



2026 Home of the Navajo PRCA Rodeo
ARTS & CRAFTS VENDOR AGREEMENT - RODEO Marketplace
 May 29, 30 & 31, 2026
 Dean C. Jackson Arena, Window Rock, Arizona

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|------------------------|-------------------------------|---------------------------------------|--|
| BUSINESS NAME | | | |
| OWNER | | | |
| MAILING ADDRESS | | | |
| PHONE NUMBER | EMERGENCY CONTACT NAME | EMERGENCY CONTACT PHONE NUMBER | |
| EMAIL | | | |



ARTS AND CRAFTS VENDOR BOOTH(S) LOCATION *Please check the box of the space you are requesting.

Booth size will be 10 ft. wide by 10 ft. deep for all VENDORS. All designated walkways (10' apart) will need to remain clear.

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|--|-----|------------------|-----------------------|-------|
| | R-A | NE Main Entrance | Includes: Electricity | \$200 |
| | R-B | NE Main Entrance | | \$200 |
| | R-C | NE Main Entrance | | \$200 |
| | R-D | NE Main Entrance | | \$200 |
| | R-E | SE Wooden Fence | | \$150 |
| | R-F | SE Wooden Fence | | \$150 |
| | R-G | SE Wooden Fence | | \$150 |
| | R-H | S Wooden Fence | | \$150 |
| | R-I | S Wooden Fence | | \$150 |
| | R-J | S Wooden Fence | | \$150 |

PRODUCTS: Please list products/brands you will be selling

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SERVICES/EXHIBITOR: Please list services or information you will be sharing

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THIS AGREEMENT is by and between the Navajo Nation Fair Office, Window Rock, Arizona 86515 (“NNFOffice”) and the party designated on the attached application (“MARKETPLACE VENDOR”). The NNFOffice desires to permit the MARKETPLACE VENDOR to sell the items, services or share information on the attached application during the event. Now, therefore, in consideration of the foregoing and of the promises and mutual covenants contained herein, and other good and valuable considerations/informational booths, the parties agree as follows:

- RIGHT TO SELL:** MARKETPLACE VENDOR shall have the right to advertise as set forth on the application. Said sales will occur only within the area designated by the NNFOffice for the MARKETPLACE VENDOR. The NNFOffice has a zero-tolerance policy for the sale or display of products or advertising that displays and/or promotes any of the following: gang colors/symbols, drugs, drug paraphernalia, and illegal activities. Any MARKETPLACE VENDOR found to violate these policies is subject to expulsion from the event without any refund. Enforcement of this is at the sole discretion of NNFOffice management.
- HOURS OF OPERATION:** MARKETPLACE VENDOR stands must be fully staffed and open, regardless of weather conditions. Closing early or opening late for any reason may preclude FOOD VENDOR from participating in future events. FOOD VENDOR understands that the event will be held rain or shine, and no refunds shall be given.

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|---------------------------|----------------------------|---|
| Set Up | Starting Monday – Thursday | |
| HOURS OF OPERATION | FRIDAY, May 29 | 9 AM Steer Roping & 7 PM Performance |
| | SATURDAY, May 30 | 9 AM Timed Event Slack & 7 PM Performance |
| | SUNDAY, May 31 | 7 PM PM Performance |

- LOAD-IN/SET-UP:** Gates open 2 Hours before the performance and Vendors must be moved in by 4pm. If you are unable to make that time, please schedule an alternative time with the Vendor Coordinator. Vendor vehicles will have limited access to the vendor area, so please be prepared to move things by hand or with a self-provided dolly.
- LOAD OUT:** All MARKETPLACE VENDOR materials and garbage must be removed from the event site by 10:00 p.m. on Sunday, May 31, 2026. A construction garbage bin will be placed on the west side of the vending area behind the NN EPA office. Please dispose of the garbage in the dispenser.
- LIABILITY INSURANCE:** Commercial Vendors are those with brick-and-mortar operations (Storefronts). Itinerate (Pop-up Shops/mom-and-pop Shops) vendors are not required to provide Commercial General Liability Insurance.
- WRISTBANDS & PARKING:** MARKETPLACE VENDOR will be provided with (2) admission passes and (1) parking pass for staff for the duration of the event. If wristbands have been damaged, tampered with, or removed, they will no longer be valid.
- BOOTH SIZE:** Booth size will be 10 ft. by 10 ft. wide, with a 5’ walkway for all MARKETPLACE VENDORS. MARKETPLACE VENDOR understands that vending spaces are on a first-come, first-served basis, or the NNFOffice, at its sole discretion, will assign the remaining space. All designated walkways will need to remain clear.
- FOOD/DRINKS/DESSERTS:** MARKETPLACE VENDORS shall not sell, distribute, or disseminate food or drinks.
- PRODUCTS:** No Navajo Nation Fair merchandise may be sold at the event unless otherwise agreed upon in writing. MARKETPLACE VENDORS shall not sell any item not identified on the application without prior written approval of the NNFOffice.
- STORAGE:** All MARKETPLACE VENDOR property shall be kept within the assigned booth space. Supplies, equipment, or inventory stored outside the booth space will not be allowed.
- RENTAL EQUIPMENT:** MARKETPLACE VENDORS are required to provide their own equipment.

12. **WEATHER SECURITY:** MARKETPLACE VENDORS shall adequately anchor all equipment to withstand the elements of weather. Vendors are responsible for bringing their anchoring devices (weights and/or water barrels).
13. **SIGNAGE:** All MARKETPLACE VENDOR is responsible for supplying their own signage for their booth, and signs and banners must be contained within the assigned booth space.
14. **CONDUCT:** MARKETPLACE VENDOR may not consume alcoholic beverages within any assigned booth space. Vendors must be suitably attired at all times. Behavior unsuitable for the Navajo Nation Fair events or which constitutes a public nuisance will not be permitted. VENDORS SHALL NOT PLAY ANY AMPLIFIED MUSIC FROM WITHIN THEIR BOOTH SPACE DURING THE EVENT.
15. **ELECTRICAL SERVICE:** Electricity will be provided in Spaces A, B, C, D, and Space M. The MARKETPLACE VENDOR is responsible for supplying all cables and extension cords, which must be UL-approved.
16. **CANVASSING:** MARKETPLACE VENDORS may conduct business only from inside their booth space. Canvassing from outside of the booth space is not permissible and MARKETPLACE VENDOR shall be liable for immediate closure and removal from the event with loss of all submitted monies.
17. **SITE INSPECTION:** The MARKETPLACE VENDOR is responsible for leaving the designated space as found. Failure to do so will result in, at the sole discretion of the NNFOffice, charges to repair or correct any damage or alteration. The vendor is responsible for returning the booth space site to its original physical condition by 10:00 p.m. on September 8, 2024.
18. **GOVERNING LAWS:** This agreement shall be governed by the laws, the health, sanitation, and fire regulations of the Navajo Nation.
19. **SECURITY:** MARKETPLACE VENDORS are responsible for the safety and security of their property and equipment at all times. Limited security will be assigned to the entire event site, and no security personnel will be assigned specifically to any particular vending area. The NNFOffice shall not be held responsible for loss, theft, or damage to any property left on the event grounds at any time.
20. **INDEMNITY:** MARKETPLACE VENDOR shall indemnify and hold the NNFOffice, its staff, contractors, and volunteers harmless from any claim or cause of action arising out of or in connection with MARKETPLACE VENDOR's acts or omissions under this agreement and shall reimburse the NNFOffice for any costs, including, but not limited to, reasonable attorney's fees incurred in defense against any such claim.
21. **VIOLATIONS:** MARKETPLACE VENDOR acknowledges that a breach of any of the terms of this agreement may result in the termination of this agreement and the preclusion of the vendor's participation in the event. If this agreement is terminated due to any breach by the MARKETPLACE VENDORS, they shall not be entitled to any refund but shall forfeit all amounts previously paid as liquidated damages.
22. **AGREEMENT MODIFICATIONS:** No prior or present agreements or representations shall be binding upon any of the parties hereto unless incorporated in this agreement. No modification or change in the agreement shall be valid or binding upon the parties unless in writing and executed by the parties to be bound hereto.
23. **RESOLUTION OF DISPUTES:** In the event of a dispute arising in any manner as a result of or in any way related to this agreement, the parties hereto agree to submit the same to mediation and/or arbitration as a prerequisite to legal action. In the event arbitration or legal action is commenced, the prevailing party shall be awarded reasonable attorney fees and costs incurred as a result of said dispute.
24. **BOOTH ACCESS:** The NNFOffice and its agents or assigns shall have access to the aforesaid described space and premises at all times. Booth space cannot be assigned or leased by any organization other than NNFOffice management.
25. **EVENT DISPLAYS:** The NNFOffice reserves the right to locate or relocate any exhibit or display where it is in the best interest of the NNFOffice and to cancel any exhibit or display that is not in the best interest of the NNFOffice.
26. **CANCELLATION:** MARKETPLACE VENDOR understands that if the vendor cancels after the execution of this agreement or fails to provide the required documentation, they shall not be entitled to any refund but shall forfeit all amounts previously paid as liquidated damages.

By signing below, you understand and agree to all rules and regulations outlined in this agreement, and MARKETPLACE VENDOR acknowledges that:

1. Vendor has had the opportunity to review this agreement;
2. Vendor has enclosed **All** required documentation and payment;
3. Vendor has had the opportunity to consult with legal counsel if desired, and
4. Vendor fully understands the terms and conditions set forth herein and agrees to be bound by the same.

Vendor Print Name

Vendor Signature

Date