

Frankenlust Township Board Meeting

February 8, 2022 – 4:00 P.M.

The regular meeting of the Township Board was held. It was called to order by Supervisor, Ron Campbell. The Pledge of Alliance was said.

Present: Campbell, Ortner, Fisher, Britton, Begick

Excused Absent: None

Consent Agenda Items. Motion by Britton/Begick to approve the regular Board minutes from January 11, 2022, to accept the Treasurer's Report as presented, and authorize payment of the bills in the amount of \$112,552.04 paid from General and Miscellaneous Funds as needed. Roll Call Vote:

Britton	yes
Ortner	yes
Begick	yes
Fisher	yes
Campbell	yes

5 aye, 0 nay. Carried.

Public Input. None.

Fire Department. The meeting minutes from February 3, 2022, are on file. A report of the incidents/runs for the department is on file. There were 31 calls in January 2022: 1 Fire, 21 EMS/Rescue, 6 - Good Intent, 1 - Hazardous Condition, 1 - Service Call, 1 - Special Incident Type and 0 - False Alarms, 0 - Overpressure Rupture, Explosion, Overheat (no fire), 0 - Severe Weather & Natural Disaster, with YTD total of 36 calls for 2022. Assistant Chief Wieck gave reports for Fire Chief Kukla, who is out of town. He stated that Lexipol is ready to be implemented with the Boards approval. Brayden Kukla has completed all requirements for a Fire Fighter. Motion by Britton/Fisher to accept the application of Brayden Kukla to be a provisional Fire Fighter with Frankenlust Township Fire Department. 5 aye, 0 nay. Carried. Motion by Britton/Ortner to accepting Lexipol and the programs and guidance they provide for Fire Fighters as well as Chief Kuklas's draft of the Policy Manual presented to the Board via email on January 27, 2022. 5 aye, 0 nay. Carried.

Nature Park. No report presented.

Planning Commission. Report on file. The judge gave Ben Escamilla an additional 90 days to try to sell the properties which are in violation of the township ordinances. The judge indicated that even if the property does sell, Mr. Escamilla will still be responsible for the violations. The attorney, Marcie Klida Blossom, for the Township was present at the January 19, 2022 Planning Commission meeting. The judge ordered another inspection by the Zoning Administrator, Rodney Nanney, the Building Inspector, Dick Sabias, and the Fire Chief Kukla on the property in violation of the Township Ordinances.

Zoning Administrator. Report on file.

Road Repair. Any roads repaired in 2022 have to be covered by the 2021-2022 budgeted amount. Bay County Road Commission estimate of \$22,290.28 for repairs on Hupfer Road and \$17,782.72 for Ziegler Bridge were reviewed. If we find that there are other roads that will need to be repaired this summer, it would have to come out of the 2022-2023 budget. If the cost comes in at the estimated amount or lower, Frankenlust Township is committed to the project. If the cost comes in over, the board would have to make a decision to halt the repairs or continue. Motion by Fisher/Ortner to except the estimates for the road repairs as presented. Roll Call Vote:

- Ortner yes
- Begick yes
- Fisher yes
- Campbell yes
- Britton yes

5 aye, 0 nay. Carried.

Employee Handbook. Revisions to the Employee Handbook were reviewed. Motion by Begick/Britton to accept the newly revised Employee Handbook. 5 aye, 0 nay. Carried.

Tri Pod Sign Removal. On December 10, 2019 Frankenlust Township agreed to take ownership of the North West triangular piece of ground in front of Burger King and Taco Bell on Westside Saginaw Road. The Township will receive the paperwork for the property transfer soon. Willy’s Contracting, Inc. submitted a quote to remove the Tri Pod posts and disposal of material. Motion by Begick/Britton to accept the quote for \$5,950.00 to remove the posts. Roll Vote Call:

- Begick yes
- Fisher yes
- Campbell yes
- Britton yes
- Ortner yes

5 aye, 0 nay. Carried.

Das Michigan Haus. Frankenlust Township is responsible for the 2021 winter property taxes for Parcel #: 030-001-300-100-04 amounting to \$531.43. No property taxes will be due on this parcel in the coming years. Supervisor Campbell has contracted with Tom Ciaciuch of MDL Realtors to sell the parcel for the Township.

Lawn Service. Supervisor Campbell will request bids from lawn care services: Artisan Landscaping, Rich’s Lawn & Garden, Felmlee Landscaping Services, Jay’s Lawn Care, and Affordable Yard Care.

IT Issues. Discussion on getting quotes from companies for tech support on the Townships computer systems. Treasurer Ortner will follow-up and present her findings to the Board.

Water System. Supervisor Campbell will meet with the City of Saginaw on February 22, 2022 for more discussion on the proposed new water contract.

Bay County Sheriff. December 2021 and January 2022 reports on file.

Banking. Treasurer Ortner and Clerk Fisher met with the PNC Bank Account Manager to discuss some of their banking services they felt would make things easier for us. They emphasized the concerns of fraud in connection with handling and cashing checks. They recommend using online services to pay bills, direct deposit for payroll and using a card to do after hours deposits. Treasurer Ortner will apply for the deposit cards which can be used after hours. We will ask employees about their interest in direct deposit for payroll checks.

Budget Adjustments. Motion by Ortner/Britton to make the following adjustments to the general budget as recommended by Clerk, Debbie Fisher:

101-101-725.001	Administration Pension Plan	+ \$3800.00
101-101-748.000	Township Building Improvements	- \$3800.00
101-247-702.006	Board of Review Wages	- \$ 160.00
101-247-861.003	Board of Review Conventions	+ \$ 160.00
101-253-725.001	Treasurer Pension Plan	+ \$ 2.00
101-253-740.004	Treasurer Supplies	- \$ 2.00
101-265-801.005	Plumbing Inspector Wages	+ \$ 370.00
101-265-801.006	Electrical Inspector Wages	- \$ 370.00

5 aye, 0 nay. Carried.

Trustee Expense Accounts. Trustee Britton requested all of the Trustee expense accounts on the Revenue and Expenditure report be grouped in the same area. Expense accounts for the Supervisor, Clerk, and Treasurer are grouped together for easier reading.

Meeting Adjourned. Motion by Fisher/Ortner to adjourn.

Meeting adjourned at 4:58 p.m.

Next Regular Meeting: March 8, 2022 at 4:00 p.m.

Debbie Fisher, Clerk

Ronald Campbell, Supervisor