

**Frankenlust Township Special Board Meeting**  
**October 3, 2023 1:30 P.M.**

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Approved  
10-10-23  
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The special meeting of the Township Board was held to discuss the Employee Handbook draft prepared by Chad Karsten, Associate-Fahey Schultz Burzych Rhodes. Meeting was called to order by Supervisor, Ron Campbell.

**Present:** Campbell, Ortner, Fisher, Britton, Begick and Ortner

**Excused Absent:** None

Based on prior input from the Township Board, Chad Karsten, Associate-Fahey Schultz Burzych Rhodes drafted a revised Employee Handbook for Frankenlust Township to update the current handbook. Trustee Britton documented recommendations from the Board members as each page of the drafted document was discussed and reviewed. Trustee Britton will submit the Board members suggestions of each item in the handbook to Chad Karsten to make changes to the draft. The Board will have a chance to review the document again before final approval.

**Motion by Britton/Ortner to adjourn.**

**Meeting adjourned at 2:45 p.m.**

**Next Regular Meeting: Oct 10<sup>th</sup>, 2023 at 4:00 p.m.**

**Debbie Fisher, Clerk**

**Ronald Campbell, Supervisor**