



Student's Name: _____

ENROLLMENT AGREEMENT 2022 - 2023

AGREED
(initial)

_____ **TUITION:** Little Paws LLC (the "School") offers three enrollment plans to accommodate individual situations:

_____ **5 Full Days** – \$1,921/month

_____ **3 Full Days** – \$1,469/month

_____ **2 Full Days** – \$1,249/month

Tuition must be paid before your student can attend the school. There are no reductions in tuition for holidays, absences due to illness, family vacations, or other reasons, including in the event the School is unable to meet due to Covid or similar restrictions. Monthly tuition will be pro-rated for the first and last month of the school year based upon the first and last day of school. Tuition will be pro-rated if a student enrolls after the start of the school year. All tuition rates as well as other costs and fees are subject to change with a thirty (30) day notice.

_____ **APPLICATION FEE:** There is a one-time, **non-refundable** application fee of \$100 per student due at time of application submission. To pay this fee, please follow the instructions provided at the end of this form.

_____ **ENROLLMENT FEE:** The School requires a **non-refundable** enrollment fee of \$250 per student. There is an annual re-enrollment fee of \$250 for returning students. This fee is due upon acceptance into the program, and it must be paid before your student attends the first day of school.

_____ **MATERIALS FEE:** There is a **non-refundable** annual materials fee of \$600 per student. This fee is due upon enrollment, and it must be paid before your student attends the first day of school.

_____ **TUITION DUE DATES:** Tuition is due on the 15th day of the month before attendance (i.e., September's tuition is due on August 15th). Your student may not attend any School activity if tuition is not paid. The School provides invoices on a monthly basis which contain a link for electronic payments to be made via bank transfer or credit card. Parents/guardians are responsible for ensuring payment is received by the due date.

_____ **LATE PAYMENT CHARGES:** Non-payment of tuition may result in mandatory withdrawal from the School. Payments greater than five days past due will be charged a late payment fee of \$25, payments greater than fifteen (15) days past due will be charged an additional late payment of \$50, and your student shall not be permitted to attend the School until all tuition and late fees are paid. Accounts greater than thirty days past due will be assessed an additional finance charge of 1.5% of the past-due balance per month. Tuition fees are based on the contracted time agreed upon in the Enrollment Agreement.

_____ **COLLECTION AND COURT FEES:** Should it be necessary, the School reserves the right to take legal action to collect unpaid school tuition and fees. Parents/guardians will be held responsible for all costs of collecting outstanding fees, including court expenses and attorney's fees.

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_____ **HOURS:** The School is open Monday through Friday, from 8:30 AM to 3:00 PM, during the school year. Please refer to the School Calendar for closings due to holidays, breaks, and other important events.

_____ **LATE DROP-OFF:** Drop off begins at 8:30 AM and the morning work time begins at 9:00 AM sharp. If you are not able to arrive prior to 9:00 AM, your student cannot be dropped off until 10:30 AM.

_____ **LATE PICK-UP FEE:** School closes at 3:00 PM sharp. There is a charge of \$25 per ¼ hour or any part of a ¼ hour for pick-up after 3:00 PM.

_____ **STUDENT WITHDRAWAL:** Parents/guardians are required to present the Head of School with a sixty (60) day written notice before the student withdraws from the program. If this notification is not provided, parents/guardians agree to pay all tuition for those sixty days, regardless of if the student attends or not.

_____ **TERMINATION OF ENROLLMENT:** The School reserves the right to terminate the Enrollment Agreement at any time. Two (2) weeks written notice of termination will be provided for which full tuition is due, whether or not your student is in attendance. The School reserves the right to give written notice of immediate termination where there are extreme circumstances that affect the well-being of the staff or other students in attendance. In the event that enrollment is terminated immediately, no refunds will be provided.

By initialing and signing this agreement, the parent/legal guardian acknowledges to have read, understood all conditions explained and agrees to all the provisions therein.

_____	_____
Parent / Legal Guardian's Signature	Date
_____	_____
Parent / Legal Guardian's Signature	Date
_____	_____
Head of School's Signature	Date

Little Paws Montessori admits qualified students and does not discriminate on the basis of sex, race, color, disability, religion, national and ethnic origin.

APPLICATION FEE PAYMENT INSTRUCTIONS:

To make your Application Fee payment for your Little Paws tour, please scan the QR Code or follow this link:

https://connect.intuit.com/portal/app/CommerceNetwork/view/scs-v1-1e72e94bb0a34ae3999bcbf9da7df456c558d47645e1412e8daf59fa4072e56af7a98045d5804193906662a988fee3ec?locale=EN_US

