

Pahrump Valley Chamber of Commerce 2021 Balloon Festival Vendor Application

Festival dates/times: **March 25-28, 2021**
 Thursday 3/25: 4pm - 8pm, Friday, 3/26: 8am - 8pm, Saturday 3/27: 8am - 8pm,
 Sunday 3/28: 8am - 4pm

Applications/ payment due: March 12, 2021

Vendor Setup: March 25, 2021, 8am-3pm

Contact: **Donna Corey, Event Coordinator**, 775.727.5800 x3/ donna@pahrumppchamber.com

Return application to: 1301 S. Hwy 160, 2nd Fl, Pahrump, NV 89048

Business Name: _____ Contact: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Description (List ALL services/products to be displayed): _____

Is your booth a Truck/Trailer? _____ Length including hitch? _____ Need 50 Amp Receptacle? _____

****\$100 Mandatory separate deposit check due with booth rental payment. Ck# _____**

Per booth (10x10). Power is included.	Food (w/ health permit)	Non-Food	Handmade/Non-Profit
October-November (PVCC members receive \$50 off booth)	\$300 (early bird)	\$200 (early bird)	\$150 (early bird)
December (PVCC members receive \$50 off booth)	\$350	\$225	\$175
January (PVCC members receive \$50 off booth)	\$400	\$250	\$200
February (PVCC members receive \$50 off booth)	\$450	\$300	\$225
# of Booths			
Total (minus Chamber discount)			

_____ (initial)- PVCC has EXCLUSIVE rights to sell Glow Rope products. STRICTLY ENFORCED.

**** Forms, payment and cleaning deposit must be submitted before the booth will be assigned. ALL PAYMENTS MUST BE MADE BY CHECK, NO EXCEPTIONS.** Please make checks payable to the Pahrump Valley Chamber of Commerce.
EVENT INSURANCE MUST BE RECEIVED NO LATER THAN MONDAY, MARCH 8, 2021.

By signing this agreement, you are agreeing to the 2021 Balloon Festival Vendor Rules & Regulations accompanied with this application. You have read the terms, conditions, rules, regulations and agree to abide by them and any decisions made by the PVCC Board of Directors.

Name: _____ Signature: _____

Title: _____ Date: _____

Emergency Contact: _____ Phone: _____

Chamber Use Only: Date received: _____ Check#: _____ Staff Rep: _____

**Pahrump Valley Chamber of Commerce
2021 Balloon Festival Vendor Application
Hold Harmless & Liability**

Hold Harmless

Due to the unpredictable nature of the **COVID-19** Virus and how this virus affects restrictions on public gatherings, Vendor must **HOLD HARMLESS** The Town of Pahrump, Pahrump Valley Chamber of Commerce, its board and its staff from any responsibility for any loss incurred if the event is not able to take place. All monies given to the Chamber prior to the event will be returned to the Vendor. The Chamber will notify vendors a minimum of two weeks prior to the event date if the event is cancelled.

Vendors shall be solely responsible for any and all injuries to persons or damages to property or any other injury, claim damage or loss of whatever nature, arising from or related to the festival. Vendors shall indemnify, save and **HOLD HARMLESS** the Town of Pahrump, Pahrump Valley Chamber of Commerce, its board, staff, officers, agents and employees from and against all liability loss, damages, claims, costs and expenses (including reasonable attorney's fees) arising out of injury to person (including death or damage to property or any other injury, claim, damage, loss, cost or expense arising from the festival attended by vendor, including but not limited to any negligence or omission of vendor.

Liability

The festival will provide minimal security during the event, however, participants are responsible for their own merchandise and equipment, its protection and insurance. The Town of Pahrump, Pahrump Valley Chamber of Commerce, its board and its staff will not be responsible for losses of any kind, whether by fire, theft, physical violence, elements of nature or any other cause however originating.

I, _____, have read, understood, and will abide by all of the above hold harmless and liability and any decisions made by the PVCC Board of Directors.

Signature: _____

Date: _____

Pahrump Valley Chamber of Commerce

2021 Balloon Festival Vendor Rules & Regulations

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1. Should the Festival not be allowed to happen due to COVID-19 restrictions, all monies paid to the Pahrump Valley Chamber of Commerce will be refunded by April 15th.
2. **ALL PAYMENTS MUST BE MADE BY CHECK, NO EXCEPTIONS.**
3. Every vendor must have a VALID fire extinguisher with tags in their booth. Non-food vendors are required to have a 2A10BC fire extinguisher. Food vendors are required to have a 40BC fire extinguisher.
4. **FOOD VENDORS MUST OBTAIN HEALTH PERMIT.** Contact Sue Huff at NV State Health Dept for more information: 775.751.7436 or <http://dpbh.nv.gov>.
5. Retail items to be sold must be items that are normally sold by vendor and listed on your application. Items listed will be carefully reviewed and monitored by PVCC staff.
6. All vendors taking payment for goods and services are required to obtain a Town of Pahrump Seller Permit.
7. Any vendors of firearms or animals must notify the Chamber in advance.
8. Vendor booths must be manned during posted vendor hours.
9. **ALL VENDORS MUST FILL OUT A ONE TIME SALES TAX RETURN**, even if you are not selling anything. Form will be inside your vendor packet and must be returned to PVCC at the end of the event.
10. PVCC reserves the right to refuse any application and/or rearrange booths to better accommodate all vendors.
11. Vendors must keep their immediate areas clean. Trash cans have been strategically placed for public use. Please do not move or use trash cans. Every vendor is responsible for bagging and hauling their own trash to the dumpster. Map included in vendor packet.
12. Any checks returned for insufficient funds will be charged a \$30 service fee. Failure to make payment will result in forfeiture of booth space.
13. PVCC is not responsible for vendor merchandise, their property or vehicles.
14. No vehicles will be allowed in public walkways or public use areas during Balloon Festival carnival hours (until 12am on Friday and Saturday).
15. PVCC reserves the right to have signage found to be offensive removed. Vendors are not allowed to use signage outside of the vendor area. Please keep all vendor items within assigned vendor space. PVCC reserves the right to terminate any vendor.
16. Refunds will be given to vendors who notify the Chamber of cancellation 7 days in advance of the event opening. Any additional refunds after the event starts will be on a case-by-case basis at the discretion of the PVCC Chief Executive Officer.
17. Every vendor must have proof of liability insurance in the amount of \$1 million listing the **Town of Pahrump and Pahrump Valley Chamber of Commerce** as additional insured. We have registered the Balloon Festival with ACT Insurance which is one suggested company to get low-cost insurance from, www.actinsurance.com.

Signature

Date



Town of Pahrump

2100 E. Walt Williams Dr., Suite #100 Pahrump, NV 89048

Phone: 775 727-5107 Fax: 775 727-0345

Seller Permit

Must always be on display for public view.

Business Name: _____

Business Description: _____

Nevada Sales/Use Tax Permit: _____

Location of Sale: _____ Dates of Sale: _____

Business Address: _____

Contact Number _____ Email _____

Owner: _____ Signature of Owner: _____

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Property Owner: Pahrump Valley Chamber of Commerce

Property Address or APN# Petrack Park

Signature: *Wanna Corey*

*In signing this document, the property owner/event coordinator authorizes the above-named business/individual to offer products and/or a service from the location listed and is not responsible for permits or licenses required.

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Application received by: _____ Date: _____

Effective Dates: _____

Vendors _____ x \$5.00 fee per vendor = Total Due \$ _____

Issued in accordance with Pahrump Town Ordinance # 35, this permit is subject to renewal every 30 days.

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Please attach the following:

A copy of the Nevada Business License and Sales/Use Tax Permit or Exemption.

Certificates of Insurance for Workman's Compensation for employees or Affirmation of Compliance.

If you are a corporation or LLC, we also need a copy of your articles of incorporation or organization and list of officers.

If you are a sole proprietorship or partnership, we need child support declaration(s) filled out and signed by the owner(s).

If you are serving food or beverages, you must attach a copy of your health inspection.

***NOT VALID UNLESS EMBOSSED
WITH TOWN OF PAHRUMP SEAL**

Child Support Declaration

I, the above-mentioned applicant, (am; am not) subject to a court order for child support and (am; am not; n/a) in compliance with the order or a plan approved by the District Attorney or other public agency enforcing the order for the payment of the amount owed pursuant to the order.

Initial _____