

**Frankenlust Township Board Meeting
November 13, 2018 – 4:00 P.M.**

The regular meeting of the Township Board was called to order by Supervisor, Ron Campbell. Present are Campbell, Begick, Fisher, Revord and Britton. The Pledge of Allegiance was said in unison.

Consent Agenda Items. Motion by Fisher/Britton to approve meeting minutes for the Regular Board meeting from October 9, 2018 and the Special Road Patrol Meeting October 30, 2018, to pay bills from the General Fund in the amount of \$57,201.48, and accept the Treasurer's Report as presented. 5 aye, 0 nay. Carried.

Public Input. Dave Eurich and Jason Patterson, owners of The Rabbit Hole, spoke on their plans to expand their business on an adjacent lot, Parcel #: 030-B10-000-001-00. The plans include a 3,000 sq. ft. building to house a Marihuana Microbusiness that allows a small-scale operator to grow, process, package, and sell marihuana; all under one license. They plan on waiting for the State of Michigan to set up the new laws, rules, and guidelines before coming back to the Frankenlust Township Board with their formal plan. Their request was that the Board of Trustees would give consideration to their plan prior to them returning to the Board for further discussions and ultimate permission to proceed.

Several members of the Board expressed the fact that their position on the Marihuana issue had not changed from our discussion and ultimate position on Medical Marihuana facilities at our December 12, 2017 meeting. As a result, a Motion by Britton/Fisher to adopt Ordinance No. 81, Prohibition of Marihuana Establishments Ordinance to opt out, was made. Roll Call Vote:

Revord	Yes
Begick	Yes
Fisher	Yes
Campbell	Yes
Britton	Yes

5 aye, 0 nay. Carried.

Fire Department. The meeting minutes from Bryan Kukla, Frankenlust Township Fire Chief are on file. There were 31 calls in October 2018: 0 Fire, 22 EMS/Rescue, 7 Good Intent, 0 Hazardous Condition, 0 Service Call and 2 False Alarms, with YTD total of 310 calls. The Fire Department participated in the STEM program at Delta College in October. The Fire Department will be hosting their Christmas Party on Friday, December 14, 2018 at 6:00 p.m. The Fire Department Family Christmas party will be on December 15, 2018 at 12:00 p.m., with Santa arriving at 1:00 p.m. Chief Kukla introduced Ben Helmreich as a new Fire Department applicant. He has attended his first meeting with the Fire Department. Motion by Campbell/Britton to approve Fire Chief Kukla to enroll Ben in the academy, pending the Fire Department Meeting, on December 6, 2018; where he will be voted on by the members of the Fire Department for membership. If approved by the Fire Department, he will attend the Frankenlust Township Board meeting on December 11, 2018 for Board approval. 5 aye, 0 nay. Carried.

Fire Department Training. Fire Chief Kukla presented information on the costs of attending the Firefighter's Academy for training. Firefighters Academy training, for Fire 1, has approximately 240 hours at an approximate cost of \$2500.00. The EMR training runs 75 hours at a cost of \$700.00. A total cost of approximately \$3200.00 would be paid to the employees over 3 years. This would be \$1067.00 per year, for a total cost for the hours for attending the classes.

Upon successful completion of the EMT training and continuous licensure for the 3-year license period as an EMT, approximately \$3200.00 would be reimbursed and paid to the employee over the course of 3 years. Full details of training charges are included in the Pay scale document attached to the official minutes.

Supervisor Campbell asked to have all of the training information and cost put in writing; and to have our attorney review it before the Board makes a decision. Fire Chief Kukla presented a business meeting pay scale, for the Board to consider at a future meeting, to pay Firefighters for attending required meetings.

Cost Recovery. Fire Chief Kukla will work on the presentation for amending the Cost Recovery Program for the Fire Department runs after the new position takes effect and he has more time to work on it.

Firefighter Pay Scale. Motion by Campbell/Britton to accept the revised December 1, 2018 Firefighter Pay Scale, which now includes the paragraph at the end, in which each employee signs, agreeing to all the information in the document. 5 aye, 0 nay. Carried.

Pay Scale Amended. Motion by Campbell/Britton to accept the language on costs for EMR and Fire Academy education as presented on the back of the Business Pay Scale notice. This language was part of the original Pay Scale Document. 5 aye, 0 nay. Carried.

AccuMed Invoice. Motion by Revord/Begick to decline the second appeal to waive the charges sent to Timothy Lightfoot from AccuMed for Invoice #: I55912 for \$625.00. It was felt that the cost was appropriate for the circumstances. 5 aye, 0 nay. Carried

Planning Commission. Complete report is on file.

Zoning Administrator. Complete report of file.

Audit of Minimum Assessing Requirement (AMAR). Assessor, Paul Arnold, updated the Board on an Audit by the State Tax Commission that has been ongoing since 2014 on our Township, which involved 7 deficiencies. The 2016 review identified a deficiency of the Economic Condition Factor (ECF) which is used when assessing Commercial properties in our Township. In the 2017 review, the State Tax Commission had ruled that the changes still do not comply with the guidelines. The State Tax Commission staff has required the Township to take action, including, hiring a different assessor to correct the True Cash Value of the Commercial property in question to come into the guidelines required. Motion by Britton/Campbell to hire Mike Dijak, who has received the training and certification needed, to perform the ECF factors for the 2019 tax roll on Commercial property, only as required by the State Tax Commission, and to be completed by mid-January. 5 aye, 0 nay. Carried. Debbie Fisher will draft a letter of intent between Frankenlust Township and Mike Dijak indicating the intent and work that will be required. Paul has discussed this with Mr. Dijak, who accepted, and will complete the work for \$500.00.

Road Patrol. Motion by Begick/Fisher to accept 60/40 contract with Kawkawlin and Frankenlust Townships for police protection. This will give us a designated officer and car in our Township for 40% of the officer's shift. Kawkawlin will have the car and officer for 60% of the officer's shift. He/she will only cover Kawkawlin and Frankenlust Township, unless there is an emergency that he/she is required to be on scene for. The Townships portion of the contract is for one year at the approximate cost of \$32,000.00 beginning January 1, 2019. The amount of \$20,000.00 will come from General Funds and \$12,000.00 will come from Fire & Safety Millage Funds. The Board agrees that we will thoroughly evaluate this contract at the end of the contract year. If the board feels that it is not in the best interest of the Township to continue with the contract, we will look into other plans. It is suggested that we start the evaluation in September of 2019. Roll Call Vote:

Fisher	Yes
Campbell	Yes
Britton	Yes
Revord	Yes
Begick	Yes

5 aye, 0 nay. Carried.

Ordinance No. 10B. Motion by Revord/Campbell to adopt 10B, which clarifies who is eligible for the pension plan offered by Frankenlust Township for employees. Roll Call Vote:

Campbell	Yes
Britton	Yes
Revord	Yes
Begick	Yes
Fisher	Yes

5 aye, 0 nay. Carried.

Board of Review Meeting Change. Motion by Britton/Campbell to change the meeting date from December 11, 2018 to December 10, 2018 due to the chairman's scheduling conflicts. This meets the requirements of the Board of Review to change the meeting date as long as it is within the same week. Roll Call Vote:

Britton	Yes
Revord	Yes
Begick	Yes
Fisher	Yes
Campbell	Yes

5 aye, 0 nay. Carried.

Rutherford Judgement. Motion by Revord/Britton to deny a demolition permit for Parcel #: 09-030-011-200-050-00 (Formerly Sandy's Flowers). 5 aye, 0 nay. Carried. Mr. Rutherford did not obtain a demolition permit within the 30 days that he was ordered to do so by the courts. Frankenlust Township will contact demolition companies to get specifications on what needs to be done. We are not required to notify the property owner of any site visits.

BCTOA. The Bay County Township Officials Association December meeting will be voting on filling of board positions. Nominations are needed for Trustee, Vice-Chairman and Secretary.

Escamilla Judgment. A court judgment was received on November 5, 2018, in favor of Frankenlust Township. Mr. Escamilla is ordered to pay \$2,491.85 owed to the Township for services performed, within 30 days. He has 7 days after the judgement to appeal the decision.

Budget Adjustment. Motion by Revord/Britton to adjust the budget for the Nature Park as follows:

275-751-740.018	Miscellaneous	+ \$100.00
275-751-740.019	Park Trails	- \$100.00

5 aye, 0 nay. Carried

Budget Audit. Berthiaume and Company has completed the audit for the 2017-2018 fiscal year. Reports were approved and signed and will be sent to the State of Michigan as required. Some items went over budget because of the audit adjustments but were within the guidelines of overages allowed by the state. We will need to watch the end of the fiscal year costs more closely to adjust budget items as needed.

Motion by Britton/Revord to adjourn. 5 aye, 0 nay. Carried.
Next Board meeting will be December 11, 2018 at 4:00 p.m.
Meeting adjourned at 6:29 p.m.

Debbie Fisher, Clerk
Ronald Campbell, Supervisor