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MOUNT ROGERS

Regional Adult Education Program

www. mrraep.com 800-322-7748



Please Note the September GED testing dates

Bristol Public Library

September

10 Tue

20 Fri

28 Sat

Galax/Crossroad

September

5 Thu

14 Sat

24 Tue

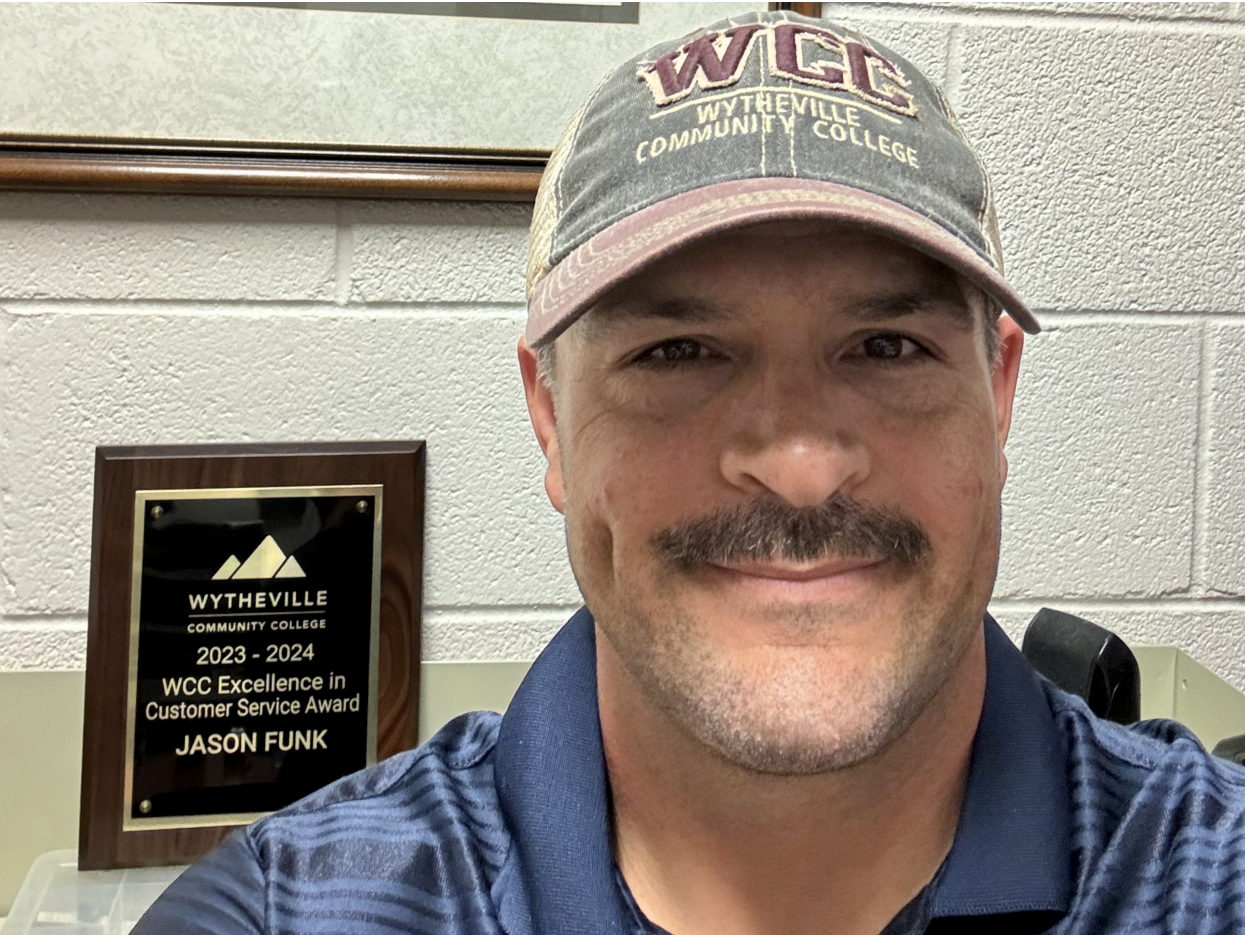


Once a year educators from all over the country join together with adult learners, community partners, business leaders, legislators, and friends of adult education to amplify their successes! COABE has developed a calendar of activities, resources, and so much more! We are invited to join our colleagues to celebrate the national Adult Education and Family Literacy Week!

You can visit their website for the [schedule of events](#). Watch our social media the week of September 16-20 and support our posts!

Student Shout Out!
Jason Funk

~Lorraine Hedgepeth



On April 11, 2023, our office received a referral from one of our "partner" agencies". Shannon emailed me and told me that Jason would be coming to class that evening.

Jason had been hired as a part time mail clerk at Wytheville Community College under an OJT contract. As part of his job, he has to perform some basic computer tasks related to Virginia's purchasing platform (eVA) and other basic admin computer tasks.

So Jason's supervisor believed that some professional development in basic computer skills with MRRAEP would be very beneficial.

Jason wanted to obtain as many skills as he could to improve his computer applications skills so that he can gain confidence in his abilities to complete specific tasks.

Upon arriving in class, Jason had no hesitation about learning new skills in word processing and spreadsheets. Since the software programs that the college uses are MS Office products, Jason started with MS Word. First, we pre

assessed the skills he needed the most help via, the NorthStar Digital Literacy program to find out what skills we should work on.

At our next few classes, Jason worked on the MS Word skills that would be beneficial to him such as Create, Save, Print a document, Find, Replace, Indents, tabs, line and paragraph spacing, Page Layout, Columns, Headers and Footers, Page Numbers, Pictures and Text Wrapping, Print from flash drive.

Also, there were INTERMEDIATE SKILLS, Using Find and Replace, Indents and Tabs, - Line and Paragraph Spacing, Creating Lists (Numbered and Bulleted). Finally we worked on some ADVANCED SKILLS, Page layout (Page Orientation, Margins, and Size), Breaks (Page, Section and Column), Columns, Headers and Footers, Inserting Page Numbers, Pictures and Text Wrapping, Formatting Pictures, Shapes and Text Boxes. We also worked on Aligning, Ordering, and Grouping Objects, Tables and Charts.

Learning how to manipulate the different features of the program was something that Jason was able to accomplish. He started making flyers for the office, and creating special documents for his job working in the mail room became his greatest joy and he received numerous accolades. You should see the extraordinary flyers, and documents Jason created. They were very professional. I cannot take all the credit, Jason has a wonderful personality. He is very enthusiastic and one can tell he goes above and beyond his job duties.

Then this year, Jason informed me that he had been recognized as, “WCC, Excellence in Customer Service Award. Jason is very organized, and wanted to learn more. He even started to do the Basic in Excel, to add items and to do basic functions in Excel.

Jason is one of the most determined, organized students that I have had the pleasure to teach computer skills at MRRAEP. I wish Jason the best.

Staff Spotlight!
Lorraine Hedgepeth



This September, we are excited to highlight Lorraine Hedgepeth, a valued member of the MRRAEP team. As she approaches her ninth year with us, Lorraine continues to make a significant impact on our adult education program.

Her journey began in 2016 after she discovered her passion for teaching adults while covering a night class at the WCPS vocational center. Since then, she has dedicated herself to helping students achieve their educational goals, whether it's earning a GED, improving computer skills, or mastering math and reading. Lorraine teaches Business and Information Technology, leveraging her background in Secondary Education and her Global Career Facilitator Certification. She thrives on the motivation and determination of her adult learners, noting that their commitment to achieving their diplomas is both inspiring and rewarding.

One of the highlights of her role is witnessing the joy and sense of accomplishment on students' faces when they pass their GED tests. Lorraine

loves seeing how this milestone opens up new opportunities for them, from further education to better job prospects.

Outside the classroom, Lorraine is passionate about reading, gardening, and playing the piano. She dreams of traveling to Iceland and has a unique superpower wish—shape-shifting.

Her most cherished compliment comes from former students who say, “Lorraine, you made a difference in my life.” This feedback is a testament to her dedication and the positive influence she has on those she teaches.

We are grateful for Lorraine’s unwavering commitment and the positive impact she brings to our community. Thank you for all that you do!

FROM THE DESK OF...

SHANNON MUTTER

PROGRAM MANAGER

Summer is winding down and I am ready for all things Fall! As I get older, I really do enjoy cooler weather more and more! I hope the beginning of the school year and classes have been a success so far. I know we are throwing changes at you left and right...for that I apologize. Hopefully, things will settle in soon.



Fall In-Service Details

- **PLEASE BE SURE TO LET SHANNON KNOW IF YOU ARE ATTENDING OR NOT**
- **Saturday, September 21, 9-1**
- **Wytheville Meeting Center, 333 Community Blvd, Wytheville, VA 24382**
- **Wear your favorite football team colors!**
- **Breakfast – coffee, water, pastries**
- **Lunch- boxed sandwiches assortment**
- **Bring a list of students who have been loaned a laptop or Chromebook**
- **If you need help with attendance or other online programs, bring your laptop**

How are you contacting students who have not attended all summer? Be sure to send email or text along with the online student portal link.

Don't forget that September 16-20 is Adult Education and Family Literacy Week! Check out the website for some ideas on how to celebrate in your classroom!

The Bristol City of Virginia Mayor Becky Nave will be signing and presenting a proclamation at the City Council Meeting on Tuesday, September 10th proclaiming the week in Bristol as official AEFL Week.

I would love to have you join me there. Email for details. It would be great if we had students attend the meeting also.

Kayla Hagy

Data Specialist

Happy September! 🍁 🍂

Another month, another friendly monthly reminder.

August attendance and any ASPD's that haven't been submitted yet for are due Thursday, September 5th.

Here is the portal link and instructions again, just in case.

<https://studentportal.literacypro.com/va>

They click "get started"

Then all "adult education"

Search providers

Region 3 but they have to click "select" (otherwise it will take them to our website)

Then click the green "start application"

Please let me know if I can help you all in any way. 😊



HELLO

September



September

18th Hannah Ingram
20th Jeff Campbell
22nd Jamis Asbury
26th Sharon Hutchinson
30th Randy Price



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Our mailing address is:
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