



NORTH BOW COMMUNITY FACILITY BOARD

Meeting Minutes

June 25th, 2017

Langdon Fire Hall

Attendance: Hugh Wilkie, Tony Baker, Corrie Carrobourg, Deb Carrobourg, Charmaine James, Tom Craig, Chrissy Craig, Travis Tweit, Rolly Ashdown

Call to Order: 9:07 pm

New Items: N/A

1. Presentation of proposed new bylaw, governance policy, code of conduct, conflict of interest and objects on the North Bow Community Facility Board. NBCFB has been working with Catherine Halkett from Sport Calgary on the advice of RVC to update our bylaws and policies contingent on us receiving the \$18,000 Grant from the county. Corrie motioned that the draft items be reviewed and asked to have feedback and concerns back to himself by July 7th. Items will attached at end of meeting minutes. Seconded by Charmaine James, all in favor

Tom Craig called a Special Meeting to take place on Sunday July 30th to review/update and change the current objects and code of conduct, at which time a special resolution will be put forth.

2. Rocky View County Insurance for NBCFB – Additional information was required to send back to the County. They are requesting the NBCFB to sign a letter of agreement/understanding between the municipality and the additional names insured (ANI). Corrie motioned that we sign the said agreement to be added to the County Insurance policy. Seconded by Tony Baker, all in favor. Corrie to complete the additional information and send back to the County when meeting minutes are complete.
3. Social Media Page. – On Facebook the NBCFB will be set up online as a person. The Langdon Community Campus will be set up as the Page. This way the board can answer any questions from the NBCFB account and not their personal accounts. The page allows us to share all the information that is going on with the Organization and development of the Langdon Community Campus

4. Open House – Update/Review
 - a. Any Feedback: We had about 20 people not including the volunteers that were there to address questions. The turnout was good considering the event was put together in 1-2 weeks' notice.
 - b. What can we do better: More time. Considering we now know the next event is in September we should be able to advertise and share the information more efficiently than just Facebook and word of mouth.
 - c. How can we advertise other than Facebook? There were 2 very interested individuals at the open house who were advised by their spouses about the event. Neither of them had Facebook so how can we reach these ppl. Discussions were had that maybe we could speak with Langdon Utility Corp and add a Community Mailer. _we need to get on this as those bills go out every 2nd month so we would have to be on that. More posters around town, maybe a direct mail out. Discussion with it being advertised in the school newsletter or Facebook page.
5. Laptop/Software Purchase - Tom presented to the board the costs associated with purchasing a laptop and software to assist the Treasurer with getting the finances in order and get us prepared to accept large donations. Rolly Ashdown offered to speak to someone at the county and see if there was an older lap top we could use for NBCFB. He is getting back to Tom by Tuesday evening. Motion: Tony motioned that if the county was unable to assist with a laptop that we give Tom approval to purchase a computer and necessary programming up to a value of \$706. Seconded by Corrie, all in favor
6. 3D modelling – It has been discussed in the past once we get completed engineered drawings that the board would like to look at getting a 3d virtual model or a physical 3D model to set up in the Buylow in town to show the residents our thoughts on the 42 acre site. Charmaine was given that name of the local Fabrication teacher Chestermere High School, Andrew Autet. Mr. Autet has expressed interest in our project and the possibility of the MBCFB to partner with Chestermere High School and have the kids create this 3D model during the 2017/2018 school year. He would like to stay updated throughout the summer and possibly attend a future NBCFB meeting.
7. Branching out to other Communities – Indus, Dalemead i.e. BVAS, Cheadle Lions looking to garner support from other areas a continuation of discussions from the LCC that cooperation from all groups should be an avenue we should explore.
8. Discussion of County Meeting with Gribur & Corey Graham – Final engineered drawings are done and an off-set of the Quad is what is needed to facilitate this space and size we currently have. Although this is not ideal for our layout it was what is and will be used going forward.

PPL Presentation – July 4th Rocky View Council Chambers – Bob Thompson will be heading up the presentation. Travis Tweit, Ryan Pribyl will also be in attendance to help Bob.

Next Meeting July 30th @ 9:00pm after the LCC Meeting at the Langdon Fieldhouse. Special Meeting for the acceptance of changes to the current Object and Bylaws.