

# 2019 Fall Festival Vendor Application – Non-Chamber Member

Application Deadline is Thursday, September 5th, 2019

Event Dates: 9/26/19 - 9/29/19 @ Petrack Park

Booth# \_\_\_\_\_

## BOOTH DETAILS

\*\*Please print legibly and no abbreviations

Business Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Selling Vendor? Y / N Do you have a truck or trailer? Y / N Do you require 50 AMP service? Y / N

\*\*The sale of **COTTON CANDY** is strictly prohibited \*\*

List all products and services: \_\_\_\_\_

List all electrical equipment to be used during this year's Fall Festival:

- Voice amplification equipment such as bullhorns and loudspeakers are not permitted.
- Due to the limited power availability at Petrack Park, we can only supply you with 110 volts, 15 amp breakers.
- The power source will be within 50' of your booth. You will have to supply enough cord to reach that point.

## BOOTH FEES

	<b>FOOD</b>	<b>NON-FOOD</b>	<b>HANDMADE/NONPROFIT</b>
July	\$400	\$250	\$200
August	\$450	\$300	\$225
September	\$500	\$350	\$250
	+	+	+
POWER (REQUIRED)	\$75	\$75	\$75
Sub-Total	_____	_____	_____
	<b>X</b>	<b>X</b>	<b>X</b>
# of Booths	_____	_____	_____
Booth Total	_____	_____	_____

REQUIRED CLEANING DEPOSIT = Separate \$100 Check

**Please make checks payable to the Pahrump Valley Chamber of Commerce.**

**No applications will be accepted without payment in full and separate deposit check.**

Submit Application along with Payment to:

Pahrump Valley Chamber of Commerce

1301 S. Hwy 160 2nd Floor Pahrump NV 89048

Fax 775-727-3909 Email [donna@pahrumppchamber.com](mailto:donna@pahrumppchamber.com)

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone#: \_\_\_\_\_

**Chamber use only:**

Date Received: \_\_\_\_\_ Payment: Cash / Check / Credit Deposit Check#: \_\_\_\_\_

# 2019 Fall Festival Vendor Rules & Regulations

## VENDOR SETUP

9/25: 8am - 12pm for Food Trucks & Vendors w/Trailers only    12pm - 4pm Canopied Vendors  
9/26: 8am - 3pm Canopied Vendors

## VENDOR HOURS

9/26: 4pm - 10pm    9/27: 11am - 10pm    9/28: 11am - 10pm    9/29: 11am - 4pm

## ALL VENDORS

- MUST have a **VALID 2-A10-B:C** (minimum) **CERTIFIED FIRE EXTINGUISHER** with inspection tags in their booth. Refer to the Temporary Booth Fire Inspection Requirements document for further details.
- MUST **BE MANNED** during the above listed vendor hours
- MUST keep their immediate areas clean. Do not move or use trash cans placed for public use. Every vendor is responsible for bagging and hauling their own trash to the dumpster.
- Check-In Packets will be available at the Chamber Trailer at Petrack Park on September 25th and 26th
- DO NOT SUBLET YOUR BOOTH.** (Vendors found sharing or subletting booths will be closed unless pre-authorized by the PVCC)
- Vehicles will **NOT** be allowed in public walkways or public use area during Vendor Hours listed above
- Signage is not allowed outside the assigned vendor space.
- All items must be within the assigned vendor space
- Products and services listed on your application and will be monitored by PVCC staff

## SELLING VENDORS

- MUST obtain a **Town of Pahrump Seller Permit** through the Town of Pahrump office.
- MUST fill out a **One-Time Sales Tax Return** form and return the top two portions to the PVCC at the end of the event. The form will be in your vendor packet.

## FOOD VENDORS

- MUST have a **VALID 40-B:C CERTIFIED FIRE EXTINGUISHER** in addition to the **2-A10-B:C** with inspection tags in their booth. Refer to the Temporary Booth Fire Inspection Requirements document for further details.
- MUST obtain a Health Permit (Contact Sue Huff (775) 751-7436 [jhuff@health.nv.gov](mailto:jhuff@health.nv.gov) )

## PROOF OF LIABILITY INSURANCE

- Every vendor **must** have proof of liability insurance in the amount of one million dollars listing the **Town of Pahrump** and the **Pahrump Valley Chamber of Commerce** as additional insured. (Contact Act Insurance for group rates. <https://www.actinsurance.com/policy/buy/ai/MTlwNg==>)

## GENERAL POLICIES

- Refund requests must be submitted no later than 4:00 pm on September 13th
- There will be a \$30 service fee for returned checks. ( All fees must be paid in full by money order or cashier's check prior to vendor check-in)
- Any vendors of firearms or animals must notify the PVCC in advance
- PVCC and its Board of Directors reserve the right to refuse any application and/or rearrange booths to better accommodate all vendors.
- PVCC and its Board of Directors reserves the right to have signage found to be offensive removed
- PVCC and its Board of Directors reserves the right to terminate any vendor

I, \_\_\_\_\_, have read, understood, and will abide by all of the above rules and regulations and any decisions made by the PVCC and its Board of Directors.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For questions and clarifications contact Donna Corey - Event Coordinator 775-727-5800 ext. 2

# 2019 Fall Festival Vendor Hold Harmless & Liability

## Hold Harmless

Vendor shall be solely responsible for any and all injuries to persons or damages to property or any other injury, claim damage or loss of whatever nature, arising from or related to the festival. Vendors shall indemnify, save and hold harmless the Town of Pahrump, Pahrump Valley Chamber of Commerce, its board, staff, officers, agents and employees from and against all liability loss, damages, claims, costs and expenses (including reasonable attorney's fees) arising out of injury to person (including death or damage to property or any other injury, claim, damage, loss, cost or expense arising from the festival attended by vendor, including but not limited to, any negligence or omission of vendor.

## Liability

The festival will provide minimal security during the event; however, participants are responsible for their own merchandise and equipment, its protection and insurance. The Town of Pahrump, Pahrump Valley Chamber of Commerce, its Board and its staff will not be responsible for losses of any kind, whether by fire, theft, physical violence, elements of nature or any other cause however originating.

I, \_\_\_\_\_, have read, understood, and will abide by all of the above hold harmless and liability and any decisions made by the PVCC Board of Directors

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

