-482-801-00	Audit Fees	\$572
		\$13,072

TRUNKLINE

202-486-702-00	Salaries - DPW Regular	\$1,860
202-486-702-01	Salaries - DPW Winter	\$930
202-486-940-00	Equipment Rental - Regular	\$2,757
202-486-940-01	Equipment Rental - Winter	\$1,631
		\$7,179

EXPENDITURES: \$47,464

REVENUE: \$79,670

REVENUE/EXPENDITURES: \$32,206

203 - LOCAL STREET FUND

REVENUE

203-000-528-00	Other Federal Grants	
203-000-546-00	MTF Act 51 Revenue	\$38,305
203-000-580-00	Bridge Tax/Voted Road Improvement	\$13,000
203-000-664-00	Interest	\$3,175
203-000-676-00	Transfer from Major St 25% Gas & Weight	\$0
203-000-699-00	Transfer from Street & Sidewalk Fund	\$24,361
		REVENUE: \$78,841

EXPENDITURES

DRAINS

203-445-702-00	Salaries - DPW	\$1,860
203-445-726-00	Supplies - Misc	\$300
203-445-811-00	Contracted Services - Storm Sewer Repair	\$10,000
		\$12,160

REGULAR

203-463-702-00	Salaries - DPW Regular	\$3,721
203-463-703-00	Salaries - Clerk / Administrative Assistant	\$3,797
203-463-726-00	Supplies - Regular	\$1,000
203-463-743-00	Weed Control	\$220
203-463-810-00	Contracted Services - Construction/Repair	\$7,000
203-463-940-00	Equipment Rental - Regular	\$3,025
		\$18,763

WINTER

203-478-702-00	Salaries - DPW Winter	\$1,860
203-478-726-00	Supplies - Winter	\$300
203-478-940-00	Equipment Rental - Winter	\$2,864
		\$5,024
MISCELLANEOUS		
203-482-711-00	Insurance-General Liability	\$2,593
203-482-712-00	Insurance - Workers Compensation	\$456
203-482-713-00	Insurance - Life & Disability	\$72
203-482-714-00	Fringe Benefit	\$667
203-482-715-00	FICA/Medicare	\$1,083
203-482-716-00	Insurance - Health	\$5,692
203-482-719-00	Insurance - Dental/Eye	\$394
203-482-801-00	Audit Fees	\$572
203-482-806-00	Software Support	\$900
		\$11,529
	EXPENDITURES:	\$47,476
	REVENUE:	\$78,841
	REVENUE/EXPENDITURES:	\$31,365
230 - STREET & SIDEWALK FUND		
REVENUE		
230-000-403-00	Current Tax Revenue	\$26,371
230-000-664-00	Interest	\$521
	REVENUE:	\$26,892
EXPENDITURE		
230-965-995-00	Transfer to General Fund	\$2,500
230-965-995-00	Transfer to Local street fund	\$24,392
	EXPENDITURES:	\$26,861
	REVENUE:	\$26,892
	REVENUE/EXPENDITURES:	\$0
590 - SEWER FUND		
REVENUE		
590-000-626-00	Sewer Use Charge	\$53,000
590-000-636-00	Connection Charges	\$100
590-000-664-00	Interest	\$3,175
	REVENUE:	\$56,275
EXPENDITURES		
590-536-702-00	Salaries - DPW	\$16,743
590-536-703-00	Salaries - Clerk / Administrative Assistant	\$7,594
590-536-711-00	Insurance-General Liability	\$3,889
590-536-712-00	Insurance - Workers Compensation	\$456
590-536-713-00	Insurance - Life & Disability	\$72
590-536-714-00	Fringe Benefit	\$667
590-536-715-00	FICA/Medicare	\$2,275
590-536-716-00	Insurance - Health	\$7,115
590-536-719-00	Insurance - Dental/Eye	\$394
590-536-726-00	Supplies - Misc	\$300
590-536-727-00	Supplies - Office	\$0
590-536-730-00	Postage	\$718

590-536-743-00	Weed Control	\$2,940
590-536-801-00	Audit Fees	\$572
590-536-803-00	Water Quality Testing	\$700
590-536-806-00	Software Support	\$1,613
590-536-804-00	Permit Fee	\$450
590-536-810-00	Contracted Services - Construction/Repair	\$500
590-536-815-00	Dues/Subscriptions/Memberships	\$548
590-536-825-00	Education & Training	\$500
590-536-850-00	Telecommunications	\$172
590-536-860-00	Transportation - Mileage	\$50
590-536-920-00	Utilities	\$2,000
590-536-930-00	Repair & Maintenance	\$2,000
590-536-940-00	Equipment Rental	\$3,906
590-536-996-00	Transfer to other funds	\$0

EXPENDITURES: \$56,173

REVENUE: \$56,275

REVENUE/EXPENDITURES: \$102

Sewer Control Panel -Design & Installation -From Fund Equity \$46,745

591 - WATER FUND

REVENUE

591-000-626-00	Water Use Charge	\$100,000
591-000-636-00	Hook-ups & Shutoffs	\$100
591-000-644-00	Safe Drinking Water Act	\$1,600
591-000-646-00	Water Vendor Sales	\$10,000
591-000-664-00	Interest	\$3,175

REVENUE: \$114,875

EXPENDITURE

591-536-702-00	Salaries - DPW	\$22,324
591-536-703-00	Salaries - Clerk / Administrative Assistant	\$11,392
591-536-711-00	Insurance-General Liability	\$3,889
591-536-712-00	Insurance - Workers Compensation	\$456
591-536-713-00	Insurance - Life & Disability	\$72
591-536-714-00	Fringe Benefit	\$667
591-536-715-00	FICA/Medicare	\$3,129
591-536-716-00	Insurance - Health	\$7,115
591-536-719-00	Insurance - Dental/Eye	\$394
591-536-726-00	Supplies - Misc	\$1,600
591-536-727-00	Supplies - Office	\$300
591-536-730-00	Postage	\$718
591-536-740-00	Supplies - Operating (Chlorine)	\$2,900
591-536-743-00	Weed Control	\$440
591-536-801-00	Audit Fees	\$572
591-536-803-00	Water Quality Testing	\$4,400
591-536-804-00	Permit Fee	\$100
591-536-806-00	Software Support	\$2,538
591-536-810-00	Contracted Services - Construction/Repair	\$6,000
591-536-811-00	Safe Water Drinking Act Fee	\$1,100
591-536-815-00	Dues/Subscriptions/Memberships	\$548

591-536-825-00	Education & Training	\$400
591-536-850-00	Telecommunications	\$172
591-536-860-00	Transportation - Mileage	\$250
591-536-920-00	Utilities	\$8,500
591-536-930-00	Repair & Maintenance	\$6,000
591-536-940-00	Equipment Rental	\$4,708
591-536-950-00	Hydrant Rental	\$1,632
591-536-970-00	Capital Outlay	\$0
591-536-991-00	Debt Services Principal-Loan from General	\$0
591-536-993-00	Debt Services Interest-Loan from General	\$0
EXPENDITURES:		\$92,313
REVENUE:		\$114,875
REVENUE/EXPENDITURES:		\$22,562
661 - EQUIPMENT FUND		
REVENUE		
661-000-664-00	Interest	\$8,890
661-000-670-00	Equipment Rental	\$54,719
661-000-673-00	Sale of old equipment	\$2,000
REVENUE:		\$65,609
EXPENDITURE		
661-441-702-00	Salaries - DPW	\$930
661-441-711-00	Insurance-General Liability	\$3,889
661-441-712-00	Insurance - Workers Compensation	\$684
661-441-713-00	Insurance - Life & Disability	\$72
661-441-714-00	Fringe Benefit	\$667
661-441-715-00	FICA/Medicare	\$145
661-441-716-00	Insurance - Health	\$9,486
661-441-719-00	Insurance - Dental/Eye	\$526
661-441-726-00	Supplies - Misc	\$1,000
661-441-865-00	Gas & Oil	\$7,000
661-441-930-00	Repair & Maintenance	\$5,000
661-441-970-00	Backhoe loan installments	\$16,364
661-441-806-00	Software Support	\$1,800
661-441-993-00	Payment to General Fund - Pickup Truck	\$14,688
EXPENDITURES:		\$62,252
REVENUE:		\$65,609
REVENUE/EXPENDITURES:		\$3,358

VILLAGE OF UNIONVILLE

GATEWAY TO THE THUMB

6454 MERRY ST.

UNIONVILLE, MI 48767

PHONE (989) 674-2244/FAX (989) 607-6621

"THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER"

www.unionvillemi.us

Committees for 2026-2027 Fiscal Year

Police	B. Gaeth/C. Gaeth
Street & Sidewalks	Prime/C. Gaeth
Utilities	Sting/Lenhard
Park	Sting/Miracle
Budget	Prime/Sting/C. Gaeth
Building, Grounds & Equipment	B. Gaeth/Lenhard
Wages	Prime/Hartman
Water, Sanitary Sewer & Storm Sewer	C. Gaeth/B. Gaeth
Insurance	Lenhard / Miracle
Zoning	Hartman/Miracle

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UNIONVILLE, MI 48767

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2026-2027

COUNCIL MEETING SCHEDULE

The Village Council meets every 3rd Monday of the Month
at the Village Hall.

Meetings begin at 7:00 pm.

April 20, 2026

May 18, 2026

June 15, 2026

July 20, 2026

August 17, 2026

September 21, 2026

October 19, 2026

November 16, 2026

December 21, 2026

January 18, 2027

February 15, 2027

March 15, 2027

Budget Hearing and Year-End Meeting

March 22, 2027