

Hibbing Farmers Market Bylaws (updated 1-31-2024)

ARTICLE I. NAME

1. The name of the association shall be Hibbing Farmers Market, operating as a 501(c)3 through the Iron Range Partnership for Sustainability (IRPS).

ARTICLE II. ELECTION PROCEDURES

1. Voting members shall be anyone who makes, bakes, grows or sells at the Hibbing Farmers Market. Vendors shall list the persons eligible to vote on their membership application.
2. Absentee votes will be allowed provided they are in writing, signed by the eligible voter and submitted at or prior to the time of the vote.
3. Officers and board members will be elected at the annual meeting. Candidates must be members in good standing and must accept a position. Persons not present may be nominated by a member who is present and will vouch that the nominee is willing to serve.
4. Officers shall be elected to two-year terms. The president may not serve more than two consecutive terms
5. If a vacancy occurs, the remaining officers and board members shall appoint a replacement to fill the position until the next annual meeting elections.

ARTICLE III. OFFICERS

1. Officers are President, Vice President, Secretary, Treasurer and Market Manager.—
2. Board of Directors. There shall be three board of director positions elected for one-year terms at the annual meeting.

ARTICLE IV. ROLES AND DUTIES OF OFFICERS

1. President - shall preside at all meetings, oversee the management, organization and execution of the business of the market.
2. Vice-President – shall perform the duties of the President in the absence of the President.
3. Secretary – shall record the minutes of all proceedings/meetings of the market.
4. Treasurer – shall account for all financial transactions of the market, presenting a complete statement of the financial affairs of the market at the annual meeting, in addition to filing annual taxes for the market.
5. Market Manager – shall verify that the market vendors are members in good standing, and monitor market for standards compliance, appearance and safety. Will appoint a designee when absent from the market.
6. Board of Directors – Shall participate in market governance as voting members of the executive board.

ARTICLE V. MEETINGS

1. The annual meeting shall be held the last Tuesday in January.

2. Notice of the annual meeting shall be provided to membership at least fifteen days prior to date of the meeting and posted in the Mesabi Daily News and by email.
3. The market membership shall meet quarterly. These meetings include the annual meeting, a pre-market season meeting, a mid-market meeting and a post market meeting.

ARTICLE VI. AMENDMENT PROCEDURES

1. These by-laws may be amended by 2/3 majority of votes cast.

By-laws approved at annual meeting January 31, 2024