

**Frankenlust Township Board Meeting
December 10, 2019 – 4:00 P.M.**

The regular meeting of the Township Board was called to order by Supervisor, Ron Campbell. Present are Campbell, Fisher, Britton and Revord. Excused Absence: Begick. The Pledge of Allegiance was said in unison.

Consent Agenda Items. Motion by Britton/Fisher to approve the minutes from November 12, 2019 with corrections as indicated, pay the bills from the General Fund in the amount of \$60,149.74, and accept the Treasurer's Report as presented. 4 aye, 0 nay. Carried.

Public Comment. A resident, who is a sixth-grade student, indicated he is attending to observe how a Township meeting is conducted.

Fire Department. The meeting minutes for December 5, 2019 were given by Fire Chief, Bryan Kukla. There were 31 calls in November 2019: 0 Fire, 28 EMS/Rescue, 1 Good Intent, 0 Hazardous Condition, 2 Service Call, 0 Special Incident Type, 0 False Alarms, 0 Severe Weather & Natural Disaster, with YTD total of 363 calls for 2019. The Fire Department Christmas party on December 13, 2019 will beginning at 6:00 p.m. with dinner at 7:00 p.m. A new medical director has been appointed. All Fire Department Chiefs were brought together for a meeting. Guidelines and standards will be followed on a tighter basis than in the past. New training for Epi-Pens will be held.

Fire Department Constitution and By-Laws. Motion by Britton/Revord to accept the Frankenlust Fire Department Constitution and By-Laws with corrections as indicated. 4 aye, 0 nay. Carried. Supervisor Campbell indicated the Board needs to be notified of any disciplinary actions, resignations or dismissals.

Delta College Fitness Center. Motion by Britton/Fisher to renew five (5) memberships to the Delta College Fitness Center for the Frankenlust Firefighters, elected officials and staff for 2020 at a cost of \$1660.00 for the year. 4 aye, 0 nay. Carried.

Park Committee. No Report.

Planning Commission. Complete report is on file.

Zoning Administrator. Complete report on file. Supervisor Campbell stated that he supported House Bill 5119, which would allow a Township Employee, such as a first responder or firefighter, to be a member on any of the Township Boards. We will wait to hear on any further advances of House Bill 5119.

Permit Late Fees. The Board discussed charging an additional fee for a building permit that is issued after-the-fact. The general consensus is a fee should be assessed. Motion by Revord/Fisher to charge double the permit fee if the permit was taken out after construction was completed.

Roll Call Vote:

Britton	yes
Revord	yes
Begick	absent
Fisher	yes
Campbell	yes

4 aye, 0 nay. Carried. This information will be added to the fee schedule, permit information and website.

Bay Future. Trevor Keyes and Mike Dimengo stated there has been discussion in their meetings concerning commercial building opportunities. The Commercial Redevelopment Act and the Commercial Rehabilitation Act gives the Township the opportunity to recognize areas in their Township that are commercial in nature and receive assistance in developing these areas. Motion by Britton/Campbell to approve the commitment to Bay Future for the 2020-2024 campaign for \$17,500 (\$3500 annually). Payment would begin October 2020. 4 aye, 0 nay. Carried. It was recommended to encourage our Zoning Administrator, Rodney Nanne, to talk with Trevor and other members of Bay Futures, since there is a current discussion for updating our plans of the main corridor in the Township.

Water Rate Fee (Saginaw). Motion by Campbell/Revord to adopt a Resolution #2019-009 establishing a new service charge from \$9.89 to \$12.35 to the customer for the Frankenlust Water System from Saginaw.

Roll Call Vote:

Revord	yes
Begick	absent
Fisher	yes
Campbell	yes
Britton	yes

4 aye, 0 nay. Carried.

Water Rate Fees (Bay). Water System #1 is the Bay County system. The new service charge rate will increase from \$9.89 to \$12.35 per customer. The Bay Area Water Supply will also be showing an increase in the wholesale cost of \$0.13/ccf for the water. The total cost for the wholesale water rate will be \$3.80/ccf, to the customers. Motion by Fisher/Campbell to approve the increase in cost for service charge rate and the wholesale rate.

Roll Call Vote

Begick	absent
Fisher	yes
Campbell	yes
Britton	yes
Revord	yes

4 aye, 0 nay. Carried.

Sheriff's Department Monthly Report. A report was presented from the Bay County Sheriff's Department on 106 calls that were conducted in Frankenlust Township during the month of November 2019.

Road Patrol Contract Renewal. Motion by Britton/Campbell to enter into the 2020 Road Patrol Contract as presented in the documents from the Bay County Sheriff's Department between Kawkawlin and Frankenlust Townships. An estimated cost of \$39,534 (\$9883.50 paid quarterly). We will continue taking \$3000.00 out of the Fire Safety Fund and the remaining cost of approximately \$6883.50, from the General Fund, until a new budget is set in June 2020.

Roll Call Vote:

Fisher	yes
Campbell	yes
Britton	yes
Revord	yes
Begick	absent

4 aye, 0 nay. Carried.

Planning Commission Re-appointments. Motion by Campbell/Revord to re-appoint John Fox, Dave Helmreich, and Tony Johnson to the Planning Commission from January 1, 2020 to December 31, 2022 per recommendation of Supervisor Campbell. 4 aye, 0 nay. Carried.

Litigation Update. Supervisor Campbell received a notice from Attorney Scott Schisler who is representing us in a litigation suite against Ben Escamilla. A court date of Tuesday, December 17 at 1:30 p.m. has been set for a settlement conference.

Quarterly CD Report. Treasurer Revord presented a quarterly CD report.

Accident Fund Reimbursement. A check for \$570.40 was received from Accident Fund as a result of a Workmen's Compensation Audit. Premiums are based on projected amount of salary for the policy period. An audit is conducted reviewing the actual salaries and premiums. A refund is issued if the estimate on the premiums exceeded the actual cost.

2019 Assessment Roll Adjustments. Treasurer Revord provided a complete report indicating Parcels that received an adjustment on the 2018 Land Divisions and Combinations for the 2019 Assessment Roll. The property taxes on these Parcels were adjusted because of cost to trash removal, subdivision lights, sewer, etc. The complete report is on file.

BCTOA. Frankenlust Township will be hosting the Bay County Township Officials Association in April 2020. A tentative date of April 15, 2020 was set. The Board will check with Williams Township or Monitor Township to use their facilities.

Property Tax Deadline. Treasurer Revord stated that there are many ways of determining the deadline for the payment of the property taxes. She will accept any payments that are in the drop box by midnight the day they are due.

General Fund Adjustment. Motion by Britton/Fisher to make the following budget adjustment to the General Fund:

101-265-801.003	Plumbing Plan Review	+ \$100.00
101-445-801.012	Drain At Large	+ \$400.00
101-265-801.001	Building Plan Review	- \$500.00

4 aye, 0 nay. Carried.

Motion to Adjourn. Motion by Revord/Campbell to adjourn the meeting. 4 aye, 0 nay. Carried.

Meeting adjourned at 5:04 p.m.
Next Meeting 01-14-20 at 4:00 p.m.
Debbie Fisher, Clerk
Ronald Campbell, Supervisor