



NORTH BOW COMMUNITY FACILITY BOARD

Meeting Minutes

Sunday August 27, 2017

Langdon Fieldhouse Garage

Attendance: Corrie Carrobough, Deb Carrobough, Tony Baker, Lisa Baker, Charmaine James, Chrissy Craig, Tom Craig, Hugh Wilkie

Guests: Alysha Bates

Call to Order: 9:55 pm

New Items: N/A

1. Fundraising Committee Update: Flippy Cup tournament to be held at the LSA windup on Saturday September 9. All proceeds to the Langdon Community Campus. Virtreo working on a Fundraising document about 3rd party fundraising rules and regulations. Google Document has been created with prospective donors
2. Communication Committee Update: Emails have been sent out to all ppl interested about the project and wanting to stay in the know. These names have come from the open house and past meetings with community members. NBCFB member's need to make sure that all members make a personal donation. Doesn't matter the amount as long as when asked everyone can say they have contributed to the project.
3. Memorandum of Understanding Signing: Questions about the irrigation to the area when we get our License of Occupancy from the County next year. Who will be responsible?
Motion: Tony motioned that the MOU be signed as presented
Second: Lisa
Passed
4. 3rd Party Special Events Agreement for Fundraising: Vincent presented the Fundraising group with a template to use for any individuals who would like to do an independent fundraising event in support of the Langdon Community Campus. It is to be reviewed and added to our Office 365 environment so ppl can share it if approached with an idea.
Motion: Chrissy motioned that we should adopt the 3rd Party Special Events Agreement as is.
Second: Charmaine
Passed

5. NBCFB Fundraising Work Plan/ Campaign Timeline: This was passed around and shared with the group. Vincent had presented this document to all Fundraising Committee members at last fundraising meeting.
6. Site Sign: Site Sign must be south of 2nd Ave, we need to leave a 3 meter buffer from the road (potential walkway in future).
Terry from Indus Graphics is making the sign. It has large wording at the top and logos will be situated on the bottom.
Possible sign reveal date is Saturday September 30th.
7. Suggested Street Names for Joint Use Site: Ideas presented are:
Thomas – we already have that street name but mom's maiden name – Warrick
Mowatt
Terraut
Thompson
Graham
All names will be submitted to the county for possible names. Once we receive permission from the families.
8. Receipt Issuance: we are able to issue receipts with all legible info. Once a month the NBCFB treasurer will submit to the County and they will issue a tax receipt.
Also looking into Canada Helps Organization.
9. Website review: Deb presented everyone with the layout and design of the website.
10. Interim Party Leader Nathon Cooper in town August 31 – Is anyone interested in coming on the tour to meet Nathon and show him around Langdon? Alysha and Hugh both expressed interest to Corrie.

Next Meeting October 1st at 8:00pm after the LCC Meeting at the Langdon Fieldhouse.