

ST. ANDREW AVELLINO CATHOLIC ACADEMY TUITION CONTRACT

This agreement dated **SEPTEMBER 13TH, 2018** is made and entered into between ST. ANDREW AVELLINO CATHOLIC ACADEMY and _____, who is (check one):

_____ Parent(s) _____ Legal Guardian _____ Other (explain)

Of the following students:

PAYMENT OF TUITION:

1. The undersigned agrees to pay tuition for the entire school year (August through April) as a Contributor __, Non-Contributor __. Parents shall select a payment plan for Tuition from among the PLANS set forth in Appendix I. All Tuition shall be made in accordance with the payment plan.

2. If a Tuition payment is thirty (30) calendar days overdue, St. Andrew Avellino may impose any or all of the following sanctions, at the School's sole discretion, unless special payment arrangements have been made in writing by the Academy/Principal or administration. Sanctioned actions include:
 - a. Assess late fees \$25.00 per month
 - b. Withholding Academic Records
 - c. Disallowing Students participation in sports or other activities
 - d. Withdrawing Student from class participation
 - e. Withdrawing Student from School
 - f. Use a Collection Agency
 - g. File a Claim in Court

3. A family with an unpaid balance for current school year may not register for the following school year until the tuition for the current school year is paid in full, unless special arrangements have been made in writing and signed by the Principal/Board. School records, diplomas or transcripts will not be released until all tuition and other charges have been paid in full.

REFUNDS:

4. If the Student is withdrawn, for any reason other than request by St. Andrew Avellino or mutual agreement, during the school year, remaining tuition through the end of the year must be paid in full unless the Academy Principal or administrator agrees in writing to refund a portion of the remaining tuition. Otherwise there will be no refund, credit or reduction for withdrawal, absences, vacations, snow days, illnesses, holiday or moving.
5. If a Student is asked to leave or withdraw from the Academy, the undersigned is Responsible for the pro-rated annual Tuition through the end of the month in which the Student withdraws.
6. Prepaid Tuition will be refunded in full only if cancellation is made, in writing to the Academy, within fifteen (15) calendar days prior to the first day cases are scheduled to start.

GENERAL TERMS AND CONDITIONS:

7. Prior to completing the registration process, payment of a non-refundable Registration Fee (per child) in the amount of \$200 per child is required for Grades K to 8, \$100 for Nursery and Pre-Kindergarten. The Registration Fee is non-refundable for any reason, including but not limited to, a denial of a student's application.
8. The term and conditions of the Academy's enrollment and other policy information which may be provided to the student are hereby incorporated into this Agreement by reference.
9. It is further understood, that the Student and Student's parents/guardians will abide by the policies and guidelines as documented in the School handbook.
10. To qualify for CATHOLIC FAMILY TUITION RATES, A FAMILY must be registered at a Catholic Parish, worship regularly, participate in Parish Activities, and participate in Parish/St. Andrew Avellino Catholic Academy Fundraising.
11. Returned checks: All returned checks will incur a fee of \$25. If two checks are returned for insufficient funds, the School will no longer accept personal checks and you will be required to pay in cash, with a certified check from a local bank.
12. I/We understand that a place will be reserved for our Student(s) only if this form and Registration Fees are submitted with this Agreement. I/We understand that acceptance of enrollment depends on Student's successful completion of current school year on a full payment of all Tuition and Fees for the current and/or prior school years.

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APPENDIX I (Description of the Plan)

Payment Plan Alternatives

The Academy offers the following Payment Plans. Please choose one Plan, sign and return to the Academy no later than Monday, September 17th, 2018

PLAN A - SINGLE PAYMENT PLAN

The entire amount is due on or before September 17th. A 5% reduction in Tuition is offered to any Family paying in full by the **due date**. **The discount will be forfeited if Tuition is not paid in full by the date set forth herein.**

PLAN B – EIGHT PAYMENT PLAN

Tuition is paid in eight (8) installments. The first installment is due on or before the 1ST of August, 2018 and the next seven installments are paid on the 1ST of September, October, November, December, February, March and April

The January payment will be the Re-Registration Payment for 2019-2020 School Year.

**TUITION PLANS WILL NOT BE CHANGED ONCE THEY ARE POSTED TO THE
COMPUTER**

**PLEASE READ, SIGN & RETURN THE ATTACHED CONTRACT ON OR BEFORE
SEPTEMBER 17TH, 2018**

ST. ANDREW AVELLINO CATHOLIC ACADEMY TUITION CONTRACT

Please sign and update all information requested

I/We the undersigned, have read and understand the Terms and Conditions of this Agreement, for the enrollment of Student(s) for the 2018-2019 school year. I/We agree to abide by said terms and conditions and agree to fulfill the total financial obligation for payment of tuition as set forth herein.

FAMILY NAME: _____

Present Address: _____ **Apt #** ____ **Pvt. Hse** ____
_____ **Zip Code** _____

Please be advised that I/We will pay Tuition using the following PLAN.

_____ **Affiliated Plan**

_____ **Non-Affiliated Plan**

_____ **Plan A** **Due on or before September 17TH in order to receive 5% discount**

_____ **Pan B** **8 Payment Plan**
Due: 1ST August, September, October, November
December, February, March, April

Parent/Guardian: _____
Print

Parent/Guardian: _____
Signature

Date: _____ **2018**

**ST. ANDREW AVELLINO CATHOLIC ACADEMY
TUITION INFORMATION**

KINDERGARTEN TO GRADE 8

AFFILIATED

1 Child	\$ 5,050.00	per year	\$ 631.25 per month
2 Children	\$ 8,700.00		\$ 1,087.50
3 Children	\$12,000.00		\$ 1,500.00

NON-AFFILIATED

1 Child	\$ 6,100.00	per year	\$ 762.50 per month
2 Children	\$ 9,800.00		\$ 1,225.00
3 Children	\$13,500.00		\$ 1,687.50

NURSERY

5 FULL DAYS	\$ 4,300.00	per year	\$ 537.50 per month
w/siblings	\$ 3,900.00	per year	\$ 487.50

PRE-K

5 FULL DAYS	\$ 4,500.00	per year	\$ 562.50 per month
w/siblings	\$ 4,000.00		\$ 500.00

Checks to be made payable to St. Andrew Avellino Catholic Academy
Checks should be sent in an envelope and placed in your child's folder or mailed
Make sure your child's name and class appears in the MEMO

Due Date for all Tuition:

1st of August, September, October, November, December, February, March, April

January is Re-Registration month