

**Frankenlust Township Board Meeting**  
**May 14, 2019 – 7:00 P.M.**

The regular meeting of the Township Board was called to order by Supervisor, Ron Campbell. Present are Campbell, Fisher, Revord, Britton and Begick. The Pledge of Allegiance was said in unison.

**Consent Agenda Items.** Motion by Britton/Begick to approve the minutes from April 9, 2019 and April 16, 2019 meetings, to pay bills from the General Fund in the amount of \$42,342.59 and accept the Treasurer's Report as presented. 5 aye, 0 nay. Carried.

**County Commissioner.** County Commission Tom Herek, encouraged people to go to the Commission on Aging on Euclid in Bay City. They can provide help and provide information for Medicare and Medicaid for all who are interested. The remodeling project continues at the Bay County Care Facility in Essexville. When complete, it will provide more private rooms, new windows in many areas of the facility, as well as many other updates and improvements. Completion is expected in 18 months.

**Old Hickory Pond.** Mike Lakel, a resident of Old Hickory Pond area, had questions of the Board members after receiving a letter in the mail notifying the residents there, that the Township was not liable for any injuries that may occur around that retention pond. The Township is only required to take care of the lawn mowing and the maintenance of the pond. Mike felt that the area is a safety hazard with the neighborhood kids going inside the fence to the pond to fish, catch frogs and other activities. He stated that as a resident he felt that he could put a lock on the gate of the fence himself. He will bring a key or the combination to the Township offices so that the grass can be mowed and the pond maintained.

**Fire Department.** The meeting minutes from Fire Chief, Bryan Kukla, are on file. There were 32 calls in April 2019: 0 Fire, 19 EMS/Rescue, 9 Good Intent, 0 Hazardous Condition, 2 Service Call, 0 Special Incident Type and 2 False Alarms, 0 Severe Weather & Natural Disaster, with YTD total of 150 calls for 2019. Burn permit process has been updated. They are now using the emergency reporting on the Fire Department electronic systems making it easier to track and access. Fire Chief Kukla presented criteria that he felt was reasonable to consider a Fire Department member "In Good Standing" in order to be eligible to take EMT classes. The Board agreed with the recommendation. It will be added to the Fire Department By-Laws. Fire Chief Kukla will drain some water from the faucet to be tested. He feels the water could be causing spotting on the vehicles. Supervisor Campbell will take it to the Bay County Water Department and have it tested. A live burn was going to be done on a home in the Township but it was determined that the liability was too great for the Township. Fire Chief Kukla contacted other departments who were not willing to do it either. The home owner was notified and will have the old house torn down.

**Engine 20.** Motion by Campbell/Britton to approve Engine 20 to go to Bay County ISD for the Bay City Fire Academy Practical Exam on Saturday, May 18, 2019. 5 aye, 0 nay. Carried. A copy of the approved form will be sent to our insurance company. Engine 20 will be going in for the needed repairs within a week or two.

**Cost Recovery Ordinance.** Fire Chief, Bryan Kukla, reported that the dispute for the incident for Knight was settled. A check from the insurance company has been received. Cost for Incident Run #2018-33 Genow was denied by his insurance company. He requests that we rescind the cost of the invoice that he received from AccuMed. Motion by Britton/Revord to deny the request by Randall Genow II to rescind the cost for Incident Run #2018-33. 5 aye, 0 nay. Carried.

**Park Committee.** No Report.

**Planning Commission.** Complete report is on file. Due to the changes in Fire Department staffing, Commission Chairman, Bob Markle can no longer serve as on the Planning Commission. The Township is looking for a replacement to fill the position. Bob will remain in his position until a replacement is selected. Delta College representatives will attend the May 15, 2019 meeting to discuss the new signs that they want to construct.

**Zoning Administrator.** Complete report of file. In response to a new complaint at 6867 West Side Saginaw Road (Escamilla Properties) Zoning Administrator, Rodney Nanney, visited the site and recorded more violations. The information has been turned over to the Township attorney. After threats to Mr. Nanney by Mr. Escamilla, Supervisor Campbell, advised Mr. Nanney that he not go onto the property unless he has a police officer with him.

**Asbestos Removal.** Mid-State Asbestos Removal Inc. has been asked to give us a cost on asbestos removal for Parcel #: 030-011-200-050-00 demolition project. The cost proposal will be given to the contractors bidding on the demolition project to be included in their cost. When the contractors did a walk-through of the buildings and property, they found a foot of water in the basement. Norton Handyman Services was called to remove the water.

**Assessment Roll.** State Tax Commission Supervising Preparation of the Assessment Roll needs to be certified that the guidelines have been met. Supervisor Campbell will talk with Assessor, Paul Arnold, to have him state and sign the paperwork to certify that he did follow the guidelines as required before the Board accepts them..

**Assessor Position.** Paul Arnold has notified the Board that he is stepping down from the position of Assessor for Frankenlust Township. He will remain in the position until we find a replacement. Supervisor Campbell recommends that we hire someone that is a level 3 or 4. He will be meeting with the assessor from Bangor Township on Thursday May 16<sup>th</sup> to discuss the opening with him. A workshop entitled "How to Hang on to your Township's Assessing" is being offered by MTA June 25, 2019 at the Bavarian Inn Lodge. It is strongly recommended that Board members get as much knowledge as possible on how our Township assessing is done and not to rely on the Assessor entirely.

**FOIA Waiver.** Motion by Campbell/Fisher to waive fees for Dan Ruff on two FOIA's that he sent asking for information on past Board of Review meeting minutes from 2016 to present. 3 aye, 2 nay. Carried. Normally, the Township does not charge for giving information as requested by anyone on a FOIA request if the cost to produce this information is under \$20.00. Mr. Ruff has sent 13 FOIA requests for information on parcels, board meetings, e-mails etc. which resulted in a lot of time, manpower and supplies, with the purpose of showing that the assessor is incorrectly calculating the property taxes for parcels in Frankenlust Township. Mr. Ruff requested the costs be waived since he is submitting the FOIA's in the best interest of the residents. FOIA guidelines need to be reviewed and updated.

**EPA Plans for Middleground.** Meetings have been set for the EPA to meet with residents concerning contamination testing on the middle grounds of Frankenlust Township. A letter drafted by Supervisor Campbell will be sent to the residents notifying them of the informational meeting on May 21, 2019 from 4:00-7:00 p.m. If their property is found to be contaminated, it will be cleaned up with the cost being covered by Dow Chemical Company in Midland.

**Bay County Road Work.** An estimated work performance list was presented by the Bay County Road Commission on work being completed this summer on roads in Frankenlust Township. Most of the work items include crack seal and seal coating on the following roads:

Fraser Road- Freeland Rd to Amelith Rd.  
Old Hickory Subdivision  
Old Bridge Road-West End to Delta  
Frankenlust Road-Mackinaw to Delta.

This cost of \$ 208,210.00 will need to be included in the 2019-2020 budget.

**County Drain.** Motion by Britton/Begick to approve the Resolution for Abandonment of a portion of the Kochville Intercounty Drain to the Bay County Drain Commission. Roll Call Vote:

Fisher	yes
Campbell	yes
Britton	yes
Revord	yes
Begick	yes

5 aye, 0 nay. Carried.

**Township Insurance.** Motion by Fisher/Campbell to accept the Municipal Insurance Renewal Proposal for total annual premium of \$ 16,033 for the 2019-2020 insurance year with the David Chapman Agency. 5 aye, 0 nay. Carried. Trustee Britton suggested that we research other insurance companies next year to compare policies and pricing.

**2020 Census.** Motion by Britton/Revord to not form a committee to work with the 2020 Census. It was recommended to do so if the Township has special groups that are needed to be documented that may need help in completing the census. 5 aye, 0 nay. Carried.

**Calendar Dates Set.** Motion by Britton/Revord was made to set monthly Board of Trustee meetings to be held at 4:00 p.m. effective July 9, 2019 until further notice. 5 aye, 0 nay. Carried. Holiday Dates were approved as presented including setting Christmas and New Year's dates as December 23-25<sup>th</sup> and December 30-January 1<sup>st</sup>.

**Vscada Testing.** Sewer testing results for the meters at Delta College came out at 1% and 1.3% which was in the guideline limitations indicating the meters are functioning properly. Still some confusion on how Delta College is using 50,000 gallons of water per day but only 25,000 gallons is going into the sewer system.

**Water Rates.** Supervisor Campbell has a meeting on Monday, May 20, 2019, with the City of Saginaw concerning water rates.

**Wind Farms.** Wind farm representatives are talking to farmers and signing them up for turbines in nearby Townships. Frankenlust Township ordinances were recently updated to tighten our guidelines. As a Township, we cannot deny the wind

farms to come into the Township but they have to be within our guidelines. Supervisor Campbell will contact Zoning Administrator, Mr. Nanney to see if he is aware of any new information that is available.

**Plumbing Permit Fee.** Motion by Revord/Campbell to refund all of the permit cost of \$55 to Becki Rau who applied for the plumbing permit #1708 and then did not have the work done because of the excess cost of the project. The permit application fee of \$50 is non-refundable. 5 aye, 0 nay. Carried.

**Tax Collections for 2018.** A report by Treasurer Mary Revord on the total portion of Tax Collections that was received so far in 2018, that could be put into Township Funds.

**Fire Safety Fund Budget Adjustment.** Motion by Britton/Fisher to adjust the Fire Safety Fund Budget per recommendation of Treasurer Mary Revord as follows:

208-336-702.018	Fire Department Wages	+ \$3500.00
208-336-801.015	Road Patrol	+ \$2500.00
208-336-702.016	Fire Chief Wages	- \$6000.00

5 aye, 0 nay. Carried.

**COLA Raise.** Motion by Revord/Fisher to approve a Cost of Living Raise (COLA) of 2.8% for Township Officers beginning July 1, 2019. Roll Call Vote:

Campbell	yes
Britton	yes
Revord	yes
Begick	yes
Fisher	yes

5 aye, 0 nay. Carried.

**Budget Adjustment.** Motion by Begick/Revord to adjust the General Fund Budget as follows:

101-101-742.001	Twp Hall Energy	+ \$100.00
101-101-746.000	Twp Building Maintenance	+ \$200.00
101-101-977.002	Twp Property Improvements	- \$300.00
101-265-801.004	Building Inspector Wages	+ \$2000.00
101-265-801.007	Mechanical Inspector Wages	+ \$ 500.00
101-446-930.002	Road Patrol	+ \$3000.00
101-446-930.001	Road Maintenance	- \$5500.00

5 aye, 0 nay. Carried.

Motion by Fisher/Begick to adjourn. 5 aye, 0 nay. Carried.  
Next Board meeting will be June 11, 2019 at 7:00 p.m.  
Meeting adjourned at 9:00 p.m.

Debbie Fisher, Clerk  
Ronald Campbell, Supervisor