

**Frankenlust Township Board Meeting
June 11, 2019 – 7:00 P.M.**

The regular meeting of the Township Board was called to order by Supervisor, Ron Campbell. Present are Campbell, Fisher, Revord, Britton and Begick. The Pledge of Allegiance was said in unison.

Consent Agenda Items. Motion by Fisher/Begick to approve the minutes from May 14, 2019 meeting, to pay bills from the General Fund in the amount of \$131,980.86 and accept the Treasurer's Report as presented. 5 aye, 0 nay. Carried.

Waive Policy. Motion by Britton/Fisher to waive the policy concerning a discussion and decision on an item from the last meeting involving D. Ruff. 5 aye, 0 nay. Carried.

Public Comment. D. Ruff stated that there was a conversation regarding himself in the May 2019 meeting. He felt it was not right to be discussing a matter regarding him when he was not notified that his name would be brought up. He feels that residents should be notified if a discussion about them is going to be done in a meeting. The residents should be aware of the meeting ahead of time, so they may attend to give further information and convey their side of any issues.

Fire Department. The meeting minutes from Fire Chief, Bryan Kukla, are on file. There were 32 calls in May 2019: 2 Fire, 19 EMS/Rescue, 6 Good Intent, 1 Hazardous Condition, 0 Service Call, 2 Special Incident Type and 2 False Alarms, 0 Severe Weather & Natural Disaster, with YTD total of 172 calls for 2019. A fire hydrant near the wall on the entrance of Glen Eagle is not in compliance with the Fire Code and should be addressed and corrected. Supervisor Campbell stated that the wall and the hydrant are in the Road Right-of-Way, which makes it the responsibility of the Bay County Road Commission. They have been informed of the situation. The Township insurance covers it either way. It is accessible, though not easily, and Firefighters cannot predict how quickly they can respond to a fire. There are many factors involved in getting to the scene and getting everything set up. The extra seconds involved in getting access to the hydrant would not be that great an issue. Fire Chief Kukla will check with the Bay County Road Commission to see when the fire hydrant was installed. He will also try to find out when the wall at the entrance to Glen Eagle was built.

County Commissioner. County Commissioner Tom Herek attended the meeting. He had nothing new to report at this time.

Park Committee. No Report.

Planning Commission. Complete report is on file. Jim Begick stated that there is still some discussion being done with Delta College concerning the new signs that they want to erect on their property. A Planned Unit Development was discussed, which would allow them to make their own decisions and have more control on what to do with their property. Jim also stated that there are some proposed amendments to the Home Occupation Zoning Ordinance No. 79, which require more research.

Zoning Administrator. Complete report of file.

Ordinances. Motion by Begick/Fisher to send drafts of the proposed Outdoor Burning Ordinance, the Fire and Emergency Services Cost Recovery Ordinance, and the Frankenlust Township Bay County, Michigan Solid Waste Disposal Ordinance to our attorney to put into an official Ordinance form for the Board to review and adopt at the July Board Meeting. 5 aye, 0 nay. Carried.

Cyber Insurance. Jason Orton, our insurance agent with the David Chapman Agency, spoke with Supervisor Campbell concerning the pros and cons of cyber insurance carrier, Jason felt that our current insurance carrier would be too expensive and is checking into the Par Plan for their rates. A discussion with John Klimek, our IT representative will be done to determine the actual need of insurance protection of this nature.

Assessment Roll. Motion by Revord/Campbell to accept the guidelines of State Tax Commission Supervising Preparation of the Assessment Roll. 5 aye, 0 nay. Carried.

Charitable Property Tax Exemptions. Motion by Britton/Begick to approve the Charitable Property Tax Exemptions, allowing a charitable organization to apply for an exemption on their property taxes. 5 aye, 0 nay. Carried.

Annual REU Review. Motion by Britton/Revord to approve the REU adjustments as recommended by the Bay County Department of Water and Sewer. 5 aye, 0 nay. Carried.

Road Repair. Motion by Britton/Begick to approve the Township share of \$62,526 cost estimate from the Saginaw County Road Commission to crush and shape, stabilize the base with calcium chloride and pave with 3.5" of asphalt on Eight Mile (Hospital) Road from Delta (Buck) Road to Hotchkiss Road. The Bay County Road Commission will temporarily cover the costs until our budget for 2019-2020 is approved. 5 aye, 0 nay. Carried.

Water Rates. Water rates from the City of Saginaw have increased effective August 1, 2019. Volume Charge per 1000 gallons will be \$2.60. There will be additional increases in 2020 and 2021. Fleis and Vandenbrink have submitted a proposal to assist with the review of the City of Saginaw's Wholesale Water Cost of Service Study for an estimated cost of \$1800.00. Motion by Revord/Britton to accept the proposal from Fleis and Vandenbrink and to have it ready for review at the July Board meeting. 5 aye, 0 nay. Carried.

Representative for Par Plan. Motion by Revord/Campbell to vote for Gary Brandt, to be our representative to the Board of Michigan Township Participating Plan (MTPP/Par Plan). 5 aye, 0 nay. Carried.

Demo Bids. Bids for demolition on Parcel #030-011-200-050-00 were incomplete. The bids are to be resubmitted with all requirements met by June 14, 2019, 10:00 a.m.

Waste Management. Motion by Britton/Begick to approve 2020 rate increase of \$5.04 with an annual cost of \$182.28 per contract for trash removal. 5 aye, 0 nay. Carried.

Assessor Position. Supervisor Campbell met with Mike Dijak and representatives from Bean Creek Assessing, LLC, Rex Murphy and Carrie Soto concerning the Assessor position that is open. Motion by Britton/Begick to hire Bean Creek Assessing, LLC. per the terms outlined in their Township Assessor Agreement for the sum of \$23,205.68 beginning July 1, 2019 for a period of one year. This contract will be reviewed in one year. 5 aye, 0 nay. Carried.

Electronic Sign. Discussion on purchasing an electronic sign for the Township. More information will need to be gathered on cost and budget requirements in lieu of other projects currently being planned.

Rabbit Hole. Owners of the Rabbit Hole, Jason Patterson and David Eurich, sent an e-mail to Supervisor Campbell updating him on their intent to obtain a Micro Business License. The Board adopted Ordinance No. 81, Prohibition of Marihuana Establishments opting out on November 13, 2018. David and Jason are still gathering information from the State of Michigan hoping to approach the board with another request.

Police Calls. A report was presented from the Bay County Sheriff's Office showing all the calls made to Frankenlust Township in the past month. We will receive a report each month with this information.

CD Report. A Certificate of Deposit report was accepted from Treasurer, Mary Revord.

Budget Adjustment. Motion by Britton/Begick to make the following budget adjustments per Treasurer Revord's recommendations:

275-751-940.000	Port-A-John	+	\$40.00
275-751-740.018	Misc.	-	\$40.00

5 aye, 0 nay. Carried.

Motion by Britton/Revord to make the following budget adjustment per Treasurer Revord's recommendations:

211-336-740.012	Supplies	+	\$160.00
211-336-740.011	Misc.	-	\$160.00

5 aye, 0 nay. Carried.

Appeal for Cost Recovery Costs. Discussion on how many times an appeal can be requested on a cost recovery charge. This will be decided with the new ordinance.

General Budget Adjustments. Motion by Revord/Fisher to make the following general budget adjustments per recommendations by Clerk, Debbie Fisher:

101-101-702.009	Administrative Assistant	+	\$150.00
101-101-725.000	Township Insurance	+	\$1500.00
101-101-740.005	Township Supplies	+	\$100.00
101-101-742.001	Township Hall Energy	+	\$100.00
101-101-746.000	Township Building Maintenance	+	\$200.00
101-101-801.003	Township Grounds Mowing & Plowing	+	\$200.00
101-101-900.002	Uncategorized Expenses	+	\$50.00
101-101-929.000	Charter Comm/Telephone	+	\$150.00
101-215-716.000	Clerk Medicare Expense	+	\$50.00

101-253-715.000	Deputy Treasurer Social Security	+	\$400.00
101-253-716.000	Deputy Treasurer Medicare	+	\$50.00
101-265-740.007	Inspectors Conventions and Supplies	+	\$50.00
101-265-801.004	Building Inspector Wages	+	\$400.00
101-265-801.006	Electrical Inspector Wages	+	\$2300.00
101-265-801.007	Mechanical Inspector Wages	+	\$950.00
101-265-801.008	Zoning Administration Wages	+	\$300.00
101-336-702.016	Fire Chief Wages	+	\$3650.00
101-336-702.018	Fire Department Wages	+	\$15,000.00
101-336-715.000	Fire Department Social Security	+	\$1250.00
101-336-716.000	Fire Department Medicare	+	\$250.00
101-450-920.000	Subdivision Lights	+	\$600.00
101-448-920.920	Township Street Lights	+	\$750.00
101-721-702.014	Zoning Permit Wages	+	\$350.00
101-721-715.000	Planning/Zoning Social Security	+	\$300.00
101-721-716.000	Planning/Zoning Medicare	+	\$100.00
101-446-930.001	Road Maintenance and Ditching	-	\$29,200.00

5 aye, 0 nay. Carried.

PA116. Motion by Fisher/Campbell to accept the PA116 application from Paul and Lisa Knoerr for property on Mackinaw Road south of Amelith Road, Parcel #09-030-015-100-015-00. 5 aye, 0 nay. Carried.

Motion by Begick/Campbell to adjourn. 5 aye, 0 nay. Carried.

Next Board meeting will be July 9, 2019 at 4:00 p.m.

Meeting adjourned at 8:38 p.m.

Debbie Fisher, Clerk
 Ronald Campbell, Supervisor