

• **Minutes of the Pipestone Soil and Water Conservation District Meeting**
November 10th at 9:00 a.m. EMS Building 811 5th Street Pipestone, Minnesota

Board Members Present:

Ian Cunningham, Chairman
Cal Spronk, Vice-Chair
Ken Christensen, Secretary / Treasurer
Bill Folger, Programs
Brad Kruisselbrink, PR & I

Board Members Absent:

None

Others Present:

Les Nath, Luke Johnson, Melissa Rosendahl, Levi Campion, Laura DeBeer, Kyle Krier,
Nicole Schwebach, Joe Kaseforth

Chairman Cunningham called the meeting to order at 9:03 a.m.

A. Approve Agenda

Motion made by Spronk to approve agenda as presented seconded by Folger.
Affirmative: all. Oppose: none. Motion carried.

B. Approval of Minutes

Motion made by Spronk, seconded by Kruisselbrink to approve the minutes of the
October board meeting. Affirmative: all. Oppose: none. Motion carried.

C. Approval of Financial Report & Bills

Spronk made a motion to file the financial reports and approve the payment of bills.
Kruisselbrink seconded the motion. Affirmative: all. Oppose: none. Motion carried.

New Business:

D. Soil Health Grant Policy and Workplan

- a. DeBeer presented the Southwest Minnesota Wellhead Soil Health grant for \$282,750.00. Producers in the wellhead area will be eligible for a 3-year contract to incorporate a small grain rotation, reduce tillage or nitrogen managing plan into their operation to qualify for the grant. The maximum grant amount per producer is \$50,000.00. The minimum number of acres enrolled is 10 per producer. Folger made a motion to approve and sign the grant agreement and policy for this grant. Spronk seconded the motion. Affirmative: all. Oppose: none. Motion carried.

E. NACD Membership

- a. Rosendahl presented the membership dues for the NACD. Spronk made a motion to renew the SWCD's membership and maintain the platinum status which has a

\$3,001.00 renewal fee. Christensen seconded the motion. Affirmative: all. Oppose: none. Motion carried.

F. 2022 and 2023 Budget Adjustments

- a. Krier presented budget adjustments for 2022 and 2023. See attached sheets for changes.

G. Cost Share Project Amendment and Payment

- a. DeBeer presented a cost share contract amendment for the Kuyper Residuary Trust in Rock Township, section 15, contract # Kuyper5-22. The amendment is to remove 3 basins and install a waterway due to the amount of large rocks interfering with the project. Spronk made a motion to approve the amendment. Kruisselbrink seconded the motion. Affirmative: all. Oppose: none. Motion carried.
- b. DeBeer presented 2 payment vouchers for Cary Alderson. The first project is in Fountain Prairie section 14, contract #Alderson14-5-22 to install a waterway with tile. The total project cost is \$12,156.87 with a 75% cost share amount and \$825.00 pre-construction cover the payment voucher total is \$9,942.65. The second project is in Fountain Prairie section 13, contract AldersonFP13-5-22 to install a waterway. The total project cost is \$5,504.36 with a 75% cost share amount and \$580 preconstruction cover the payment voucher is in the amount of \$4,708.27. Spronk made a motion to approve the payment of vouchers. Kruisselbrink seconded the motion. Affirmative: all. Oppose: none. Motion carried.
- c. DeBeer presented a payment voucher for Wes DeKam in Rock section 23, contract #DeKam4-22 to install 3 farmable basins with tile. The total project cost is \$42,615.63 with a 75% cost share amount and \$1,000 preconstruction cover the payment voucher is in the amount of \$32,961.72. Spronk made a motion to approve the payment of voucher. Christensen seconded the motion. Affirmative: all. Oppose: none. Motion carried.

H. SRAM: Contract Approval and Workplan Modifications

- a. Schwebach presented a SRAM contract for Don Reker, Rose Dell Township section 20, contract # SRAM_03 contracting 19.05 acres at \$80/acre over the 10-year contract period. Payment amount will be \$15,240.00. Folger made a motion to approve this contract. Spronk seconded the motion. Affirmative: all. Oppose: none. Motion carried.

County Commissioner Report:

Nath – Nothing.

Johnson – The dredging project is done. Will have a new commissioner after the first of the year. Attended the RCRCA & Area II meeting this month.

Supervisor Reports:

Cunningham – Attended the RCRCA & Area II Legislative event in Currie.

Kruisselbrink – Attended the RCRCA & Area II Legislative event in Currie.

Spronk: Nothing.

Christensen – Nothing.

Folger – Drivers test has now moved to twice a month on Thursdays.

NRCS Report: Levi introduced Joe Kaseforth the new Soil Conservationist Technician in the Pipestone office.

Manager's Report: Nothing.

Adjournment:

There being no further business Chairman Cunningham declared the meeting adjourned.

Ken Christensen, Secretary

2022 Pipestone SWCD Budget

EXPENDITURES	Budgeted 2021	Budgeted 2022
Operating Expenses		
Payroll	\$271,348	\$253,835
Taxes (FICA, Med)	\$20,605	\$22,147
PERA (District Share)	\$19,879	\$21,315
Employee Insurance	\$48,135	\$48,135
Supervisor expenses	\$2,095	\$2,295
Employee Expenses	\$4,000	\$4,900
Rent	\$11,400	\$12,120
Office Equipment Maintenance	\$3,400	\$3,400
Office Supplies	\$10,400	\$2,400
Postage	\$500	\$500
Professional Services	\$12,264	\$12,264
Dues, Fees	\$8,735	\$8,735
Promotional Material / Education	\$2,834	\$1,000
Equipment/Vehicle	\$6,389	\$4,500
Employee Reimbursements	\$4,600	\$3,100
Water Plan Projects / Levy	\$10,247	\$15,247
State Cost-share		
Tree/Mats	\$11,000	\$29,000
Sales Tax	\$150	\$150
Tree cooler		\$10,000
Drill		\$20,000
TOTAL EXPENSES		\$475,043
REVENUES	Budgeted 2021	Budgeted 2022
BWSR General Service	\$18,670	\$18,670
SWCD Capacity Grant Laura 41978 Admin 10,000	\$72,000	\$3,000
BWSR Buffer	\$21,500	\$21,500
Wetland Conservation Act	\$8,778	\$8,778
Local Water Management & County Levy	\$15,247	\$15,247
Feedlot Program	\$49,000	\$49,000
Feedlot Performance Credits	\$3,000	\$2,000
DNR Shoreland	\$2,615	\$2,615
County General Grant	\$75,000	\$75,000
SSTS	\$18,600	\$18,600
DNR - Well Observation	\$1,200	\$1,200
Interest	\$2,140	\$8,000
Trees/Mats/Drill	\$15,000	\$40,000
MN Dept Health	\$15,000	\$25,000
Other (Rock 1k, Nobles 2k, LPRW 2k)	\$5,000	\$5,000
Tech assistance state costshare		\$3,174
Buffer implementation		\$20,000
MAWQCP/GBERBA	\$84,767	\$98,500
319 Admin	\$5,000	\$5,000
CREP Assistance Grant	\$35,464	\$19,920
MN Dept Ag		\$12,720
TOTAL REVENUES		\$452,924
Revenues - Expenses		(\$22,119)

2023 Pipestone SWCD Budget

EXPENDITURES		Budgeted 2022	Budgeted 2023
Operating Expenses			
Payroll		\$291,499	\$248,270
Taxes (FICA, Med)		\$22,147	\$18,840
PERA (District Share)		\$21,315	\$18,073
Employee Insurance		\$48,135	\$36,396
Supervisor expenses		\$2,295	\$2,295
Employee Expenses		\$4,900	\$4,900
Rent		\$12,120	\$4,000
Office Equipment Maintenance		\$3,400	\$3,400
Office Supplies		\$2,400	\$2,400
Postage		\$500	\$500
Professional Services		\$12,264	\$10,651
Dues, Fees		\$8,735	\$8,735
Promotional Material / Education		\$1,000	\$1,000
Equipment/Vehicle		\$4,500	\$4,500
Employee Reimbursements		\$3,100	\$3,100
Water Plan Projects / Levy		\$15,247	\$15,247
State Cost-share			
Tree/Mats		\$10,000	\$10,000
Sales Tax		\$150	\$150
TOTAL EXPENSES			\$392,457
REVENUES		Budgeted 2022	Budgeted 2023
BWSR General Service		\$18,670	\$18,670
SWCD Capacity Grant Admin 10,000		\$51,978	\$0
BWSR Buffer		\$21,500	\$21,500
Wetland Conservation Act		\$8,778	\$8,778
Local Water Management & County Levy		\$15,247	\$15,247
Feedlot Program		\$49,000	\$49,000
Feedlot Performance Credits		\$2,000	\$2,000
DNR Shoreland		\$2,615	\$2,615
County General Grant		\$75,000	\$75,000
SSTS		\$18,600	\$18,600
DNR - Well Observation		\$1,200	\$1,200
Interest		\$2,371	\$2,371
Trees/Mats		\$15,000	\$24,302
MN Dept Health		\$25,000	\$12,500
Other (Rock 1k, Nobles 2k, LPRW 2k)		\$5,000	\$5,000
Tech assistance state costshare		\$3,174	\$3,174
Buffer implementation		\$20,000	
MAWQCP/GBERBA		\$84,767	\$105,000
319 Admin		\$5,000	\$5,000
CREP Assistance Grant		\$19,920	\$10,000
MN Dept Ag		\$12,720	\$12,500
TOTAL REVENUES			\$392,457
Revenues - Expenses			\$0