

Frankenlust Township Board Meeting

June 9, 2020 – 4:00 P.M.

The regular meeting of the Township Board was called to order by Supervisor, Ron Campbell. Present are Campbell, Fisher, Begick, Britton and Revord. Excused Absence: None. The Pledge of Allegiance was said in unison.

Consent Agenda Items. Motion by Fisher/Begick to approve the minutes from May 27, 2020 meeting, to pay bills from the General Fund in the amount of \$101,435.40 and accept the Treasurer's Report as presented. 5 aye, 0 nay. Carried.

Public Comment. None.

Fire Department. Meeting minutes from June 6, 2020 are on file. A report of the incidents/runs for the department is on file. There were 12 calls in April 2020: 1 Fire, 6 EMS/Rescue, 1 Good Intent, 3 Hazardous Condition, 1 Service Call, 0 Special Incident Type and 1 False Alarms, 0 Severe Weather & Natural Disaster, with YTD total of 108 calls for 2020. Fire Chief Kukla states new helmets are on their way. Some fire fighters would like to keep their old helmets. Motion by Britton/Begick to allow the fire fighters to retain their old helmets. 5 aye, 0 nay. Carried.

Cost Recovery Calculations. The Firefighters calculate the amount of time spent on a run or incident to be billed by increments of 15 minutes. Motion by Britton/Revord to accept the recommendation by Township Attorney, Richard Sheppard, for Resolution #2020-003 be adopted stating anything less than 5 minutes be rounded down or not computed and anything more than 5 minutes be rounded up to the next quarter hour. Roll Call Vote:

Begick	yes
Fisher	yes
Campbell	yes
Britton	yes
Revord	yes

5 aye, 0 nay. Carried.

Park Committee. No Report.

Planning Commission. Complete report is on file. Members will resume meetings on a regular basis by observing the guidelines for wearing masks and maintaining social distancing.

Zoning Administrator. Complete report of file.

Assessor Report. Frankenlust Township Acting Assessor, Reid Duford, stated his main responsibility was to get the necessary paperwork complete for the March Board of Review. Reports were sent to the State of Michigan on a timely basis. He is working under the possibility the former Assessor was charging property taxes on drainage systems on parcels that were part of a right-of-way. He discovered that all of the properties with creeks, ponds and other waterways had been accounted for on maps of the Township. They were also accounted for on the properties they bordered on subdivisions, homes and farm ground. There are a couple of properties where some adjustments needed to be made and will be brought to the Board of Reviews in the upcoming meeting in July. Reid will be working on annual reports requirement for Michigan's Audit of Minimum Assessing Requirements (AMAR). The State of Michigan is also requesting an annual land analysis and copies of minutes from the July 2019, December 2019 and March 2020 Board of Review minutes. The Township will provide these. Supervisor Campbell has been in contact with the State of Michigan to determine what is needed to approve the hiring of a new assessor. We need approval from the State of Michigan on all of the assessing records that have been updated. The packet for the Assessor position has been sent out. A resume has been received from a potential candidate for review. Supervisor Campbell and Acting Assessor, Reid Duford, will set up a time for an interview in the future.

Tree Removal. All paperwork has been notarized and approved by adjacent property owners of the Township building to remove the tree on the west end of the Township and neighboring property. All work will be completed in the near future.

Outside Seating. The owner of Berger’s Restaurant has asked permission to allow outside seating at their restaurant, for up to 120 days as long as guidelines from the State of Michigan are followed.

Drop Box. Motion by Revord/Fisher to purchase a drop box at a cost of \$1000.00. Knoerr Builders will install it for \$675.00. The drop box would aid Township residents with a drive-up service for depositing items such as permits, property tax payments, absentee ballot applications, absentee ballots and other important papers/documents. 3 aye, 2 nays. Carried.

Misc. Funds Adjustment. Motion by Fisher/Begick to amend the Fire Safety Fund as recommended by Treasurer Revord as follows:

591-536-920.005	Hydrant Exercising	+ \$1000.00
591-536-920.006	Hydrant Painting	- \$1000.00

5 aye, 0 nay Carried.

General Funds Budget Amended. Motion by Fisher/Begick to amend the General Fund Budget as recommended by Clerk Fisher as follows:

101-101-702.005	Trustee Wages	+ \$500.00
101-101-702.009	Administrative Assistant	+ \$3200.00
101-101-702.010	Assistant Secretary	+ \$2400.00
101-101-725.001	Administration Pension Plan	+ \$1000.00
101-101-801.002	Custodian	+ \$300.00
101-101-840.000	Association Dues	+ \$1000.00
101-101-862.003	Trustee Pension	+ \$1000.00
101-101-926.000	Bulk Water	+ \$600.00
101-171-702.000	Supervisor Wages	+ \$500.00
101-215-702.003	Clerk Wages	+ \$500.00
101-253-702.007	Treasurer Wages	+ \$500.00
101-257-801.014	Assessor Wages	+ \$4600.00
101-265-801.004	Building Inspector Wages	+ \$1600.00
101-336-702.017	Township Liaison Wages	+ \$100.00
101-446-930.001	Road Maintenance & Ditching	- \$17,800.00

5 aye, 0 nay. Carried.

Preliminary Budget. Board members discussed line item by line item of revenue and expenditure amounts for the 2020-2021 budget. This will be presented for approval at the Budget Hearing on June 18, 2020 at 4 p.m.

Meeting adjourned at 6:58 p.m.
 Budget Hearing: June 18, 2020 at 4:00 p.m.
 Next Regular Meeting: July 14, 2020 at 4:00 p.m.
 Debbie Fisher, Clerk
 Ronald Campbell, Supervisor