

FRANKENLUST TOWNSHIP
2401 Delta Road, Bay City, MI 48706-9340
PH (989) 686-5300 FAX (989) 686-5370

All Contractors Must Register with the Township

PERMIT: _____

FINALIZED: _____

2025

BUILDING PERMIT APPLICATION

Applicant to complete numbered spaces only.

Date: _____
Initials: _____
Check #: _____
Amount \$: _____

1. JOB ADDRESS				PARCEL NUMBER			
2. OWNER				PHONE			
3. OWNER'S MAILING ADDRESS				PHONE			
4. CONTRACTOR				PHONE		LICENSE NO.	
5. CONTRACTOR'S MAILING ADDRESS							
6. ARCHITECT OR DESIGNER		MAILING ADDRESS		PHONE		LICENSE NO.	
7. ENGINEER		MAILING ADDRESS		PHONE		LICENSE NO.	
8. USE OF BUILDING				9. CLASS OF WORK: <input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR			
10. DESCRIBE WORK:				11. VALUATION OF WORK: \$			
12a. CHANGE OF USE FROM							
12b. CHANGE OF USE TO							
EMAIL ADDRESS						Cost verified by: "Initials"	
<u>CONTRACTOR</u>				PLAN CHECK FEE \$		PERMIT FEE \$	
NAME		PHONE NO.		TYPE OF CONST.		OCCUPANCY GROUP	
ADDRESS				SIZE OF BLDG (SQ FTG)		NO. OF STORIES	
CITY		STATE		ZIP CODE		FIRE ZONE	
BUILDERS LICENSE NO.		EXPIRATION DATE		NO. OF DWELLING UNITS		OFF STREET PARKING SPACES COVERED UNCOVERED	
FED EMPLOYER ID # OR REASON FOR EXEMPTION		SPECIAL APPROVALS		REQUIRED		RECEIVED	
		ZONING PERMIT					
WORKERS COMP INS CARRIER OR REASON FOR EXEMPTION		HEALTH DEPT.					
		FIRE DEPT.					
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION		SOIL REPORT					
		ENGINEERING					
		WATER					
		CROSS CONNECTION					
SIGNATURE OF OWNER † OR BUILDER		SOIL EROSION					
		OTHER (SPECIFY)					
DATE †		PLANNING COMM.					

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. ALL BUILDING PERMIT FEES WILL BE DOUBLED IF WORK IS COMPLETED WITHOUT A PERMIT. **CLOSED, CANCELED, AND EXPIRED PERMITS CANNOT BE REFUNDED.**

"Section 23a of the State Construction Code Act 1972, Act No. 230 of Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines."

SIGNATURE _____ DATE _____

BUILDING INSPECTOR OR AUTHORIZED REPRESENTATIVE

Reverse Side Must Be SIGNED & Dated.

INSPECTION RECORD

<u>INSPECTION</u>	<u>DATE</u>	<u>INSPECTOR</u>	<u>REMARKS</u>
Foundation			
Framing			
Insulation			
FINAL			

SPECIAL CONDITIONS:

APPLICATION ACCEPTED BY:	PLANS CHECKED BY:	APPROVED FOR ISSUANCE BY:
<u>NOTICE</u>		
<p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. <i>It is the contractor's responsibility to ensure and verify site eligibility to build on ANY site, paying careful attention to wetlands, flood-ways, flood plains, etc. (going through EGLE) PRIOR to submitting a building permit application and paying any associated fees. The permit fee is non-refundable once submitted.</i> I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPILED WITH WHETHER SPECIFIED HEREIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p>		

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

USE SPACE BELOW FOR NOTES, FOLLOW-UP, ETC.

FINAL INSPECTION	DATE:
<div style="display: flex; justify-content: space-between;"> Inspection (circle one) PASSED FAILED </div>	
<p>If Failed, what did not pass inspection?</p> <p>_____</p> <p>_____</p> <p>_____</p>	

DRIVEWAYS: AN APPROVED PERMIT FROM THE BAY CO. ROAD COMM. IS REQUIRED PRIOR TO COMPLETING ANY WORK WITHIN THE BCRC'S ROAD RIGHT OF WAY!

IMPORTANT INFORMATION FOR FRANKENLUST TOWNSHIP BUILDING PERMITS:

- It is the contractor's responsibility to contact the building inspector for all required inspections, including but not limited to: **foundation, framing, installation, final work, certificate of completion, and certificate of occupancy**. These inspections are mandatory, and the building inspector must sign off on each step.
- It is the contractor's responsibility to ensure and verify site eligibility to build on ANY site, paying careful attention to wetlands, flood-ways, flood plains, etc. (going through EGLE) PRIOR to submitting a building permit application and paying any associated fees. **The permit fee is non-refundable once submitted.**
- **Driveways:** An approved permit from the Bay County Road Commission is required prior to completing any work within the BCRC'S road right of way.

Contractor's Acknowledgement:

Contractor

Date

Les Luptowski
Frankenlust Township
Building Inspector

Office: (989) 686-5300
Cell: (989) 239-0360