

**ST. ANDREW AVELLINO CATHOLIC ACADEMY  
TUITION CONTRACT 2019-2020**

**This Agreement is dated July 30, 2019 and entered into between  
ST. ANDREW AVELLINO CATHOLIC ACADEMY (SAACA) and**

**I/WE have read the Tuition Contract which is attached. Please be  
advised that I/We will pay Tuition for:**

**\_\_\_Nursery, \_\_\_Pre-K, \_\_\_Affiliated, \_\_\_Non-Affiliated**

**Using the following PLAN (please indicate)**

**\_\_\_ PLAN A - SINGLE PAYMENT PLAN**

**Full Payment of Tuition on or before August 1<sup>st</sup>.**

**\_\_\_ PLAN B - MONTHLY PLAN - 8 PAYMENTS**

**1<sup>ST</sup> Payment Due on August 1<sup>st</sup>. The 2<sup>nd</sup> to 8<sup>th</sup> Payments  
are Due on the 1<sup>st</sup> of September, October, November,  
December, February, March and April**

**FAMILY Name: \_\_\_\_\_**

**Print**

**PARENT/GUARDIAN: \_\_\_\_\_**

**Print:**

**PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_**

**Please read the Tuition Contract carefully and sign and return on or  
before September 5<sup>th</sup>, 2019.**

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**Single Payment Plan:** The entire amount is due on or before September 5<sup>th</sup>, 2019. A 5% Discount in Tuition is offered to any family paying full tuition on or before September 5<sup>th</sup>, 2019 only.

**Monthly Payment Plan (August 1<sup>st</sup> to April 1<sup>st</sup>)**

Tuition is paid in eight (8) installments. The first installment is due on or before August 1<sup>st</sup> and the remainder of tuition is due on the 1<sup>st</sup> of September, October, November, December, February, March and April.

**Incentive:** If you recommend a new full time student (you must indicate at the time of Registration the name of the family) both you and the new family will receive \$1,000 off Tuition. The \$1,000 will be credited in December. The discount is only for full time students. Families paying in FULL will receive credit immediately.

**Diocesan Scholarships:** Diocesan Scholarships will be credited to your account in two installments when received Fall and Spring.

First Tuition Payment is due on or before August 1<sup>st</sup> 2019. Do not take any deductions from your 1<sup>st</sup> payment. Your account will be credited as soon as we receive the Scholarship from the Diocese. \$1,000 will be credited in December. Your payments will be automatically recalculated.

Attached is the Contract with detailed information regarding Payment of Tuition, Refunds, General Terms and Conditions.

**Tuition:** The Tuition for 2019-2020 has been increased for Affiliated and Non-Affiliated, Grade K to 8 only.

Nursery and Pre-K has not changed

**Discount:** There is a discount for families with siblings in Nursery and P.K., Affiliated and Non-Affiliated Grades K to 8.

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**PAYMENT OF TUITION:**

1. Parents shall select a payment Plan for Tuition from the options set forth in the Tuition Plans. All tuition payments shall be made in accordance with the payment plan.
2. If a Tuition payment is thirty (30) calendar days overdue, SAACA may impose any or all of the following sanctions, at the Academy's sole discretion, unless special payment arrangements have been made in writing, signed by the Academy Principal or Administration. Sanctioned actions include:
  - a. Assess late fees
  - b. Withholding Academic Records
  - c. Disallowing Students participation in sports or other school activities
  - d. Withdrawing Student(s) from class participation
  - e. Withdrawing Student(s) from the Academy
  - f. Use a Collection Agency
  - g. File a claim in Court
3. A family with an unpaid balance for the current year may not register for the following school year until the tuition for the current year is paid in full, unless special arrangements have been made in writing signed by the Principal or Administrator. Academy records, diploma or transcripts will not be released until all tuition and other charges have been PAID IN FULL.

**REFUNDS:**

4. If the Student is withdrawn, for any reason other than requested by SAACA or mutual agreement, during the school year, remaining tuition through the end of the year must be paid in full unless the Academy Principal or Administrator agrees in writing to refund a portion of the remaining tuition. Otherwise, there will be no refund, credit or reduction for withdrawal, absences, vacation, snow days, illnesses, holidays or moving.
5. If a Student is asked to leave or withdraw from the Academy, the Parent/Guardian is responsible for the pro-rated Tuition through the end of the month in which the Student(s) withdraws.

6. Prepaid Tuition will be refunded in full only if cancellation is made in writing to the Academy, within fifteen (15) calendar days prior to the first day classes are scheduled to start.

### **GENERAL TERMS AND CONDITONS**

7. Prior to completing the registration process, payment of a non-refundable Registration Fee in the amount of \$200 is required for Grades K to 8, \$100 for Nursery and Pre-K. The Registration Fee is non-refundable for any reason, including but not limited to a denial of a student's application.
8. The terms and conditions of the Academy's enrollment and other policy information which may be provided to the student are hereby incorporated into this Agreement by reference.
9. It is further understood, that the Student and Student's parents/guardians will abide by the policies and guidelines as documented in the Academy's Handbook.
10. To Qualify for CATHOLIC FAMILY TUITION RATES, a family must be Registered at a Catholic Parish, worship regularly, participate in Parish Activities, and participate in Parish/SAACA Fundraising.
11. Returned Checks: All returned checks will incur a fee of \$25. If two checks are returned for insufficient funds, the Academy will no longer accept personal checks and you will be required to pay in cash, certified check from a local bank.
12. I/WE understand that a place will be reserved for our Student(s) only if this Agreement is returned and the Registration Fee(s) have been submitted. I/WE understand that acceptance of enrollment depends on Student's successful completion of his/her academic studies.

**PLEASE READ THIS CONTRACT CAREFULLY  
SIGN THE TOP PAGE AND RETURN BEFORE September 5<sup>th</sup>, 2019**

**THANK YOU**