



**STATE OF TENNESSEE**  
 Department of Commerce and Insurance  
 Division of Fire Prevention  
 Manufactured Housing Section  
 500 James Robertson Parkway  
 Davy Crockett Tower, 10<sup>th</sup> Floor  
 Nashville, TN 37243-1162  
 Phone: 615-741-7192  
 Fax: 615-741-9388

## Manufactured Home Installation Verification Report

All Manufactured Homes installed in the State of Tennessee must comply with Tennessee Code Annotated (Tenn. Code Ann.) Title 68 Chapter 126, as well as the Tennessee Compilation of Rules and Regulations Chapter 0780-02-04 & Chapter 0780-02-05. Please complete this form and submit to [Manufactured.Housing@tn.gov](mailto:Manufactured.Housing@tn.gov) to indicate certification of a compliant installation of the referenced home. Tenn. Code Ann. § 68-126-406(e) requires each installer to submit a report **on a weekly basis** describing the **homes installed that week**.

DECAL NUMBER	PREVIOUS DECAL NUMBER	NUMBER of INSPECTIONS
HOMEOWNER NAME & NUMBER	911 ADDRESS	CITY / COUNTY

COMPANY NAME & LICENSE #	911 ADDRESS	CITY / STATE
ZIP CODE	PHONE NUMBER	EMAIL ADDRESS

Status: New  Used  Distressed Co.  1st Inspection

INSPECTION ITEM	INSPECTION RESULTS	
Site Preparation	PASS: <input type="checkbox"/>	FAIL: <input type="checkbox"/>
Support Systems	PASS: <input type="checkbox"/>	FAIL: <input type="checkbox"/>
Anchoring	PASS: <input type="checkbox"/>	FAIL: <input type="checkbox"/>
Utilities	PASS: <input type="checkbox"/>	FAIL: <input type="checkbox"/>
Finishing	PASS: <input type="checkbox"/>	FAIL: <input type="checkbox"/>

**CERTIFICATION OF REPAIRS DUE:**

**ISH POCA DUE:**

**Inspector Verification:** I hereby certify that the findings stated in this report are true and correct based on the visual inspection performed on the manufactured home installation identified above.

Violations noted on the following page.

Inspection:    **APPROVED**         **REJECTED**         **\*\*IMMINENT SAFETY HAZARD**

\_\_\_\_\_  
 Manufactured Home Installation  
 Inspector's Signature

\_\_\_\_\_  
 Date of Inspection

Tenn. Code Ann. § 68-126-410(b)(1)(A) states, "The commissioner shall notify the installer, in writing, of the violation or violations and direct the installer to correct the violation or violations within thirty (30) days of the date of the letter...The installer shall respond to the commissioner, in writing, and confirm that corrections have been made and outline the steps taken to correct the violation or violations."

**SITE PREPARATION**

VIOLATION(S):

**SUPPORT SYSTEMS**

VIOLATION(S):

**ANCHORING**

VIOLATION(S):

**UTILITIES**

VIOLATION(S):

**FINISHING**

VIOLATION(S):

Any violation that has an \*\* prior to description was recorded as an Imminent Safety Hazard ("ISH") Tenn. Code Ann. § 68-126-410(b)(2)(A) states, "The commissioner shall notify the installer immediately, in writing, of the violation or violations and direct the installer to correct the violation or violations immediately...The installer shall respond to the commissioner, in writing, within (24) hours of receiving notification of the violation or violations and provide a plan of corrective action outlining the steps that will be taken to correct the violation or violations." Section Policy requires all ISH be corrected and reported as such within (72) hours of notification.

**\*\*IMMINENT SAFETY HAZARD(S)\*\***

VIOLATION(S):

**NOTE:** All inspections that have been rejected with ISH violations must be acknowledged by filling out and signing the corrective action section of the “Imminent Safety Hazard (ISH) Repair Notification” form. This form must be submitted to [Manufactured.Housing@tn.gov](mailto:Manufactured.Housing@tn.gov) within 24 hours of the date of the inspection. All listed ISH repairs must then be completed and certified by initialing and re-submitting an ISH form within 72 hours from the date of the inspection to [Manufactured.Housing@tn.gov](mailto:Manufactured.Housing@tn.gov). All forms must be provided prior to submitting for a reinspection.