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11-7-23

## Frankenlust Township Board Meeting

October 10, 2023 4:00 pm

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The regular meeting of the Township Board was held. It was called to order by Supervisor, Ron Campbell. The Pledge of Alliance was said.

Present Campbell, Britton, Fisher and Begick  
Excused Absent Ortner

Consent Agenda Items Motion by Britton/Fisher to approve the regular Board minutes from September 12, 2023, September 19, 2023 and October 3, 2023, accept the Treasurer's Report as presented and authorize payment of bills in the amount of \$108,880.61 from the General and Misc. Funds as needed. Roll Call Vote:

Britton	yes
Ortner	excused
Begick	yes
Fisher	yes
Campbell	yes

4 ayes. 0 nay. Carried.

Public Input None

Fire Department Fire Department meeting minutes from October 5, 2023 are on file. Runs for August totaled 57 with a YTD total of 395. The training grant from Hemlock Semiconductor was approved. Open House on September 30, 2023 was very successful. Two missed calls after 5 pm this past month. No one was available to go. Flight Care comes out several times during the year for the Open House and for training sessions. They have trouble with our landing zone with the power lines. Is it possible to have those lines buried? Supervisor Campbell will check into it. Explorer Program officially launched. Tony Passariello has stepped down as contact for the Explorer Program. Shawn Norton has volunteered to take that position. Explorers will not be allowed to respond from home. If they are in a training or work sessions, they will be able to respond. Policies will be updated to reflect that change. Applicant Jacob Saenz is a licensed EMT, no other fire training, lives outside of the township off Two Mile Road. He is in the process of various Medical Schools for studies leading to being a Physician. He would probably be with the department for about 2 years. He would be a valuable member of the department with his EMT experience. Motion by Britton/Begick to hire Jacob Saenz for the Frankenlust Township Fire Department per the recommendation of the officers of the Fire Department. 4 ayes. 0 nay. Carried.

Planning Commission Report is on file. An update of the Planning Commission Bylaws and Rules of Procedure was presented by the Planning Commission. Motion by

Fisher/Begick to adopt the updated Planning Commission Bylaws and Rules of Procedure as presented. 4 ayes. 0 nay. Carried.

Zoning Administrator Report is on file.

Hydrant Winterization Bay County Department of Water and Sewer has offered to winterize, flush and repair the fire hydrants in Frankenlust Township. Motion by Britton/Fisher to accept the parameters as stated by the Bay County Department of Water and Sewer to winterize, flush and repair the fire hydrants as needed for \$15 each. Department proposal is attached to these minutes. Roll Call Vote:

Ortner	excused
Begick	yes
Fisher	yes
Campbell	yes
Britton	yes

4 ayes. 0 nay. Carried.

Waste Management Carts Supervisor Campbell, DeeAnn Lapan and Clerk Debbie Fisher had a meeting with Cassandra Ford with the Recycling Partnership to discuss some concerns that were stated from members of some of the condo associations at Bay Valley. A change in the roll out date will not affect the grant that has been approved to help cover the cost of the recycle carts. Scheduled time for the roll out of the new carts in January 2024 would not be a good time to do it since many of the condo members are gone for the winter. Discussion on special assessment hearings, use of dumpster instead of carts, change in roll out date, etc. Motion by Campbell/Britton to delay the roll out of the Waste Management carts until May 2024. 4 ayes. 0 nay. Carried.

Motion by Britton/Begick to pick the same color combination as Bangor Township which is the Trash cart will be green for base and top, recycle cart will be green on the base with a yellow top. 4 ayes. 0 nay. Carried.

Motion by Britton/Begick to choose the Campaign Choice "We're on a Roll" to be printed on the carts. 4 ayes. 0 nay. Carried.

Motion by Begick/Fisher to choose the Model (picture of the person or persons) to best representative the campaign using Andrea & Reagan (mother and daughter) as depicted in the sample literature. 4 ayes. 0 nay. Carried.

Motion by Britton/Begick to use black print to be stamped on with recycling information on what to recycle with Frankenlust Township on the side of each cart. 4 ayes. 0 nay. Carried.

Employee Handbook Trustee Britton spent time with Chad Karsten from Fahey Schultz Burzych Rhodes to go over the items discussed in the October 3, 2023 special meeting with attention to changes that need to be made. Items discussed were Employee Classification (full and part-time, etc.), overtime for non-exempt employees, paid lunch hours for office staff, allowing firearms on premises and the additional liability that goes along with that, expense reimbursement procedures, standards of conduct, social security number privacy policy, vacation days, and keeping the family leave act in the handbook. A final draft will be presented for approval at the November 7th board meeting.

Sheriff's Report Report on file.

Frankenlust Township Calendar Calendar dates approved.

Board Meeting Schedule November meeting date changed from the November 12, 2024 to the November 19, 2024.

Motion by Britton/Fisher adjourn. 4 ayes. 0 nay. Carried.

Meeting adjourned at 4:55 p.m.

Next Regular Meeting is November 7, 2023 at 4:00 p.m.

Debbie Fisher, Township Clerk

Ronald Campbell, Supervisor